

MEETING

ENVIRONMENT COMMITTEE

DATE AND TIME

WEDNESDAY 28TH NOVEMBER, 2018

AT 6.30 PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

TO: MEMBERS OF ENVIRONMENT COMMITTEE (Quorum 3)

Chairman: Councillor Dean Cohen

Vice Chairman: Councillor Peter Zinkin

Councillors

Elliot Simberg

Laithe Jajeh

Jo Cooper

Alison Cornelius

Alan Schneiderman

Laurie Williams

Thomas Smith

Geoff Cooke

Substitute Members

Roberto Weeden-Sanz

Kath McGuirk

Nizza Fluss

Tim Roberts

Sarah Wardle

Nagus Narenthira

You are requested to attend the above meeting for which an agenda is attached.

In line with the Constitution's Public Participation and Engagement Rules, requests to submit public questions or comments must be submitted by 10AM on the third working day before the date of the committee meeting. Therefore, the deadline for this meeting is Friday 23 November at 10AM. Requests must be submitted to Paul Frost 020 8359 2205 paul.frost@barnet.gov.uk

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance

Governance Services contact:

Paul Frost 020 8359 2205 paul.frost@barnet.gov.uk

Media Relations Contact: Gareth Greene 020 8359 7039

ASSURANCE GROUP

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ORDER OF BUSINESS

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Decisions of the Environment Committee

13 September 2018

Members Present:-

AGENDA ITEM 1

Councillor Dean Cohen (Chairman)
Councillor Peter Zinkin (Vice-Chairman)

Councillor Simberg	Councillor Jo Cooper
Councillor Thomas Smith	Councillor Laurie Williams
Councillor Laithe Jajeh	Councillor Geof Cooke
Councillor Alan Schneiderman	Councillor Sarah Wardle

Apologies for Absence

Councillor Alison Cornelius

1. MINUTES OF THE PREVIOUS MEETING

RESOLVED that the minutes of the Environment Committee held on 5 June 2018 be approved subject to the typographical errors being corrected.

2. ABSENCE OF MEMBERS

Councillor Alison Cornelius gave her apologies and was substituted by Councillor Sarah Wardle.

3. DECLARATIONS OF MEMBERS' DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

None.

4. REPORT OF THE MONITORING OFFICER (IF ANY)

None.

5. PUBLIC QUESTIONS AND COMMENTS (IF ANY)

Martin Hurrell made a public comment in relation to item 6 (Member's Item in the name of Cllr Alan Schneiderman – North Finchley CPZ). Members asked questions following the comments, which were then answered by Martin Hurrell.

Maria Byrne made a public comment in relation to item 6 (Member's Item in the name of Cllr Alan Schneiderman – North Finchley CPZ). Members asked questions following the comments, which were then answered by Maria Byrne.

Mrs Mankin made a public comment in relation to item 12 (Pesticide free Barnet).

John Dix made a public comment in relation to item 7 (Separate Food Waste Collection Cessation). Members asked questions following the comments, which were then answered by John Dix.

Details of the written comments and questions, and the published answers were provided with the agenda papers for the meeting.

Oral responses were given to the supplementary questions at the meeting and the audio recording of the questions and responses are publicly available online.

6. MEMBERS' ITEMS

The Committee received the following Members Items:

1. Councillor Alan Schneiderman – North Finchley CPZ

Councillor Schneiderman introduced the item and requested that the Committee supported his Member's Item.

The chairman moved that the item be voted on as circulated.

Following the vote the Committee,

RESOLVED to approve the implementation of an experimental mini zone covering Highwood Avenue, Limes Avenue and Frederick's Place from 9:00am – 9:30pm Monday to Sunday. Following a review period of up to 1 year, a public consultation process will begin, (the area of which will be delegated to the Chief Officer, in consultation with Local Ward Councillors to agree perimeter controls in the area).

- **Councillor Geof Cook - Fixed Penalty Notice process – fly tipping**

Councillor Cooke introduced the item and requested that the Committee supported his Member's Item. Having considered the item:

The Committee RESOLVED

- 1. To instruct officers to urgently examine the option to provide a lower rate for a 1st offences for occupants of residences for FPN issued for littering/fly tipping in the vicinity of their home.**
- 2. Maintain the availability of a review process for members to review any FPN issued to residents.**

7. SEPARATE FOOD WASTE COLLECTION CESSATION

The Strategic Director of Environment introduced the report and drew the committee attention to the letters from the GLA dated 7 September 2018, that were published as a supplementary report. In view of ongoing discussion and correspondence, he suggested making an amendment to recommendation to 2 and an additional recommendation 4. The item and officer report was debated.

The Chairman therefore moved an amendment, that was seconded by Councillor Zinkin, to recommendation 2 to read as follows:

That the Environment Committee approve ~~stopping~~ *suspending* all separate household food waste collections from 4th November 2018 *until further notice*.

The committee voted as follows

For – 6
Against – 4
Abstain - 0

The motion was therefore carried

The Chairman also moved a new recommendation 4, that was seconded by Councillor Zinkin as follow:

To instruct officers to work with partners organisation in early 2019 to submit a reduction and recycling plan that represents a trajectory that is best environmental and economical solution for the Borough.

The committee voted as follows

For – 6
Against – 4
Abstain - 0

The motion was therefore carried

Councillor Schneiderman moved an amendment to recommendation 2 that was seconded by Councillor Cooke

That the Environment Committee continue separate household food waste collections and accept the GLA offer for an independent review of the Borough's Food waste collection.

The committee voted as follows

For – 4
Against – 6
Abstain - 0

This motion was therefore lost

The committee then voted on the recommendations, as amended, as follows:

For – 6
Against – 4
Abstain - 0

The Committee therefore resolved

- 1. To review and note the consultation discussions and correspondence with Mayor of London since the Environment Committee meeting on 5th June.**

2. **To approve suspending all separate household food waste collections from 4th November 2018 until further notice.**
3. **To approve the promotion of the options set out in Appendix M, which enable residents to recycle/compost food waste at home.**
4. **Instruct officers to work with partners organisation in early 2019 to submit a reduction and recycling plan that represents a trajectory that is best environmental and economical solution for the Borough.**

8. RECYCLING AND WASTE STRATEGY 2016 TO 2030 - UPDATE ON PROGRESS

The Strategic Director of Environment introduced the report and drew the committee attention to changes in the recycling and waste strategy.

Following discussions Councillor Schneiderman moved new recommendation 3, that was seconded by the Chairman as follow:

Instruct the Strategic director of Environment to implement a separate policy that will be include within the recycling and waste strategy reflecting the decision of the last committee regarding Christmas tree collection.

This was unanimously agreed and the motion was therefore carried.

The committee then voted on the recommendations individually and the votes were recorded as follows:

That the Environment Committee considers the report and notes the progress towards the goals of the waste strategy, and the action plan 2016 to 2020.

For – 6
 Against – 4
 Abstain – 0

That the Environment Committee agrees the draft Household Recycling and Waste Policies, set out at Appendix B, and agrees with their implementation as soon as reasonably practical.

For – 6
 Against – 4
 Abstain – 0

Instruct the Strategic director to Separate policy include within the strategy reflecting the decision of the last committee regarding Christmas tree collection.

For – 10
 Against – 0
 Abstain – 0

The committee therefore resolved –

1. **To consider the report and note the progress towards the goals of the waste strategy, and the action plan 2016 to 2020.**

2. To agree the draft Household Recycling and Waste Policies, set out at Appendix B, and agree with their implementation as soon as reasonably practical.
3. To instruct the Strategic director to produce a separate policy that will be included within the strategy reflecting the decision of the last committee regarding Christmas tree collection.

9. IMPLEMENTATION OF THE COUNCIL'S PARKS AND OPEN SPACES STRATEGY

This item was withdrawn at the start of the committee to allow for further information to be provided.

10. PROVISION OF BUS SHELTERS, AUTOMATIC TOILETS AND BOROUGH WIDE ADVERTISING

The Strategic Director of Environment introduced the report and confirmed that no toilets would be removed until alternative arrangements were put in place as explained in the report.

The Chairman invited Members to indicate whether they had any questions regarding the information contained in the exempt report, which would require the Committee to go into private session. There were none.

Following discussion Councillor Schneiderman moved a motion that was seconded by Councillor Cooke to amend recommendation 1 to read as follows:

That the Committee approves the re-commissioning of bus shelters, but notes that a separate report will be presented to a future Environment Committee ~~to determine the number of bus shelters to be provided under new contractual arrangements~~ ensuring that the current number of bus shelters are maintained under any new contractual arrangements

The committee voted as follows

For – 4
Against - 6
Abstain - 0

The motion was therefore lost.

Councillor Cooke then moved a new recommendation 5 that was seconded by Councillor Schneiderman as follows

That any proposal to add new advertisement on council land where it doesn't already exist should consult local ward councillors.

The committee voted as follows

For – 4

Against - 6

Abstain - 0

The motion was therefore lost.

The committee then voted on the recommendations as originally drafted.

The committee voted as follows

For – 6

Against – 0

Abstain – 4

The committee therefore resolved

- 1. To approve the re-commissioning of bus shelters, but notes that a separate report will be presented to a future Environment Committee to determine the number of bus shelters to be provided under new contractual arrangements.**
- 2. To approve the advertising policy attached at Appendix 2.**
- 3. To delegate authority to the Strategic Director for Environment to:**
 - (a) Grant consent under the Highway Act 1980 for the erection of objects or structures for the purposes of advertising and to permit advertising to be placed on existing structures in accordance with the policy at Appendix 2 and subject to following statutory processes and obtaining relevant statutory consents.**
 - (b) Enter into contractual arrangements with service providers to facilitate the provision of advertising on highway land and other Council land to facilitate the policy intentions in Appendix 2**
 - (c) Enter into a licence for highway land and lease or licence arrangements for other Council land as appropriate to facilitate the policy intentions in Appendix 2.**
- 4. To the removal of the existing Automatic Public Conveniences (APCs) on expiry of the existing contract and to delegate authority to the Strategic Director for Environment to establish alternative public convenience provision via local businesses and other Council buildings.**

11. PESTICIDE FREE BARNET

The Strategic Director for Environment introduced the item.

Following the consideration of the report the Chairman move the item to the vote and the committee voted as follows.

For – 6

Against – 4

Abstain – 0

The committee therefore resolved to note the guidance issued by the EU Commission and UK bodies in relation to the use of Glyphosate, which will be

monitored by Officers in line with good practice in relation to the treatment and management of weeds and invasive species.

12. DRAFT BARNET DOMESTIC CROSSOVER POLICY

The Strategic Director of Environment introduced the report.

Following discussion, the Chairman moved a motion that was seconded by Councillor Simberg to amend the recommendation to read as follows:

That the Environment Committee notes the progress to date, approves the draft Domestic Crossover Policy for Barnet, *subject to retaining the current appeals process*, and authorises the Strategic Director Environment to finalise the Domestic Crossover Policy. ~~to include any decision made by this committee~~

This was unanimously agreed.

The committee therefore resolved to note the progress to date, approve the draft Domestic Crossover Policy for Barnet, subject to retaining the appeals process, and to authorise the Strategic Director Environment to finalise the Domestic Crossover Policy.

13. QUARTER 1 2018/19 ENVIRONMENT PERFORMANCE REPORT

The Strategic Director for Environment introduced the item.

Following the consideration of the report the Chairman moved the item to the vote and the committee unanimously agreed

To review the financial, performance and risk information for Q1 2018/19 and make a referral to Financial Performance and Contracts Committee in accordance with the terms of reference of these Committees.

14. COMMITTEE FORWARD WORK PROGRAMME

The committee noted the work programme.

15. ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT

None.

The meeting finished at 9.59 pm

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Environment Committee

28 November 2018

Title	<p>Member’s Item Cllr Alan Schneiderman – New bin collection arrangements</p> <p>Cllr Geof Cook – Saracens CPZ event day signage</p>
Report of	Head of Governance
Wards	All
Status	Public
Enclosures	None
Officer Contact Details	<p>Paul Frost, Governance Service Team Leader Email: Paul.Frost@Barnet.gov.uk Tel: 020 8359 2205</p>

Summary

The report informs the Environment Committee of Member’s Item and requests instructions from the Committee.

Recommendations

1. That the Environment Committee’s instructions in relation to this Member’s item are requested.

1. WHY THIS REPORT IS NEEDED

- 1.1 Members of the Committee have requested that the items tabled below are submitted to the Environment Committee for considering and determination. The Environment Committee are requested to provide instructions to Officers of the Council as recommended.

Name of Councillor	Member's Item
Alan Schneiderman	<p>New bin collection arrangements</p> <p>Environment Committee would like to thank all Barnet refuse collection staff who have worked hard to implement the borough's new bin collection arrangements.</p> <p>Environment Committee notes the increase in missed bin collections reported by residents following the introduction of the new arrangements and also that some residents have complained that they were not notified about them.</p> <p>Environment Committee therefore calls for an urgent review of the new collection arrangements, their implementation and how they were communicated to residents. If an initial review has already been conducted, this should be reported to the Committee.</p>
Geof Cooke	<p>Saracens CPZ event day signage</p> <p>Environment committee is concerned that the removal of temporary electronic signs advising motorists of the Saracens event day CPZ will lead to more PCNs being issued and calls for these signs to be maintained.</p>

2. REASONS FOR RECOMMENDATIONS

- 2.1 No recommendations have been made. The Committee are therefore requested to give consideration and provide instruction.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 Not applicable.

4. POST DECISION IMPLEMENTATION

4.1 Post decision implementation will depend on the decision taken by the Committee.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 As and when issues raised through a Member's Item are progressed, they will need to be evaluated against the Corporate Plan and other relevant policies.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 None in the context of this report.

5.3 Legal and Constitutional References

5.3.1 A Member (including Members appointed as substitutes by Council) will be permitted to have one matter only (with no sub-items) on the agenda for a meeting of a committee or Sub-Committee on which s/he serves. The matter must be relevant to the terms of reference of the committee.

5.3.2 The referral of a motion from Full Council to a committee will not count as a Member's Item for the purposes of this rule.

5.4 Risk Management

5.4.1 None in the context of this report.

5.5 Equalities and Diversity

5.5.1 Members' Items allow Members of a Committee to bring a wide range of issues to the attention of a Committee in accordance with the Council's Constitution. All of these issues must be considered for their equalities and diversity implications.

5.6 Consultation and Engagement

5.6.1 None in the context of this report.

6. BACKGROUND PAPERS

6.1 None.

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Environment Committee 28th November 2018

Title	Business Planning 2019-2024
Report of	Chairman of Environment Committee
Wards	All
Status	Public
Urgent	No
Key	Yes
Enclosures	Appendix A: Draft Corporate Plan “Barnet 2024” Appendix B: Additional Priorities and Approach to Delivery Appendix C: Medium Term Financial Strategy (MTFS) and Savings Proposals for Committee Appendix D: Garden Waste Collection
Officer Contact Details	Jamie Blake, Strategic Director – Environment Jamie.Blake@barnet.gov.uk

Summary

The development of the council’s Corporate Plan and Medium Term Financial Strategy (MTFS) have been aligned to cover the next five years (2019-2024). This paper sets out the priorities for the Environment Committee that form part of the corporate plan, as well as Environment Committee specific priorities for the next five years. It also sets out the allocated budget for the committee and how it will meet its financial targets. The indicative savings proposals for Environment Committee for 2019-2024 are £15.1m.

The budget projections through to 2024 are indicative figures. The budget will be formally agreed each year as part of the council budget and council tax setting process, and therefore could be subject to change.

A final budget will be considered by Policy and Resources Committee on 20 February 2019 before being recommended to Council on 5 March 2019. The final Corporate Plan will be

published following this.

Officers Recommendations

- 1. That the Environment Committee consider the corporate priorities (Appendix A); and the additional priorities and approach to delivery for this as set out in Appendix B for referral to Policy and Resources Committee.**
- 2. That the committee approve the additional committee priorities as set out in Appendix B.**
- 3. That the Environment Committee consider the MTFs proposals that relate to the committee as set out in Appendix C after having considered the initial equalities impacts and refer their comments to Policy and Resources Committee for eventual decision by Council.**
- 4. That the Environment Committee consider the savings proposals for the financial year 2019/20 as set out in Appendix C, subject to the initial equalities impacts, and refer them to Policy and Resources Committee for consultation and eventual decision by Council.**
- 5. That the Environment Committee approve the launch of a public consultation regarding the introduction of charging for the collection of domestic garden waste.**

1. WHY THIS REPORT IS NEEDED

- 1.1 This report is required as part of the business planning process in order to enable the consideration of the priorities for Environment Committee up to 2024. The report sets out the financial position of the council and, specifically, the context for Environment Committee. The report seeks Environment Committee consideration of the savings programme that relate specifically to the committee, as set out in Appendix C, to be recommended to Policy and Resources Committee.

2. STRATEGIC CONTEXT

- 2.1 The council wants to create successful places, achieve great outcomes, deliver quality services and develop resilient communities. But, like all councils, it faces an increasingly difficult financial challenge, with funding sources not keeping pace with demand and uncertainty about how services will be funded in the future.
- 2.2 The council has successfully risen to its financial challenges thus far, evidenced by delivering savings in excess of £155m since 2010. It was highlighted at the June 2018 Policy and Resources Committee that the council faced difficulty in balancing the in-year position with a forecast overspend of £9.5m. Since then, hard work has resulted in this being reduced, however, there is still some way to go to fully balance.

- 2.3 Looking forward, it is anticipated that these challenges will continue. Through refreshing the council's Medium-term Financial Strategy (MTFS), the organisation now faces an anticipated budget gap of £69.9m to 2023/24. This includes the savings of £17.3m already identified for 2019-20, plus a further gap of £52.6m to 2023/24.
- 2.4 To address that gap, the council will need to make some tough decisions about priorities and how limited funds are spent. This may mean that the council stops doing some things or does them in very different ways, as well as looking at how it can find opportunities to generate more income.
- 2.5 Despite the challenges, the council is ambitious for Barnet and the people that live and work here. During this time of significant challenge, the council has seen levels of resident satisfaction remain high both in terms of satisfaction with the council as well as with the range of local services. The latest Residents' Perception Survey (Autumn 2017) indicates that 85 per cent of residents are satisfied with Barnet as a place to live and 65 per cent feel that the council is doing a good job.
- 2.6 The council must now prioritise its limited resources effectively and develop plans for the next five years to deliver both statutory duties and ambitions for Barnet within these financial constraints. The council wants to ensure residents get a fair deal by maximising opportunities, sharing responsibilities with the community and partners, and working effectively and efficiently.
- 2.7 To ensure the council has a plan that reflects local priorities, as well as a financial strategy that will support a financially sustainable position, the development of the Corporate Plan and MTFS have been aligned to cover the next five years (2019-to 2024). This will help to ensure that we have a medium-term plan of how we will allocate our limited resources in line with what we want to achieve for the borough. The priorities within the Corporate Plan will be approved by Policy and Resources Committee on 11 December for referral to Council.
- 2.8 The Corporate Plan, known as Barnet 2024, is being refreshed to reflect the priorities of the new administration who were elected in May 2018, and resident feedback on what matters. Feedback has been captured through public consultation and engagement, which took place over the summer of 2018. The Corporate Plan, Barnet 2024, will set the strategic direction of the council, including outcomes for the borough, the priorities we will focus limited resources on, and how we will approach delivery.
- 2.9 The three outcomes for the borough focus on place, people and communities:
- A pleasant, well maintained borough that we protect and invest in
 - Our residents live happy, healthy, independent lives with the most vulnerable protected
 - Safe and strong communities where people get along well

The full list of corporate priorities for the next five years that support these outcomes, and the approach to delivery, can be seen in Appendix A.

- 2.10 To support delivery of the outcomes in the Corporate Plan, Barnet 2024, Environment Committee will be responsible for delivering any corporate priorities that fall within its remit, as well as any additional priorities that relate to matters Environment Committee is responsible for under the Terms of Reference.
- 2.11 These priorities will inform an annual Environment Committee delivery plan which will set out the key activities, performance indicators / targets, and risks in relation to the corporate and committee priorities. Delivery plans will be approved by Environment Committee in early 2019 and will be refreshed on an annual basis.
- 2.12 The corporate priorities relevant to Environment Committee, the additional priorities identified for approval, and the strategic approach to delivery can be seen in Appendix B.

Environment Committee Savings

- 2.13 To help address the budget gap between 2019 and 2024, indicative savings proposals have been identified for Environment Committee. The full range of savings and / or income generation proposals within Environment Committee's area of responsibility can be seen in Appendix C.

Savings Programme 2015 - 2020

- 2.14 In November 2014, Environment Committee approved a five-year commissioning plan and, again in March 2015, indicative proposals for achieving savings by 2019/20. The commissioning plan and savings programme set out the strategic priorities, commissioning intentions, and indicative savings proposals up to 2019/20. These proposals have been amended on an annual basis, with the current plan approved by the Environment Committee in November 2017.
- 2.15 The table below illustrates the adjustments to these savings proposals, highlighting the movements between the 2018/19 approved version and revised recommended savings programme for the final year of the Medium-term Financial Strategy.

ID	Description / Explanation	Savings £,000		
		2019/20	2020/21	Total
R2	<p>Street Scene – Revised Waste Offer to Increase Recycling:</p> <p>Original Saving: Additional work is being undertaken with managing agents in regard to improving recycling rates in flats.</p> <p>Current Status: To be removed following Environment Committee resolution in June 2018 to maintain weekly refuse collections. As such,</p>	900	0	900

	alternative provision is now required.			
R4	Street Scene – Additional Savings from 2018/19: Full year affect agreed by Members on 5 th June in addition to those set out in the November Environment Committee papers relating to parks and open space and fees and charges (see section 8.5 below).	(200)	0	(200)
R5	Street Scene – New saving; contributes to R2 recovery plan: Chargeable domestic garden waste collection, if approved following public consultation, as set out in recommendations 3.	(550)	(150)	(700)
Net Movement		(750)	(150)	0

2.16 Over the period 2019/20 it is envisaged that the savings proposed will be fully delivered.

2.17 The proposal for garden waste is contained in Appendix D.

Savings Programme 2019 - 2024

2.18 Environment Committee are being asked to approve the new commissioning plan and savings programme for the next five years; which set out the strategic priorities, commissioning intentions, and indicative savings proposals up to 2023/24.

2.19 The total savings target for Environment Committee for 2019/20 is £4.9m. Appendix C sets out the savings proposals for Environment Committee up to 2023/24.

Environment Committee Budget

2.20 The Committee's budget for 2018/19 is £40.51m. The estimated budget for 2019/20 is £35.58m; after taking into account savings proposals of £4.93m.

3. REASONS FOR RECOMMENDATIONS

3.1 Local Government as a whole continues to face significant reductions in funding and increased demand for services, as set out in the above context. These challenges require continual longer term, robust financial and strategic planning and the recommendations in this report support this.

3.2 By law, the council is required to set a legal, balanced budget. These proposals are the best way of doing that by meeting financial targets and delivering outcomes and ambitions for Barnet.

4. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 4.1 The alternative option is not to approve the MTFFS and the additional priorities. This, however, is not considered to be good practice and may expose the council to the risk of not achieving the savings targets. It is considered by officers that these savings proposals are the most effective and efficient savings proposals.

5. POST DECISION IMPLEMENTATION

- 5.1 As part of recommendation 1 and 2, plans will be developed to deliver the Environment Committee priorities as listed in Appendix B.
- 5.2 If Environment Committee approves recommendation 3 and 4 made by this report, then the savings proposals will be referred to Policy and Resources Committee on 11 December as part of the MTFFS. The saving proposals for the next financial year will then be consulted upon and if approved by Policy and Resources Committee will then be referred to Council for final decision.
- 5.3 The removal from the MTFFS of R2 “Street Scene – Revised Waste Offer to Increase Recycling” and the inclusion of its anticipated replacement, R5 “Chargeable Garden Waste”, will result in the need for a public consultation. This consultation would start in December 2018 / January 2019 and the findings and recommendations will be reported back to the Environment Committee in March 2019.

6. IMPLICATIONS OF DECISION

6.1 Corporate Priorities and Performance

- 6.1.1 The council’s corporate plan, which sets out the outcomes, priorities and approach, has been refreshed for 2019 to 2024, alongside the Medium Term Financial Strategy for the same period. The updated corporate priorities can be seen in Appendix A. Committees may also have specific additional priorities they will deliver alongside this. The performance indicators / targets for the corporate and committee priorities will be updated in early 2019 as part of the theme committee delivery plans.

6.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 6.2.1 The Environment Committee savings programme will enable the council to meet its savings target as set out in the MTFFS. These budgets will be formally agreed each year, and individual proposals will be subject to appropriate consultation and equality impact assessments where necessary. For this reason, the proposals are subject to change.

6.3 Social Value

- 6.3.1 The Public Services (Social Value) Act 2012 requires people who commission public

services to think about how they can also secure wider social, economic and environmental benefits. Before commencing a procurement process, commissioners should think about whether the services they are going to buy, or the way they are going to buy them, could secure these benefits for their area or stakeholders.

6.4 Legal and Constitutional References

- 6.4.1 Section 151 of the Local Government Act 1972 states that: “without prejudice to section 111, every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs”. Section 111 of the Local Government Act 1972, relates to the subsidiary powers of local authorities.
- 6.4.2 Section 31A of the Local Government Finance Act 1992 requires billing authorities to calculate their council tax requirements in accordance with the prescribed requirements of that section. This requires consideration of the authority’s estimated revenue expenditure for the year in order to perform its functions, allowances for contingencies in accordance with proper practices, financial reserves and amounts required to be transferred from general fund to collection fund.
- 6.4.3 Local authorities owe a fiduciary duty to council tax payers, which means it must consider the prudent use of resources, including control of expenditure, financial prudence in the short and long term, the need to strike a fair balance between the interests of council tax payers and ratepayers and the community’s interest in adequate and efficient services and the need to act in good faith in relation to compliance with statutory duties and exercising statutory powers.
- 6.4.4 These proposals will be referred to Policy and Resources Committee, consulted on, and if approved by policy and Resources Committee referred on to Council so that Council can approve the budget envelope and set the Council Tax. There will be contingencies within the budget envelope so that decision makers have some flexibility should any decisions have detrimental equalities impacts that cannot be mitigated.
- 6.4.5 All proposals emerging from the business planning process will need to be considered in terms of the council’s legal powers and obligations (including, specifically, the public-sector equality duty under the Equality Act 2010). All proposals are already, or will be, subject to separate detailed project plans and reports to committee. The detailed legal implications of these proposals are included in those reports, which will have to be considered by the committee when making the individual decisions.
- 6.4.6 The Council’s Constitution (Article 7 – Committees, Forums, Working Groups and Partnerships) sets out the responsibilities of all council Committees.
- 6.4.7 All proposals emerging from the business planning process will need to be considered in terms of the council’s legal powers and obligations (including, specifically, the public-sector equality duty under the Equality Act 2010).

The council can charge for the collection of garden waste under Schedule 1 Household, industrial and commercial waste of the Controlled Waste (England and

Wales) Regulations 2012/811.

6.5 Risk Management

- 6.5.1 The council has an established approach to risk management, which is set out in the Risk Management Framework. Risks associated with the saving proposals will be outlined within the Theme Committee reports as each proposal is brought forward for the Committee to consider.
- 6.5.2 An integral part of the Theme Committee delivery plans will be identifying any risks to delivering the corporate or committee priorities and key activities.
- 6.5.3 Risks will be reviewed quarterly (as a minimum) and any high-level risks will be reported to the relevant Theme Committee and P&R Committee.

6.6 Equalities and Diversity

- 6.6.1 Equality and diversity issues are a mandatory consideration in the decision-making of the council.
- 6.6.2 Decision makers should have due regard to the public sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. A lot of proposals are in formative stages, so the equality impacts will need to be updated as the projects are rolled out. Many of these proposals will need to be subject to separate decisions and at this stage the decision maker will need to be equipped with an updated equality impact assessment before they can make their decision. Consideration of the duties should precede the decision. It is important that Environment Committee has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public sector equality duty are found at section 149 of the Equality Act 2010 and are as follows:

A public authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*

Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;*
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;*
- (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is*

disproportionately low.

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (a) Tackle prejudice, and*
- (b) Promote understanding.*

Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- Age*
- Disability*
- Gender reassignment*
- Pregnancy and maternity*
- Race,*
- Religion or belief*
- Sex*
- Sexual orientation*
- Marriage and Civil partnership*

6.6.3 If deemed appropriate, a project may be subject to future individual committee decisions once the budget envelope has been set by Council. The equality impacts will be updated for these decisions. As an alternative to agreeing any of the proposals, the committee would have the option of maintaining the current level of services; however this will impact on the proposed budget.

6.7 Corporate Parenting

6.7.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in decision-making across the council. The outcomes and priorities in the refreshed Corporate Plan, Barnet 2024, reflect the council's commitment to the Corporate Parenting duty to ensure the most vulnerable are protected and the needs of children are considered in everything that the council does.

6.8 Consultation and Engagement

6.8.1 As a matter of public law, the duty to consult with regards to proposals to vary, reduce or withdraw services will arise in four circumstances:

- Where there is a statutory requirement in the relevant legislative framework
- Where the practice has been to consult, or, where a policy document states the council will consult, then the council must comply with its own practice or policy

- Exceptionally, where the matter is so important that there is a legitimate expectation of consultation
- Where consultation is required to complete an equalities impact assessment.

6.8.2 Regardless of whether the council has a duty to consult, if it chooses to consult, such consultation must be carried out fairly. In general, a consultation can only be considered as proper consultation if:

- Comments are genuinely invited at the formative stage
- The consultation documents include sufficient reasons for the proposal to allow those being consulted to be properly informed and to give an informed response
- There is adequate time given to the consultees to consider the proposals
- There is a mechanism for feeding back the comments and those comments are considered by the decision-maker / decision-making body when making a final decision
- The degree of specificity with which, in fairness, the public authority should conduct its consultation exercise may be influenced by the identity of those whom it is consulting
- Where relevant and appropriate, the consultation is clear on the reasons why and extent to which alternatives and discarded options have been discarded. The more intrusive the decision, the more likely it is to attract a higher level of procedural fairness.

6.8.3 Public consultation and engagement on the Corporate Plan took place between 16 July 2018 and 23 September 2018. The findings from this have been considered and incorporated into the draft document.

6.8.4 A total of 287 questionnaires were completed and 141 residents attended the three Question Time Leader led events.

6.8.5 Key headlines from the consultation are as follows:

- A clear majority of those responding to the questionnaire agree with all the outcomes the council is proposing to focus on for the next five years, with around nine out of ten respondents (90%) agreeing with each of the councils proposed outcomes.
- There was a similar level of agreement for the priorities set out under each outcome, with 80-90% of respondents agreeing with each of the priorities. The one exception to this was 'Delivering on our major regeneration schemes' where six out of ten agreed.
- Around 80% also agreed with the approach the council has outlined to deliver its outcomes over the next five years.
- When residents were asked to comment further, the main feedback was that they wanted more detail on how the priorities would be delivered and funded. This has

resulted in more detail around the strategic approach to delivery being included in the draft corporate plan.

- Further comments on the outcomes, priorities and approach were very varied, the most common themes were around; street cleansing, tackling enviro-crime and anti-social behaviour, improving air quality and investing in sustainable transport methods.
- Comments on our approach related to outsourcing of services, robust management of contract and service delivery arrangements and a commitment to remaining transparent in our work. There was also a clear theme around how we balance our council tax rates with being able to deliver services.
- This feedback has now been incorporated and reflected in the draft plan.

6.8.6 Public consultation with residents and businesses on the overall budget for 2019-2024 will commence on 12 December 2018 subject to agreement from the P&R Committee on 11 December 2018. The final budget will then be recommended to P&R Committee on 20 February 2019 ahead of final approval at Full Council on the 5 March 2019.

6.8.7 In terms of service specific consultations, the council has a duty to consult with residents and service users in a number of different situations including proposals to significantly vary, reduce or withdraw services. Consultation is also needed in other circumstances, for example to identify the impact of proposals or to assist with complying with the council's equality duties, where there is a legitimate expectation or legislative requirement to consult. Service specific consultations will take place where necessary in line with timescales for any changes to be implemented.

6.8.8 Where appropriate, separate service specific consultations have already taken place or will be taking place for the 2019/20 savings.

Garden Waste Collection: Members are asked to approve public consultation on proposed changes to the garden waste collection service to enable £700k savings by 2021. The consultation would start in December 2018 / January 2019 and the findings, equality impact assessment and recommendations be reported back to the Environment Committee in March 2019.

7. INSIGHT

7.1 There are no insight implications at this time.

8 BACKGROUND PAPERS

8.1 Appendix A: Corporate Plan

8.2 Appendix B: Additional Priorities and Approach to Delivery

8.3 Appendix C: MTFs and Savings Proposals for Committee

8.4 Appendix D: Garden Waste Collection

8.5 Business Planning annual report to Environment Committee on 07/11/17:
<http://barnet.moderngov.co.uk/documents/s43100/Business%20Planning%20201819%20201920.pdf>

8.6 Street Scene Operational Changes report to Environment Committee on 05/06/18:
<http://barnet.moderngov.co.uk/documents/s46541/Street%20Scene%20Operational%20Changes%202018-19.pdf>

8.7 Review of Borough Advertising report to Environment Committee on 13/09/18
<http://barnet.moderngov.co.uk/documents/s48476/Review%20of%20the%20Boroughs%20Advertising%20agreements%20future%20advertising%20asset%20sponsorship.pdf>



DRAFT CORPORATE PLAN

October 2018





Barnet is a fantastic place, with many people choosing to call our part of London home.

As a council, we want to create successful places, achieve great outcomes, deliver quality services and develop resilient communities. As we look to the future we want to build on our unique strengths: the parks and green spaces, excellent schools and diverse communities that get along and make an active contribution.

The pace of change in our world is fast, especially technology, so it's important that we move with the times, and make the most of the opportunities that come our way. This gives us the chance to embrace change and be innovative in the way that we deliver services.

Financial challenges

Like all councils, we're in a difficult financial situation, with more and more people needing our services, less money to spend, and uncertainty about how councils are funded in the future.

Our resources are limited, so we must be clear about what we can do and ensure that we care for the most vulnerable people whilst achieving a financially sustainable balance across the services we provide.

We need to save £69million over the next five years. That's on top of the £155million we've saved since 2010. To do that, the council will need to make the decisions we need to about priorities and how we spend our limited funds. We may need to stop doing some things or do them in a very different way. We will also look at how we can find opportunities to generate more income.

Ambitions for the future

Despite the challenges, we are ambitious for Barnet and the people that live and work here. We must now prioritise and use our limited resources effectively as we develop plans for the next five years.

We developed a draft plan – Barnet 2024 - which outlined outcomes we want to achieve for the borough, and priorities to focus on. These reflected what we know are important for Barnet, based on feedback from surveys, consultations, engagement events and your councillors. We also set out an approach for how we will deliver the plan within our budget.

We wanted to hear from residents, communities and businesses, so throughout the summer we gathered feedback through an online survey and events. We have taken those views on board and now incorporated them into a final draft.

What you told us

A key piece of feedback was wanting to see more detail around how we would be delivering on the priorities we've set out, as well as how they would be funded. We understand that it's important to demonstrate our approach in how we are going to achieve what we're setting out to do.

Therefore, we have now added in information around the 5-year strategic approach to delivery for each of our priorities, giving an extra level of detail. This will be further supported by the development of annual delivery plans for each Theme Committee, which includes the responsibility of delivering any corporate priorities that fall within its remit, alongside any additional priorities specific to the committee.

Further comments on our outcomes and priorities were very varied with the most common themes being around; street cleansing, tackling environmental crime and anti-social behaviour, improving air quality and investing in sustainable transport. As these have come out as particularly important areas to you, we have now reflected them with more emphasis within our corporate plan.

Feedback was also received on our approach for how we will deliver the plan within our budget, with comments relating to outsourcing of services, robust management of contract and service delivery arrangements and a commitment to remaining transparent in our work. There was also a clear theme around how we balance our council tax rates with being able to deliver services. This has been taken on board and language has been changed to ensure there is greater clarity around these points.

What next

The Barnet 2024 plan will be published in March 2019, alongside our Medium Term Financial Strategy.

2024

WHAT WE WANT TO ACHIEVE

Our proposed focus is on three main outcomes:

OUTCOME



OUTCOME



OUTCOME



PRIORITIES

A set of key priorities that we will be focussing on sit underneath each outcome, including detail of how we intend to deliver this. This doesn't aim to capture all that the council does, rather it provides a framework to guide us.

OUTCOME
A pleasant, well maintained borough that we protect and invest in

Getting Barnet clean through efficient street cleaning services, minimising and recycling waste, and weekly bin collections

Keeping the borough moving, including improvements to roads and pavements

Getting the best out of our parks and improving air quality by looking after and investing in our greenspaces

Ensuring decent quality housing that buyers and renters can afford, prioritising Barnet residents

Investing in community facilities to support a growing population, such as schools and leisure centres

Responsible delivery of our major regeneration schemes to create better places to live and work, whilst protecting and enhancing the borough

OUTCOME
Our residents live happy, healthy, independent lives with the most vulnerable protected

Improving services for children and young people and ensuring the needs of children are considered in everything we do

Integrating health and social care and providing support for those with mental health problems and complex needs

Supporting our residents who are older, vulnerable or who have disabilities, to remain independent and have a good quality of life

Helping people into work and better paid employment

Encouraging residents to lead active and healthy lifestyles and maintain their mental wellbeing

Ensuring we have good schools and enough school places so all children have access to a great education

OUTCOME
Safe and strong communities where people get along well

Keeping Barnet safe

Tackling anti-social behaviour and environmental crime

Celebrating our diverse and strong communities and taking a zero-tolerance approach to hate crime

Ensuring we are a family friendly borough

Focusing on the strengths of the community and what they can do to help themselves and each other

Supporting local businesses to thrive

PRIORITIES

OUTCOME

A pleasant, well maintained borough that we protect and invest in



Getting Barnet clean through efficient street cleaning services, minimising and recycling waste, and weekly bin collections

How we will deliver this:

- Supporting residents to reduce waste to below the London average by working on initiatives that promote waste minimisation and reuse
- Working with landlords and agents to reduce the hidden 'throw away' culture in many communal dwellings
- Fully utilising new street cleansing equipment
- Reducing bin clutter in town centres by continuing to implement time-banded collections

Keeping the borough moving, including improvements to roads and pavements

How we will deliver this:

- Improving the condition of our roads and pavements
- Encouraging the use of public transport, walking and cycling through the 'healthy streets' approach
- Lobbying for improvements to public transport and bringing back disused public transport such as rail lines
- Developing a cycle network to major destinations in the borough without impeding main traffic routes
- Promoting and continuing to roll out electric vehicle charging and car clubs
- Using enforcement to increase compliance and support traffic to move smoothly and safely

2024

Getting the best out of our parks and improving air quality by looking after and investing in our greenspaces

How we will deliver this:

- Developing masterplans that deliver significant improvements to parks
- Delivering the tree planting programme across the borough to alleviate the effects of pollution
- Identifying sites for using green spaces to promote health and wellbeing
- Working with TfL and Highways England to improve air quality on the main network corridors and areas close to schools

Ensuring decent quality housing that buyers and renters can afford, prioritising Barnet residents

How we will deliver this:

- Increasing supply to ensure greater housing choice for residents
- Delivering new affordable housing, including new homes on council-owned land
- Prioritising people with a local connection and who give back to the community through the Housing Allocations Scheme
- Ensuring that good landlords continue to provide accommodation and that poor-quality housing is improved

Investing in community facilities to support a growing population, such as schools and leisure centres

How we will deliver this:

- Investing in community facilities such as;
 - new and replacement schools;
 - enhancing our indoor and outdoor sporting facilities;
 - maintaining our 21st century libraries
 - transformation of parks and open spaces

Responsible delivery of our major regeneration schemes to create better places to live and work, whilst protecting and enhancing the borough

How we will deliver this:

- Working with partners to deliver the Brent Cross Cricklewood scheme which includes; a new town centre, train station, 27,000 jobs and 7,500 new homes
- Working with The Barnet Group to deliver housing on smaller sites across the borough
- Continuing to invest in Colindale, including through;
 - progressing the development of Grahame Park
 - enhancements to Colindale tube station
 - ensuring that the major housing developments in the area contribute to an overall sense of place

OUTCOME

Our residents live happy, healthy, independent lives with the most vulnerable protected



Improving services for children and young people and ensuring the needs of children are considered in everything we do

How we will deliver this:

- Improving children's services to get a 'good' Ofsted rating
- Providing effective leadership and empowering staff
- Improving the social, emotional and mental health and wellbeing of children and young people
- Preventing young people from getting involved in violence, crime, exploitation and anti-social behaviour
- Being a good corporate parent to children in care and care leavers

Integrating health and social care and providing support for those with mental health problems and complex needs

How we will deliver this:

- Working with local NHS organisations, GPs and NHS Barnet Clinical Commissioning Group to provide more health and care services closer to home
- Working with the NHS to achieve timely discharge from hospital for patients
- Offering, and signposting to, prevention support for people to stay active and more independent in the community
- Developing joined up services for those with complex mental health needs to prevent crisis and to enable residents to fulfil their potential

2024

Supporting our residents who are older, vulnerable or who have disabilities, to remain independent and have a good quality of life

How we will deliver this:

- Opening new extra care schemes for people that need additional support to remain living independently
- Providing enablement services that help people regain or increase their independence
- Using technology to enhance independence and assist with care
- Offering support for carers of people with dementia
- Providing equipment that allows people to stay more independent at home

Helping people into work and better paid employment

How we will deliver this:

- Working with partners to provide employment support
- Offering employment schemes and apprenticeships on the regeneration sites
- Offering specific support to help people find work such as care leavers, people with disabilities and Universal Credit claimants
- Promoting apprenticeships across Barnet and supporting businesses to make use of the apprenticeship levy

Encouraging residents to lead active and healthy lifestyles and maintain their mental wellbeing

How we will deliver this:

- Delivering new indoor and outdoor sporting facilities and enhancing existing sporting facilities, and ensuring participation in sport and physical activity is accessible to all
- Giving residents access to health and wellbeing information and activities through the Fit and Active Barnet (FAB) framework
- Completing the implementation of the new leisure contract (which includes a range of well-being services such as; the Fit & Active Barnet Card, weight management services, falls prevention, diabetes control and dementia friendly sessions)
- Supporting people to maintain and improve their mental health and wellbeing by raising awareness, tackling stigma and discrimination and making mental health everyone's business
- Providing residents advice, guidance and screening on substance misuse and ensuring that access to treatment is available to those who need it most
- Implementing the Healthy Weight strategy focusing on promoting physical exercise and healthy eating in schools

Ensuring we have good schools and enough school places so all children have access to a great education

How we will deliver this:

- Planning and forecasting to deliver school places to meet identified needs
- Improving pupils' achievement and narrowing the attainment gap
- Improving outcomes for children and young people with special educational needs and disabilities
- Supporting children to have the best start in life and be ready for learning

OUTCOME

Safe and strong communities where people get along well



Keeping Barnet safe

How we will deliver this:

- Maintaining low levels of crime, anti-social behaviour and substance misuse on our streets
- Ensuring the effective management of offenders to reduce offending
- Supporting victims of crime and anti-social behaviour to reduce the risk of repeat victimisation
- Delivering the Violence Against Women and Girls Strategy
- Delivering a multi-agency response to violence, vulnerability and the criminal exploitation of children and vulnerable adults
- Reducing the fear of crime

Tackling anti-social behaviour and environmental crime

How we will deliver this:

- Delivering targeted multi-agency interventions in areas subjected to persistent crime, anti-social behaviour and environmental crime (such as fly-tipping and littering)
- Using enforcement tools and powers to protect communities, reduce offending and increase compliance

2024

Celebrating our diverse and strong communities and taking a zero-tolerance approach to hate crime

How we will deliver this:

- Raising awareness of Barnet's diverse communities and providing opportunities to celebrate and promote cohesion
- Preventing radicalisation and supporting victims of hate crime, including raising awareness
- Working with local community groups to respond to Hate Crime
- Mapping and building relationships with new and emerging communities

Ensuring we are a family friendly borough

How we will deliver this:

- Helping children to live in safe and supportive families and communities
- Providing services that encourage and build resilience
- Increasing the participation, voice and influence of young people
- Embedding children's rights across policies and procedures
- Ensuring children and families know about and can influence decisions that affect them

Focusing on the strengths of the community and what they can do to help themselves and each other

How we will deliver this:

- Encouraging individual and corporate volunteers to help build active communities
- Providing access to a comprehensive directory of community resources
- Supporting the voluntary, community and faith sector to build capacity for meeting the needs of residents
- Developing strong and resilient partnerships through the Communities Together Network and Barnet Multi-Faith Forum

Supporting local businesses to thrive

How we will deliver this:

- Streamlining council access for businesses and developing a clear business support offer through Entrepreneurial Barnet
- Reducing the numbers of vacant units to ensure key town centres are thriving
- Encouraging residents and local businesses to play an active role in shaping their high streets
- Supporting businesses to improve workplace health
- Making Barnet the best place in London to be a small business

OUR APPROACH

WE HAVE SET OUT BELOW HOW WE INTEND TO DELIVER BOTH OUR STATUTORY DUTIES AND AMBITIONS FOR BARNET WITHIN OUR FINANCIAL CONSTRAINTS. WE WANT TO ENSURE THAT TAX PAYERS MONEY GOES AS FAR AS IT CAN.

A FAIR DEAL

- Delivering services that matter most by making decisions to prioritise our limited resources
- Providing value for money for the tax payer and ensuring we are transparent in how we operate
- Standing up for Barnet and ensuring it gets its fair share of resources including policing and general funding

EFFICIENT AND EFFECTIVE COUNCIL

- Managing our finances and contracts robustly
- Providing residents with the assistance they need at the first point of contact and greater access to online services and support
- Treating residents equally, with understanding and respect, with all having access to quality services





APPROACH

MAXIMISING OPPORTUNITY

- Taking a commercial approach to generating income, and looking for new opportunities to generate revenue from our estate
- Making use of evolving technology and innovation to help us achieve better outcomes and become more efficient
- Capitalising on opportunities from responsible growth and development to boost the local economy

SHARED RESPONSIBILITY

- Working with residents and the community to share responsibility to ensure Barnet thrives
- Focussing on prevention and early help so residents can live independently for as long as possible
- Collaborating locally to achieve the best outcomes for Barnet

SCHOOLS

COMMUNITIES

HEALTHY

STRONG



INVESTMENT

SAFE

RESIDENTS

Environment Committee

The Environment Committee has a wide remit and is responsible for all borough-wide matters relating to the street scene including; allotments, crematoria and mortuary, environmental health, lighting, parking, parks road safety, recycling and waste collections, street cleaning, trading standards transport, trees and waterways.

Introduction:

Barnet is a green and leafy borough with parks and open spaces that are amongst the best in London. In order to meet the needs of our growing population as well as reduce the environmental impact of it we are working to reduce the amount of waste produced by each person in the Brough and ensuring resilient sustainable collections. Our streets will be safe and clean, day and night to support the prosperity of the borough. We will also ensure that our highways are maintained to a good standard and that transport connections are improved to support employment and the development of housing in the borough. However, we are also developing a Transport Strategy to provide improved alternatives to using the car and support improvements to air quality and health.

Committee Priorities for 2019-2024

Corporate priority	How we will deliver this by 2024
Getting Barnet clean through efficient street cleaning services, minimising and recycling waste, and weekly bin collections	<ul style="list-style-type: none"> Supporting residents to reduce waste to below the London average by working on initiatives that promote waste minimisation and reuse Working with landlords and agents to reduce the hidden 'throw away' culture in many communal dwellings Fully utilising new street cleansing equipment Reducing bin clutter in town centres by continuing to implement time-banded collections
Keeping the borough moving, including improvements to roads and pavements	<ul style="list-style-type: none"> Improving the condition of our roads and pavements Encouraging the use of public transport, walking and cycling through the 'healthy streets' approach Lobbying for improvements to public transport and bringing back disused public transport such as rail lines Developing a cycle network to major destinations in the borough without impeding main traffic routes Promoting and continuing to roll out electric vehicle charging and car clubs Using enforcement to increase compliance and support traffic to move smoothly and safely
Getting the best out of our parks and improving air quality by looking after and investing in our greenspaces	<ul style="list-style-type: none"> Developing masterplans that deliver significant improvements to parks Delivering the tree planting programme across the borough to alleviate the effects of pollution Identifying sites for using green spaces to promote health and wellbeing Working with TfL and Highways England to improve air quality on the main network corridors and areas close to schools
Additional committee priority	How we will deliver this by 2024
Using regulation and enforcement to reduce non-compliance and maintain our public realm	<ul style="list-style-type: none"> Taking enforcement action to reduce offending such as fly-tipping and littering Addressing and reducing unnecessary demand on public resources which are required to maintain the quality of the public realm Delivering multi-agency interventions including inspections and environmental audits to reduce offending and lessen the impact on local communities and businesses
Creating a healthy environment	<ul style="list-style-type: none"> Working closely with partners to help address and prevent health issues Utilising the built environment and green infrastructure to promote active travel (such as walking and cycling routes) to support health improvement. Enforcing environmental health regulations Working with TfL and Highways England to improve air quality on the main network corridors and areas close to schools.

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Appendix C - Environment Savings Proposals

Line Ref	Opportunity Area	Corporate Plan Priority	Description of Saving	Consultation (How are we consulting on this proposal)	Impact Assessment			Budget		Savings						Total Savings (all years)			
					Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact	2018/19	2019/20		2020/21		2021/22		2022/23		2023/24		
								£,000	£,000	FTE	£,000	FTE	£,000	FTE	£,000		FTE	£,000	FTE
Growth and Income																			
G1	Green Spaces Development	Opportunity	Invest in 3G pitches: This proposal will see the Council secure additional investment (in partnership with funding bodies such as The Football Foundation) in modern 3G sports pitches across the borough. These could be either new 3G artificial grass pitches (AGPs) on sites that are currently not laid out as grass pitches, or the conversion of existing grass pitches to AGPs. Current feasibility work on the creation of sports hubs, as required by the adopted Parks and Open Spaces Strategy and Playing Pitch Strategy, will determine the locations for the new AGPs. These will be compliant with the Playing Pitch Strategy and agreed with the Playing Pitch Strategy Steering Group which comprises, in addition to LBB, representatives of: Sport England, England Hockey, England and Wales Cricket Board, Football Association, Lawn Tennis Association and Rugby Football Union. The Council will benefit from a mechanism for sharing the additional income generated from new pitches with any delivery partner. The grass pitches that the Council provides for the playing of team sports are currently subject to charges for their use. Charging will continue for the new facilities.	Public Consultation in relation to the Cophall Masterplan will be undertaken and all documentation reported to a future meeting of the Environment Committee in 2019.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	Equalities Impact Assessments will be developed as part of the implementation of the draft Cophall masterplan. This will ensure compliance with the requirements of the 2010 Act, also ensuring that the needs of the communities and groups are fully considered. The draft consultation can be found at: https://engage.barnet.gov.uk/Cophall_Mill_Hill_Master_plan . This item has previously been reported to Environment Committee in March 2018 - https://barnetintranet.moderngov.co.uk/documents/s45527/Cophall%20Sports%20Hub%20and%20Mill%20Hill%20Open%20Spaces%20Draft%20Masterplan.pdf	1,388,001	(100)		0		0		0		0		(100)
G2	Street Scene	Opportunity	Income generation from non-statutory commercial waste services: Income generation target across a range of chargeable services for commercial waste; including, but not limited to, additional collections and the identification of new services where charging the user more (in order to offset the impact of wider budget reductions) is appropriate. To be delivered through a fundamental review of all transactional services (e.g. development of the trade and commercial waste services); including recycling and a review of commercial activity to identify new or improved income opportunities. Further work to be done with commercial waste to both obtain contracts and offer recycling services.	No service specific consultation is required.	This saving requires a change to service delivery. The change is in year 3 of a 3-year programme: http://barnet.moderngov.co.uk/documents/s43101/Appendix%20A%20Environment%20Committee%20Savings%20Proposals.pdf	This saving will not have an adverse impact on customer satisfaction.	No staff and / or service user equality impact analysis is required.	(1,787,296)	(300)		0		0		0		0		(300)
G4	Commissioning Group	Fairness	Fees and charges: Cost recovery from a full review of fees and charges across all Environmental Committee business areas; including parking products and highways services. Fees and charges will be reviewed within the statutory framework. This will include making sure that all fees are collected.	The paper on fees and charges concluded that consultation was not required. Link here: http://barnet.moderngov.co.uk/documents/s43113/Fees%20and%20Charges%20201819.pdf	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	Equalities impact assessment notes are within the report on fees and charges: http://barnet.moderngov.co.uk/documents/s43113/Fees%20and%20Charges%20201819.pdf	(4,800,000)	(130)		0		0		0		0		(130)
G6	Safer Communities	Opportunity	CCTV: Rationalisation of CCTV contracts across ANPR / MTC / ASB. Increase income generation. Further rationalisation of control room function.	No service specific consultation is required.	Improved efficiency of the service.	This saving will not have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	No staff and / or service user equality impact analysis is required.	817,350	(200)		0		0		0		0		(200)
G7	Green Spaces Development	Opportunity	Asset Management: Optimising the value of green spaces assets to maximise the level of income to sustain service delivery. This is to be achieved through a range of opportunity areas under review (e.g. lease arrangements or as referenced fees and charges)	Service specific consultation will be undertaken if required; including engagement with leaseholders as needed. Proposals will be submitted to future Environment Committee meetings for approval.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	Equality impact assessments will be undertaken if required, in line with any consultation requirements.	1,388,001	(100)		0		0		0		0		(100)
G8	Commissioning Group	Opportunity	Advertising: A number of opportunities have been identified for advertising across the public realm, including; highways, bus shelters, parks and open spaces, and town centres. Cases will be dealt with in accordance with the council's policy on a case by case basis.	No service specific consultation will be undertaken. However it will be necessary under section 115G of the Highways Act 1980 to publish and service statutory notices and consider any representation made prior to deciding whether to grant permission for the advertising structure .	This would involve the provision of a new service(s), which is likely to be outsourced.	This saving will not have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	An initial equalities impact assessment has been completed and minimal impact on service users has been identified. However we are in the early stages of the project and have committed to review at a more appropriate time.	(4,800,000)	(200)		0		0		0		0		(200)
Total									(1,030)										(1,030)
Service Redesign																			
S2	Green Spaces Development	Opportunity	Parks and Open Spaces Strategy: Following specific site surveys for all green spaces in 2016, we will review and look at changes to how we maintain green spaces and who maintains them. This could be as whole green spaces or parts there within, and could include offering the spaces to local groups, planting as urban forests (mayor's air quality strategy), change to allotments (positive health benefits) etc.	Service specific consultation will be undertaken if required, on a site by site or by area basis. The POSS was adopted in May 2016 by Environment Committee.	This saving requires a change to service delivery.	This saving could have an adverse impact on customer satisfaction.	The POSS was adopted in May 2016 by Environment Committee. https://barnet.moderngov.co.uk/ieList/Documents.aspx?CId=695&MId=8337 . The purpose of the Parks and Open Spaces Strategy is to ensure that the broad diversity residents and communities in Barnet continue to enjoy the benefits of these community assets and their needs and aspirations are reflected in the provision that Barnet makes. https://open.barnet.gov.uk/dataset/open-spaces-strategy	1,388,001	(150)		0		0		0		0		(150)
S3	Parking	Opportunity	Controlled parking zones: Additional roads are added on an ad hoc basis and the process is costly as it can result in abortive work and inefficient consultation. Options would be to take a coordinated approach to the process to save on cost (e.g. add 10 roads at a time instead of 1) and, except in exceptional circumstances, only carry out those that are funded through area committees or developers and carry out a strategic review to prioritise future changes.	Consultation has taken place as part of the required statutory process. The main work for the 2019/20 year is Colindale CPZ and the consultation is found here: https://engage.barnet.gov.uk/colindale-cpz-consultation	This saving requires a change to service delivery. The costs of enforcement and operation of the controlled parking zone have been costed for the financial year and contractors are prepared for the required increase in activity.	This activity will only be put in place when there is local resident and business support for the introduction of parking controls. It is likely to achieve positive public support from the most impacted residents, despite the overall tendency towards negative perception of parking controls (particularly through enforcement).	EIAs form part of the process for CPZ consultation and implementation.	(4,800,000)	(150)		0		0		0		0		(150)

Appendix C - Environment Savings Proposals

Line Ref	Opportunity Area	Corporate Plan Priority	Description of Saving	Consultation (How are we consulting on this proposal)	Impact Assessment			Budget	Savings						Total Savings (all years)					
					Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact	2018/19	2019/20		2020/21		2021/22			2022/23		2023/24		
								£,000	£,000	FTE	£,000	FTE	£,000	FTE		£,000	FTE	£,000	FTE	
Total									(300)		0		0		0		0		(300)	
Reducing Demand, Promoting Independence																				
R1	Commissioning Group	Fairness	Levy payments to the North London Waste Authority: The Council pays a price per tonne specifically for the type and volume of waste that it estimates that it will deliver in the year, to North London Waste Authority, for treatment or disposal. If less waste is delivered than projected, a saving is made on the following year's levy. Future waste savings are reliant on; demand management projects, changes to collection services, and the success of communication campaigns. This will enable realistic lower waste tonnage projections to be made for the future and lower the quantity of waste that is actually collected.	Service specific consultation will be undertaken if required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	The need for an equality impact assessment will be kept under review and carried out if required.	12,847,001	(300)		0		0		0		0		(300)	
R2	Street Scene	Fairness	Revised waste offer to increase recycling: The planned ending of central Government support for weekly refuse collection will necessitate a revised waste collection offer to residents that will need to focus on the delivery of challenging recycling targets. The Council collects residual waste, recyclables, and food waste from all households. The proposal is for a comprehensive and targeted communications and engagement campaign which aims to change resident behaviours and drive up recycling rates in order to reduce collection and disposal costs. This includes making it easier to recycle food waste and compulsory recycling of dry and food waste (enforced by fixed penalty notices); increasing recycling in flats by working with managing agents to identify the most suitable mix of containers and limiting the capacity for residual waste. The proposals will be supported by small scale pilot projects, incentive schemes and targeted communications projects. However it may become necessary to go to alternate weekly collection if recycling rates continue to plateau and/or the savings identified are not realised. NOTE – this is for information only and the saving is not included in the total.	Service specific consultation, alongside Waste Strategy took place in January / February 2016. Further consultation on the Alternative Delivery Model is currently underway. The implementation of any specific proposed scheme will be dependant upon the completion of the service specific consultation and relevant equality impact analysis process, as the details of schemes are known.	This saving is anticipated to impact on service delivery.	This saving may have a short term adverse impact on customer satisfaction as collection rounds are changed, but longer term benefits will be delivered in terms of more efficient and effective collection services based on local characteristics rather than a one size fits all approach.	An equality impact assessment will be completed. This will kept under review as the specific proposals develop. An initial equalities impact assessment for staff and residents has been completed and is available at: https://barnet.moderngov.co.uk/mgC/hooseDocPack.aspx?ID=8590	11,178,287	(900)		0		0		0		0		(900)	
R3	Green Spaces Development	Responsibility	Increased productivity and reduction of overheads: Develop a range of alternative management models for parks and open spaces including; trusts, management by friends groups, and volunteers. Ensure that all costs are recovered from external agencies, such as Barnet Homes, and ensure that suitable specifications are in place.	A staff consultation will be completed in line with any restructure proposals (in addition to an EIA).	This saving requires a change to service delivery.	This saving could have an adverse impact on customer satisfaction.	A review of alternative management models will seek, where applicable, to include staff consultation and completion of an EIA. Any final proposal will be approved via the constitution and delegated powers via the Chief Officer (Environment).	1,388,001	(100)		0		0		0		0		(100)	
R4	Street Scene	Fairness	Additional savings from 2018/19: Alternative savings provision for £200k of original £900k target for changes to refuse collection (R2) and those set out in the November Environment Committee papers relating to parks and open spaces and fees and charges. Full-year effect from service changes which have been agreed by members.	No service specific consultation is required.	This saving is not anticipated to impact on service delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction.	No staff and / or service user equality impact analysis is required.	11,178,287	(200)		0		0		0		0		(200)	
R5	Street Scene	Fairness	Savings recovery plan: Alternative savings provision for £700k of original £900k target for changes to refuse collection (R2). Proposed option to move to a chargeable garden waste service.	Service specific consultation will be undertaken.	This saving requires a change to service delivery.	This saving could have an adverse impact on customer satisfaction.	An equality impact assessment will be completed in Mar-19. This will be kept under review as the specific proposals develop.	11,178,287	(550)		(150)		0		0		0		(700)	
Total									(1,150)		(150)		0		0		0		(1,300)	
Overall Total									(2,480)		(150)		0		0		0		0	(2,630)
Priority Spending Review																				
P1	Green Spaces Development	Responsibility	Delivery of Parks and Open Spaces Strategy: To reduce the annual revenue cost of the operation and management of green spaces by maximising the efficiency of the service and developing new and income generating uses for parks and green spaces sites.	Service specific consultation will be undertaken if required.	This saving requires a change to service delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	An equality impact assessment will be completed. This will be kept under review as specific proposals develop. Proposals will be submitted to a future Environment Committee for review.	1,388,001	0		0		(250)		(1,500)		(2,000)		(3,750)	
P2	Effective Borough Travel	Opportunity	Advertising: Review and re-procurement of the current bus shelter advertising contract. New provision of advertising and sponsorship across the public realm; including new developments, highways, parks and open spaces, town centres, and additional Council assets and infrastructure (e.g. bridges and roundabouts).	No service specific consultation is required. However it will be necessary under section 115G of the Highways Act 1980 to publish and service statutory notices and consider any representation made prior to deciding whether to grant permission for the advertising structure.	The service is currently outsourced and there is no anticipated impact on delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that the Council provides value for money.	An initial equalities impact assessment has been completed and minimal impact on service users has been identified. However we are in the early stages of the project and have committed to review at a more appropriate time. Advertising policy was approved by Environment Committee in Sept-18. As proposals are fully developed they will be submitted to future committees for review.	268,867	(150)		(100)		(150)		(200)		(250)		(850)	
P3	Effective Borough Travel	Responsibility	Street Lighting: Proposed LED retrofit of street lighting across the borough to improve energy efficiency, light quality, and value for money.	No service specific consultation is required; as the project will still provide street lighting in compliance with the current code of practice, for lighting the highway, and all lamp columns remain in the same location.	The service is currently outsourced and there is no anticipated impact on delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that the Council provides value for money.	An equalities impact assessment has been completed and no adverse impacts have been identified for service users and staff.	6,340,678	(150)		(600)		0		0		0		(750)	

Appendix C - Environment Savings Proposals

Line Ref	Opportunity Area	Corporate Plan Priority	Description of Saving	Consultation (How are we consulting on this proposal)	Impact Assessment			Budget	Savings								Total Savings (all years)				
					Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact	2018/19	2019/20		2020/21		2021/22		2022/23			2023/24			
								£,000	£,000	FTE	£,000	FTE	£,000	FTE	£,000	FTE		£,000	FTE		
P4	Effective Borough Travel	Opportunity	Smart Cities: Opportunities to positively impact residents and businesses by providing better access to emerging technologies whilst also reviewing opportunities for commercialisation; such as electric vehicle infrastructure and 5G capacity.	Service specific consultation will be undertaken if required.	This would involve the provision of a new service(s), which is likely to be outsourced.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	An initial programme equalities impact assessment has been completed, with a view to complete a revised assessment as specific proposals develop.	268,867	0		(50)		(650)		(700)		(250)		(1,650)		
P5	Effective Borough Travel	Fairness	Parking: A review of services and policies to ensure a consistent, fair approach to improving traffic, highway air quality and road safety. Unlocking under-used potential from Council assets and meeting existing unaddressed needs and demands on the highway.	Service specific consultation will be undertaken if required.	This saving requires a change to service delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	The need for an equality impact assessment will kept under review as the specific proposals develop and carried out if required.	(4,800,000)	(2,150)		(2,600)		(750)		0		0		(5,500)		
Total									(2,450)		(3,350)		(1,800)		(2,400)		(2,500)		(12,500)		
Overall Total									(4,930)		(3,500)		(1,800)		(2,400)		(2,500)				(15,130)

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Business Planning 2019-2024

Appendix D: Outline Principles for Chargeable Garden Waste Consultation

The table below summaries the key components and the preferred options which will be put forward to consult on. The savings in the Business Plan have been drafted based on these options.

Key Component	Preferred Option / Options
1. Collection Frequency	<ul style="list-style-type: none"> Fortnightly basis.
2. Service Frequency	<ul style="list-style-type: none"> 12 months but suspended for Christmas and New Year, resulting in 24 or 25 collections a year. Dependent on how Christmas and New Year Bank Holidays fall.
3. Subscription Cost	<ul style="list-style-type: none"> £50 with an introductory discount for those who sign up early of £5 to £10 for year 1.
4. Subscription Period	<ul style="list-style-type: none"> The period would cover the following 12 months from when the payment is made by the household.
5. Size of Bins	<ul style="list-style-type: none"> 240 litre bin. This is the size of the current green bins.
6. Bin Identification	<ul style="list-style-type: none"> Coloured permit / sticker on the bin will identify the bin as being opted-in to the service. A similar principle to displaying an old style tax disk.
7. Approach to garden waste in black refuse bins	<ul style="list-style-type: none"> Black refuse bins with garden waste within will not be collected, as per Council Policy set by the Environment Committee.
8. Payment Methods and Mechanism	<ul style="list-style-type: none"> Online option via the Council website <ul style="list-style-type: none"> Direct Debit Credit / Debit Cards

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Environment Committee

28 November 2018

Title	Fees and Charges – 2019/20
Report of	Chairman of Environment Committee
Wards	All
Urgent	No
Status	Public
Key	Yes
Enclosures	Appendix A – Proposed Fees and Charges 2019/20
Officer Contact Details	Cara Elkins, Commissioning Lead Environment Cara.Elkins@barnet.gov.uk

Summary

This report seeks to obtain approval for the proposed new and above inflation fees and charges for 2019/20 to support the Environment Business Plan, and delivery of front line service within the Environment Directorate.

Recommendations

1. That the Environment Committee consider and approve the proposed fees and charges for 2019/20 as set out in Appendix A.
2. That the Environment Committee agree the Electric Vehicle Charging Point Pilot Scheme and delegate power to the Strategic Director of Environment to set the fees and charges.

1. WHY THIS REPORT IS NEEDED

- 1.1 Fees and charges are reviewed on an annual basis to ensure that the costs of chargeable services are covered and the Council is achieving value for money. This report sets out the proposed above inflation fee increases as well as new fees and charges for services within the Environment Directorate. Any fees and charges which are being increased broadly in line with, or by less than the rate of inflation, are not included in this report as their approval is delegated to Chief Officers.

2. REASONS FOR RECOMMENDATIONS

- 2.1 **Recommendation 1** – It is recommended that the Environment Committee consider and approve the proposed fees and charges for 2019/20, as it is considered good practice to review fees and charges annually to ensure that the costs of providing the services are recouped.
- 2.2 In addition, a number of new fees and charges are proposed which require approval from Environment Committee. For example, within the commercial waste service in Streetscene some new services are proposed e.g. such as increasing the number of recycling and waste weight bands in order to provide more choice to customers.
- 2.3 Where appropriate we will replicate the current Hendon Cemetery and Crematorium fees and charges for the newly acquired site in Milespit Hill.
- 2.4 **Recommendation 2** – It is recommended that the Environment Committee agree the Electric Vehicle Charging Point Pilot Scheme and delegate power to the Strategic Director of Environment to set the fees and charges. The Environment Committee agreed to the Electric Vehicle Charging Point Pilot Scheme in November 2017. However, the Electric Vehicle Charging Point Pilot has been rescheduled due to the unforeseen requirement for Energy Regulator sign off which was outside of the Council's powers. In addition, it is now proposed that the pilot runs for longer than 6 months (as reported to Committee in November 2017) to at least 12 months, to enable more time for uptake of the service and more reliable data on the pilot to be gathered.
- 2.5 Once the pilot has run for at least 12 months a report will be brought back to this Committee to provide detail about it and for the Committee to set the charges if minded to continue beyond the pilot period.
- 2.6 As noted in the Environment Committee report last year, for the Electric Vehicle Charging Point Pilot Scheme the fees and charges need to cover the operating costs of the new facility. These complex costs are being determined and it is proposed that the total charge levied will include the cost of electricity used and other overheads. The overheads will consist of bank transaction charges (2% of transaction fee), service provider fee, electricity costs and networking fee, back office charges and maintenance. Charges will apply to both lamp column chargers and free standing chargers.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 The alternative approach is not to review the fees and charges, or adjust the current fees and charges, or not to add new ones where appropriate. This, however, is not considered good practice and will potentially expose the Council to the risk of not recovering the costs of the provision of the service, or potentially, over recovery, where the charge is set at a cost recovery level.
- 3.2 Given the financial pressures currently faced by the Council the only viable option for continuing to provide services is to levy an appropriate fee or charge.
- 3.3 The alternative approach of seeking approval of a fee from this Committee in respect of the Electric Vehicle Charging Point Pilot Scheme was considered, but as many of the costs are currently unknown there would be a higher risk that the charges would not cover the operating costs of the new facility. This approach is therefore not recommended.

4. POST DECISION IMPLEMENTATION

- 4.1 If the Committee is minded to approve Recommendation 1 then the fees and charges will be noted by the Policy and Resources Committee as part of the Council wide budget setting. Once the budget is approved by full Council the fees and charges will be posted on the Council's website and, where a statutory duty requires it, advertised in the approved publication and appropriate location. The majority of the new fees and charges will be implemented from April 2019, however in some circumstances as noted within Appendix A the charge will start from January 2019.
- 4.2 If the Committee is minded to approve Recommendation 2, the Strategic Director of Environment will set the fees for the Electric Vehicle Charging Point Pilot Scheme. The future of the Electric Vehicle Charging Point Pilot Scheme will be evaluated once the scheme has operated for at least twelve months, and should there be a desire to continue beyond the pilot, setting of the fees and charges for a longer term scheme will be brought back to this Committee for approval.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The Corporate Plan 2015-2020 is based on the core principles of fairness, responsibility and opportunity to make sure Barnet is a place:
- Of opportunity, where people can further their quality of life
 - Where people are helped to help themselves, recognising that prevention is better than cure
 - Where responsibility is shared, fairly
 - Where services are delivered efficiently to get value for money for the taxpayer

5.1.2 The Council's key areas of focus include:

- Delivering quality services – improving the overall approach to planning and enforcement, including taking action against environmental crime such as littering and fly tipping
- Delivering services that our residents value most to a high standard, including keeping our neighbourhoods and town centres clean, safe and healthy, maintaining our parks and open spaces, ensuring that our roads and pavements are well looked after.

5.1.3 Fees and charges need to be reviewed to ensure value for money and cost recovery. Thereby complying with the 2015-2020 Corporate Plan priority for Barnet to be in the lowest 25% of all Councils (Boroughs and County Councils) for expenditure per head of population, reviewing fees and charges is a means of keeping our net costs under control.

5.1.4 There are no implications relating to the Health and Wellbeing Strategy and its stated priorities, or the future health and wellbeing needs of the local population as identified in Barnet's Joint Strategic Needs Assessment.

5.2 **Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 **Finance & Value for Money**: With public and Member expectations increasing, the review of fees and charges ensures that sufficient resources are made available to manage and prioritise those expectations.

5.2.2 The fees and charges proposals will contribute to the cost recovery/savings target of £4.695m included in the Business Plan 2018/19 – 2019/20 submitted to the 7 November 2017 Environment Committee, which was approved at Policy and Resources Committee on 5 December 2017.

5.2.3 Adjusting fees and charges will ensure effective cost recovery for delivering the service; prices listed do not include VAT, which will only be charged where indicated.

5.2.4 For initial upfront streetscene service costs such as the initial purchase of wheeled bins for commercial customers, to support small businesses the service can look at options for the initial upfront cost to be paid in monthly instalments across a set time period (for example over 12 months).

5.2.5 The Constitution requires that all new charges, and charges that are proposed to be increased by more than inflation plus 2%, are agreed by the relevant Theme Committee, and also reported to Policy and Resources Committee for noting.

5.2.6 **Procurement**: At this time there are no implications.

5.2.7 **Staffing**: At this time there are no implications.

5.2.8 **Property**: At this time there are no implications.

5.2.9 **IT:** At this time there are no implications.

5.2.10 **Sustainability:** At this time there are no implications.

5.3 Social Value

5.3.1 The Public Services (Social Value) Act 2012 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. This will be done as part of any contract procurement. No contract procurement is currently planned as a result of the recommendation in this report.

5.4 Legal and Constitutional References

5.4.1 Local authorities have a variety of powers to charge for specific statutory services set out in statute. The Local Government Act 2003 also provides a power to trade and a power to charge for discretionary services, the latter on a cost recovery basis. Discretionary services are those that a local authority is permitted to provide under statute but is not obliged to do so. The power to charge for discretionary services is not available to local authorities if there is a statutory duty to provide the service or if there is a specific power to charge for it or if there is a prohibition on charging.

5.4.2 Additionally, the Localism Act 2011 provides local authorities with a general power of competence that confers on them the power to charge for services but again these are subject to conditions/limitations similar to those noted above.

5.4.3 Where a local authority has a duty to provide a statutory service free of charge to a certain standard, no charge can be made for delivery to that standard. Should a request be made, however, for delivery above and beyond that standard, this may constitute a discretionary service for which a charge could be made.

5.4.4 There is a variety of legislation permitting charging for different services, some of which set prescribed fees and charges (or the range of charges for a given service), and others which allow discretion based on costs of providing the service.

5.4.5 The Council's Constitution sets out the terms of reference of the Environment Committee. This includes

- Responsibility for all borough-wide or cross-constituency matters relating to the street scene including, parking, road safety, lighting, street cleaning, transport, waste, waterways, refuse, recycling, allotments, parks, trees, crematoria and mortuary, trading standards and environmental health.
- To submit to the Policy and Resources Committee proposals relating to the Committee's budget for the following year in accordance with the budget timetable.
- To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including and virements or underspends and

overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee

5.4.6 The Council's Constitution (Clause 17, Financial Regulations) also states:

2.3.7 For the fees and charges within their remit, theme Committees, Planning Committee and Licensing Committee must approve changes to fees and charges that are above CPI inflation by 2% or more, the introduction of new fees and charges, and changes to fees and charges outside the normal annual cycle.

2.3.8 Changes to fees and charges approved by theme Committees, Planning Committee and Licensing Committee must be reported to Policy and Resources Committee for noting.

5.5 Risk Management

5.5.1 The fees and charges proposed within this report are based on recovery of costs incurred by the Council. Efforts have been made to limit the charge increases and consideration has been given to the charges adversely affecting demand for the services as well as the need to recoup the cost of providing the service. There will nonetheless remain an element of reputational risk and challenge.

5.5.2 If agreed by the Committee, the Strategic Director of Environment will set the Fees and Charges for the Electric Vehicle Charging Point Pilot Scheme when costs for the new facility have been determined. This pilot will run for at least twelve months, the pilot will then be evaluated, and a report will be brought to a meeting of the Environment Committee thereafter to set Fees and Charges for the longer term, thereby mitigating the risk that the service will not cover its operational costs.

5.6 Equalities and Diversity

5.6.1 The Corporate Plan 2015-2020 sets the Strategic Equalities Objective, which is: that citizens will be treated equally, with understanding and respect, and will have equal access to quality services which provide value to the tax payer. Changes to policies and services are analysed in order to assess the potential equalities impacts and risks and identify any mitigating action possible before final decisions are made.

5.6.2 The Equality Act 2010 sets out the Public Sector Equality Duty which requires public bodies to have due regard to the need to

- eliminate discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not
 - foster good relations between persons who share a relevant protected characteristic and persons who do not.

5.6.3 The relevant protected characteristics are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5.6.4 The proposed fees and charges have been reviewed against the protective characteristics. Initial equality impact reviews have not found that there would be any specific adverse impact on any of the protected groups. A full Equalities Impact Assessment will be carried out for the Electric Vehicle Charging Point Pilot Scheme, which will be reported to the meeting of the Environment Committee that will consider whether the scheme should be continued and if there is a desire for it, to set the Fees and Charges for the long term.

5.7 Corporate Parenting

5.7.1 Not applicable.

5.8 Consultation and Engagement

5.8.1 There was no specific consultation on the fees and charges in this report.

5.9 Insight

5.9.1 Research on legislation and guidance has been undertaken along with discussions with key stakeholders. This has been used to inform the fees and charges and this report.

6. BACKGROUND PAPERS

6.1 [Environment Committee November 2017 Fees and Charges 2018/19 Papers](#)

6.2 [Environment Committee November 2017 Business Plan 2018/19 – 2019/20 Papers](#)

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Service: Cemetery and Crematorium

Reference / Area	Fee / Charge Title	Area	Description	Unit of Measure	Charges 2018/19	Charges 2019/20	Changes from prior year (actual)	Changes from prior year (% increase)	Comments	Legislative Power	Basis for charging
Cemetery and Crematorium	Burial Vault (Resident)	Cemetery and Crematorium	Burial Vault (Resident)	Each	New Fee	£12,000.00	New Fee	New Fee	The cost of the burial vault is a maximum fee (plus the interment fee)	Art. 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary
Cemetery and Crematorium	Burial Vault (Non resident)	Cemetery and Crematorium	Burial Vault (Non resident)	Each	New Fee	£18,000.00	New Fee	New Fee	The cost of the burial vault is a maximum fee (plus	Art. 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary
Cemetery and Crematorium	Transfer by combination of Probate, Letters of Administration, or Private Statutory Declaration and Assignment, Assent, Hendon Statutory Declaration or Renunciation	Cemetery and Crematorium	Transfer by combination of Probate, Letters of Administration, or Private Statutory Declaration and Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£177.00	£185.00	£8.00	4.52%		Art. 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary
Cemetery and Crematorium	Flower posey Holder	Cemetery and Crematorium	Memorials: Supply and Installation of Flower posey	Each	New Fee	£62.50	New Fee	New Fee		Art. 15 Local Authorities Cemeteries	Statutory Discretionary

Service: Highways DLO and Street Lighting

Reference / Area	Fee / Charge Title	Area	Description	Unit of Measure	Charges 2018/19	Charges 2019/20	Changes from prior year (actual)	Changes from prior year (% increase)	Comments	Legislative Power	Basis for charging
Commissioning Group	Supply of Grit bin complete with salt	Highways DLO	Winter Service Activity	Each	350 (1)	375	25	5.00%	Service offered to organisations upon request. Charge to start in January 2019.	S93, Local Government Act 2003	Discretionary
Commissioning Group	Refill Grit Bin following individual request	Highways DLO	Winter Service Activity	Each	New Charge	226.8	n/a	n/a	Service offered to organisations upon request. Charge to start in January 2019.	S93, Local Government Act 2003	Discretionary
Commissioning Group	Refill Grit Bin as part of a bulk refill process	Highways DLO	Winter Service Activity	Each	125 (1)	145	20	#VALUE!	Service offered to organisations upon request. Charge to start in January 2019.	S93, Local Government Act 2003	Discretionary
Commissioning Group	Install a Banner on a Street Light Column	Street Lighting	Charge applicable to attaching a banner with dual bracket arm to a lighting column	Each	New Charge	100 to 200	n/a	n/a	The cost only includes the installation of the banner by our contractor and the administration and contract	The Town and Country Planning (Control of Advertisement) (England) Regulations 2007	Statutory Discretionary

Service: Streetscene

Reference / Area	Fee / Charge Title	Area	Description	Unit of Measure	Charges 2018/19	Charges 2019/20	Changes from prior year (actual)	Changes from prior year (% increase)	Comments	Legislative Power	Basis for charging
Street Scene	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 660 Litre bin including delivery. The bin remains property of the Council	Per Bin	£312.55	£328.18	£15.63	5%	Due to over and above inflationary rates for fuel tyres and staffing at the lower end of the payscale a 5% increase has been applied to this	s46 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Lid for 940 ltr bin	Per Bin	£72.96	£76.61	£3.65	5%	Due to over and above inflationary rates for fuel tyres and staffing at the lower end of the payscale a 5% increase has been applied to this	s46 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 1100 litre bin including delivery. The bin remains property of the Council	Per Bin	£455.43	£478.20	£22.77	5%	Due to over and above inflationary rates for fuel tyres and staffing at the lower end of the payscale a 5% increase has been applied to this	s46 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Replacement 1100 ltr lid	Per Lid	£72.96	£76.61	£3.65	5%	Due to over and above inflationary rates for fuel tyres and staffing at the lower end of the payscale a 5% increase has been applied to this	s46 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Second or more annual garden bin subscription	Per Bin per year	New Charge	£70.00	New Charge	New Charge	To cover additional cost of collection of multiple bins (beyond the first free one). From	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Commercial Waste - Refuse Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	New Charge	£829.40	New Charge	New Charge	Lower charge for customers with lighter bins up to a 70Kg maximum. From January 2019	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Refuse Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£470.77	£517.40	£46.63	10.0%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary

Street Scene	Commercial Waste - Refuse Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	New Charge	£985.40	New Charge	New Charge	Higher charge for customers with heavy bins who need 660L for access reasons.	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Refuse Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	New Charge	£1,297.40	New Charge	New Charge	Higher charge for customers with heavier bins to 150Kg maximum .	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Recycling Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	New Charge	£621.40	New Charge	New Charge	Lower charge for customers with lighter bins up to a 70Kg maximum. From January 2019	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Recycling Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£249.00	£361.40	£112.40	45.2%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Recycling Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£299.00	£465.40	£166.40	55.7%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Recycling Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£499.00	£598.00	£99.00	19.8%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Recycling Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	New Charge	£725.40	New Charge	New Charge	Higher charge for customers with heavy bins who need 660L for access reasons.	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Recycling Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	New Charge	£881.40	New Charge	New Charge	Higher charge for customers with heavier bins to 150Kg maximum (glass etc). From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - Garden Waste	Street Scene Service Delivery	240 Litre Bins	Per container	New Charge	£413.40	New Charge	New Charge	Service for businesses with gardens. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 52	£76.22	£82.94	£6.72	8.8%	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 104	£76.22	£158.34	£82.12	8.3%	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 52	£114.33	£128.70	£14.37	12.6%	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary

Street Scene	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 104	£114.33	£245.70	£131.37	12.0%	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 208	£438.78	£468.00	£29.22	6.7%	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 52	£61.80	£68.64	£6.84	11.1%	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 104	£61.80	£131.04	£69.24	8.7%	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 50	New Charge	£56.38	New Charge	New Charge	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 100	New Charge	£107.63	New Charge	New Charge	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 200	New Charge	£205.00	New Charge	New Charge	Charge adjusted to level appropriate to current service costs. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Bin Replacement	Street Scene Service Delivery	1100 Litre Bin - Lost/stolen/broken	Per unit	New Charge	£325.00	New Charge	New Charge	New charge for replacing bins lost/stolen broken.	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Bin Replacement	Street Scene Service Delivery	660 Litre Bin - Lost/stolen/broken	Per unit	New Charge	£185.00	New Charge	New Charge	New charge for replacing bins lost/stolen broken.	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Bin Replacement	Street Scene Service Delivery	360 Litre Bin - Lost/stolen/broken	Per unit	New Charge	£65.00	New Charge	New Charge	New charge for replacing bins lost/stolen broken.	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Bin Replacement	Street Scene Service Delivery	240 Litre Bin - Lost/stolen/broken	Per unit	New Charge	£40.00	New Charge	New Charge	New charge for replacing bins lost/stolen broken.	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Bin Delivery or Collection	Street Scene Service Delivery	4 wheeled bin	Per bin	New Charge	£50.00	New Charge	New Charge	New delivery charge for replacement bins. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Bin Delivery or Collection	Street Scene Service Delivery	2 wheeled bin	Per bin	New Charge	£25.00	New Charge	New Charge	New delivery charge for replacement bins. From January	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	5 to 10 bins delivered & collected	Per event	New Charge	£300.00	New Charge	New Charge	Combined delivery & collection charge. After event - bins may be full (additional man is required). From	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary

Street Scene	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	Up to 5 bins delivered & collected	Per event	New Charge	£200.00	New Charge	New Charge	Combined delivery & collection charge. After event - bins	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Commercial Waste - attend & empty first container	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£77.58	£106.88	£29.30	37.8%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£29.21	£31.88	£2.67	9.1%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - attend & empty first container	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£63.88	£94.13	£30.25	47.3%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£17.70	£19.13	£1.43	8.0%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£10.08	£12.75	£2.67	26.5%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - attend & empty first container	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£51.63	£84.56	£32.93	60.0%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£6.62	£9.57	£2.95	45.0%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - attend & empty first container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	New Charge	£98.91	New Charge	New Charge	New charge adjusted to level appropriate to current service	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£16.93	£23.91	£6.98	41.0%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - attend & empty first container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	New Charge	£89.34	New Charge	New Charge	New charge adjusted to level appropriate to current service	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£12.97	£14.34	£1.37	10.6%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - attend & empty first container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	New Charge	£84.56	New Charge	New Charge	New charge adjusted to level appropriate to current service	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary

Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£9.01	£9.57	£0.56	6.2%	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - attend & empty first container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	New Charge	£82.17	New Charge	New Charge	New charge adjusted to level appropriate to current service	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Waste - each additional container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	New Charge	£8.27	New Charge	New Charge	Charge adjusted to level appropriate to current service costs. From January	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Collection Only - attend & empty first container	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	New Charge	£85.63	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only - each additional container	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	New Charge	£23.38	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only - attend & empty first container	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	New Charge	£81.38	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only - each additional container	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	New Charge	£14.03	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only - attend & empty first container	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	New Charge	£79.25	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only - each additional container	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	New Charge	£10.20	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only - attend & empty first container	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	New Charge	£78.19	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only - each additional container	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	New Charge	£7.87	New Charge	New Charge	New charge adjusted to level appropriate to current service	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Weekly collection of up to a tonne of waste	Per annum	£8,597.32	£14,508.00	£5,910.68	69.0%	Charge calculated to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Overweight - only applied to weight after 1 tonne	Per tonne	New Charge	£120.00	New Charge	New Charge	New - required to ensure full cost recovery. From	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary

Street Scene	Collection Only - Compactor Skip	Street Scene Service Delivery	Collection only charge for additional collections	Per annum	£8,597.32	£12,948.00	£4,350.68	50.6%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Barnet Allotments Skip	Street Scene Service Delivery	Collection of up to a tonne of green waste	Per skip	New Charge	£269.37	New Charge	New Charge	New - required to ensure full cost recovery. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Barnet Allotments Skip	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	New Charge	£70.00	New Charge	New Charge	New - required to ensure full cost recovery. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Barnet Allotments Skip	Street Scene Service Delivery	Contaminated - applied to complete load	Per tonne	New Charge	£50.00	New Charge	New Charge	New - required to ensure full cost recovery. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Skip Charges - Internal Clients	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	New Charge	£80.00	New Charge	New Charge	New - required to ensure full cost recovery. From	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	12 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - light/medium weights up to 1.5 tonnes	Per skip	New Charge	£350.00	New Charge	New Charge	New - required to ensure full cost recovery. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	8 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - medium/heavy materials up to 1.5 tonnes	Per skip	New Charge	£350.00	New Charge	New Charge	New - required to ensure full cost recovery. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Skip Charges - External clients	Street Scene Service Delivery	Overweight - applied to weight after 1.5 tonnes	Per tonne	New Charge	£120.00	New Charge	New Charge	New - required to ensure full cost recovery. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Service Charge	Per hour	£49.42	£100.00	£50.58	102.3%	New - required to ensure full cost recovery. From	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Agreement Non-Payment	Street Scene Service Delivery	Stopped collections administration charge	Per process	New Charge	£50.00	New Charge	New Charge	There is a significant administrative burden due to customer non-payment and costs need to be	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Commercial Agreement Non-Payment	Street Scene Service Delivery	Bin removal or bin return charge	Per action	New Charge	£50.00	New Charge	New Charge	There is a significant administrative burden due to customer non-payment and costs need to be	s45(4) of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Bin Maintenance - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per annum	New Charge	£91.25	New Charge	New Charge	Cost recovery for the maintenance and replacement of supplied bins. From	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Bin Maintenance - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per annum	New Charge	£62.05	New Charge	New Charge	Cost recovery for the maintenance and replacement of supplied bins. From	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Bin Washing Service - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per wash	New Charge	£20.00	New Charge	New Charge	Charge for services provided at the customers request. From January 2019	s47 of the Environmental Protection Act 1990	Statutory Discretionary

Street Scene	Bin Washing Service - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per wash	New Charge	£10.00	New Charge	New Charge	Charge for services provided at the customers request. From January 2019	s47 of the Environmental Protection Act 1990	Statutory Discretionary
Street Scene	Waste - Collection Only	Street Scene Service Delivery	240 Litre Bins	Per container	£276.92	£357.50	£80.58	29.1%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Waste - Collection Only	Street Scene Service Delivery	360 Litre Bins	Per container	£326.39	£423.28	£96.89	29.7%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Waste - Collection Only	Street Scene Service Delivery	660 Litre Bins	Per container	£454.03	£537.68	£83.65	18.4%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Waste - Collection Only	Street Scene Service Delivery	1100 Litre Bins	Per container	£556.98	£609.18	£52.20	9.4%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Recycling - Collection Only	Street Scene Service Delivery	240 Litre Bins	Per container	£210.00	£343.77	£133.77	63.7%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Recycling - Collection Only	Street Scene Service Delivery	360 Litre Bins	Per container	£238.28	£431.29	£193.01	81.0%	Charge adjusted to level appropriate to current service costs - use of 360s is ltd. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Recycling - Collection Only	Street Scene Service Delivery	660 Litre Bins	Per container	£388.52	£496.50	£107.98	27.8%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Recycling - Collection Only	Street Scene Service Delivery	1100 Litre Bins	Per container	£487.67	£529.10	£41.43	8.5%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£178.00	£357.50	£179.50	101.0%	Charge adjusted to level appropriate to current service costs. From January	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary
Street Scene	Collection Only Garden waste	Street Scene Service Delivery	240 Litre Bins	Per container	New Charge	£357.50	New Charge	New Charge	Service for non-commercial clients - This is a schedule 2 collection cost i.e for schools (not standard	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary

Street Scene	Bin Maintenance & Repair Works	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per hour / Per unit	New Charge	£75.00 per hour plus parts	New Charge	New Charge	Charge for services provided at the customers request. The work required will be defined by the customers needs and priced in line with the costs of the (range of) services involved.	S93 Local Government Act 2003	Discretionary
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Environment Committee

28 November 2018



Title	Quarter 2 2018/19 Environment Performance Report
Report of	Chairman of the Environment Committee
Wards	All
Status	Public
Urgent	No
Key	No
Enclosures	None
Officer Contact Details	Alaine Clarke, Head of Performance and Risk alaine.clarke@barnet.gov.uk

Summary

This report provides an update on the Theme Committee priorities in the Corporate Plan 2018/19 Addendum for **Quarter 2 (Q2) 2018/19**, including budget forecasts for revenue and capital, progress on activities, performance of key indicators and any high level risks.

Officer Recommendations

The Committee is asked to review the financial, performance and risk information for Q2 2018/19 and make any referrals to Policy and Resources Committee or Financial Performance and Contracts Committee in accordance with the terms of reference of these Committees.

1. PURPOSE OF REPORT

Introduction

- 1.1 The Environment Committee has responsibility for all matters relating to the street scene. The priorities for the year ahead (see table 1) are set out in the Corporate Plan 2018/19 Addendum, which is available online at <https://www.barnet.gov.uk/citizen-home/council-and-democracy/policy-and-performance/corporate-plan-and-performance>
- 1.2 This report provides an update on these priorities for **Q2 2018/19**, including budget forecasts for revenue and capital, progress on activities, performance of key indicators and any high level risks.
- 1.3 This report is in addition to the Q2 2018/19 Strategic Performance Report to Policy and Resources Committee (11 December 2018) and the Q2 2018/19 Contracts Performance Report to Financial Performance and Contracts Committee (17 December). These reports can be found on the committee section of the council's website at <https://barnet.moderngov.co.uk/ieDocHome.aspx?bcr=1>

Table 1: Environment Committee priorities for 2018/19

Priorities	Key activities
Modernising environmental services	<ul style="list-style-type: none"> • Introduce new equipment and technology to improve quality and efficiency • Implement a flexible management model to enable operational management to work across recycling/waste and street cleansing services • Make efficiencies through the optimum use of vehicles and use of electric fleet • Procure a data and works management system to modernise delivery and improve customer experience
Delivering highways improvements	<ul style="list-style-type: none"> • Implement Year 4 of the Network Recovery Plan (NRP) for roads and pavements • Provide additional capital investment for road patching and potholes • Invest in Transport for London (TfL) Local Implementation Plan (LIP) projects to improve safety, parking and local transport
Delivering transport improvements	<ul style="list-style-type: none"> • Deliver £400k of electric vehicle charging infrastructure • Introduce a 'floating model' car club to reduce car usage and transition to cleaner models of transport • Develop a transport strategy to move people towards greener modes of travel such as public transport or electric vehicles
Investing in parks and open spaces for a greener borough	<ul style="list-style-type: none"> • Construct new facilities at Montrose Recreation Ground/Silkstream Park • Complete masterplans for Cophall, West Hendon, Barnet Playing Fields and North West Green Belt sites • Commence improvement works to Victoria Park and the Colindale and Rushgrove sites, as part of Colindale regeneration • Plan parks and open spaces provision in the Brent Cross regeneration area
Delivering efficient regulatory services	<ul style="list-style-type: none"> • Investigate serious complaints of unfair trading, fraud and consumer safety; and ensure licensed premises meet licensing objectives • Work with neighbouring boroughs to implement project plans under the Mayor's Air Quality Fund • Investigate public health, noise, nuisance and anti-social behaviour (ASB) service requests and work with interested parties to resolve problems • Implement the latest technology to enhance the funeral service; invest in

Priorities	Key activities
	modernisation of cemetery buildings; and investigate means to prolong the life of Hendon Cemetery and provide additional burial space locally

Budget forecasts

1.4 The forecast **revenue outturn** (after reserve movements) for Q2 2018/19 for Environment, Parking and Infrastructure, Street Scene and Re Managed Budgets is set out in table 2.

Table 2: Revenue forecast (Q2 2018/19)

Service	Revised Budget	Q2 18/19 Forecast	Variance from Revised Budget Adv/(fav)	Reserve Move-ments	Forecast after Reserve Move-ments	Variance after Reserve Move-ments Adv/(fav)	Variance after Reserve Move-ments Adv/(fav)
	£000	£000	£000	£000	£000	£000	%
Environment Staffing	395	633	238	0	633	238	60
NLWA Levy	12,452	11,930	(522)	0	11,930	(522)	(4)
Community Safety	1,939	1,935	(4)	0	1,935	(4)	(0)
Environment	14,786	14,497	(289)	0	14,497	(289)	(2)
Highway Inspection/ Maintenance	269	269	0	0	269	0	0.0
Parking	(558)	(558)	0	0	(558)	0	0.0
Special Parking Account	(10,850)	(12,223)	(1,373)	0	(12,223)	(1,373)	(12.7)
Street Lighting	6,668	6,668	0	0	6,668	0	0.0
Parking and Infrastructure	(4,471)	(5,844)	(1,373)	0	(5,844)	(1,373)	-30.7
Commercial Services	(1,787)	(1,787)	0	0	(1,787)	(0)	0.0
Fleet and Transport	537	536	(2)	0	536	(2)	(0.3)
Ground maintenance	2,331	2,234	(96)	0	2,234	(96)	(4.1)
Management and Service Support	630	606	(25)	0	606	(25)	(3.9)
Street Cleansing	2,521	2,521	0	0	2,521	0	0.0
Waste	6,132	6,690	558	0	6,690	558	9.1
Street Scene Management	1,347	1,248	(99)	0	1,248	(99)	(7.4)
Street Scene	11,711	12,047	336	0	12,047	336	2.9
Drainage (Gully Cleansing)	300	284	(16)	0	284	(16)	(5)
Public Conveniences	50	53	3	0	53	3	6
NRSWA	57	57	0	0	57	0	0.0

Service	Revised Budget	Q2 18/19 Forecast	Variance from Revised Budget Adv/(fav)	Reserve Move-ments	Forecast after Reserve Move-ments	Variance after Reserve Move-ments Adv/(fav)	Variance after Reserve Move-ments Adv/(fav)
Private Works Reinstatement	20	20	0	0	20	0	0.0
Rechargeable Works Other	39	39	0	0	39	0	0.0
Road Structural Planned	125	45	(80)	0	45	(80)	(64)
Parking Design Works	61	34	(27)	0	34	(27)	(45)
Road Structural Response	500	540	40	0	540	40	7.4
Rechargeable Work Crossover	380	380	0	0	380	0	0.0
Structural and Bridges Maintenance	0	80	80	0	80	80	0.0
Food Safety	16	16	0	0	16	0	0.0
Expenditure	1,547	1,547	(0)	0	1,547	(0)	0.0
Parking Design Income (LIP)	(1,611)	(1,325)	285	0	(1,325)	285	(0.0)
Income	(1,611)	(1,325)	285	0	(1,325)	285	(0.0)
Re Managed Budgets	(63)	222	285	0	222	285	452.4

1.5 The forecast revenue outturn for **Environment** (including Environment Staffing, NLWA and Community Safety) is £14.497m, this includes an underspend against the NLWA levy. For **Parking and Infrastructure**, the variance is due to additional projected income for Moving Traffic Contraventions.

For **Street Scene**, the forecast revenue outturn is £0.336m. The bottom line forecast overspend is due to delays in withdrawing the separate food waste collection service. The delay has been as a result of the Mayor on London's request that Barnet enter consultation with his office regarding the withdrawal. As such the savings, a significant proportion of which would have been made in the school holidays by a reduction in agency spend to cover annual leave, are yet to be made. In year pressures within waste and recycling are being offset by savings across the rest of the service while the collection round reorganisation is being planned and implemented.

For **Re Managed Budgets**, the LIP pressure resulting from the negotiated fees agreement will be offset via budget realignments in Period 7. Therefore, this pressure will be mitigated.

1.6 The projected **capital outturn** for Q2 2018/19 for Street Scene, Parking and Infrastructure and Re (Highways) is set out in table 3.

Table 3: Capital forecast (Q2 2018/19)

Service	18/19 Revised Budget	Additions/ (Deletions)	(Slippage)/ Accelerated Spend	Q2 18/19 Forecast	Forecast variance from Approved Budget	Forecast variance from Approved Budget
	£000	£000	£000	£000	£000	%
Old Court House – Public Toilets	40	0	0	40	0	0.0
Parks & Open Spaces and Tree Planting	54	7	0	61	7	0.0
Park Infrastructure	410	0	(270)	140	(270)	-65.9
Victoria Park Infrastructure	501	0	(426)	75	(426)	-85.0
Data Works Management System	432	0	0	432	0	0.0
Parks Equipment	108	(7)	0	101	(7)	0.0
Waste	234	(13)	0	221	(13)	0.0
Weekly Collection Support Scheme Vehicles	488	(48)	0	440	(48)	0.0
Vehicles	1,234	40	0	1,274	40	0.0
Street Cleansing and Greenspaces - Vehicles and Equipment	1,029	21	0	1,050	21	0.0
Greenspaces Development Project	700	0	(333)	367	(333)	-47.6
Street Scene	5,230	0	(1,029)	4,201	(1,029)	-19.7
Lines and Signs	170	0	0	170	0	0.0
Highways (Permanent Re-instatement)	750	0	(115)	635	(115)	-15.3
Highways Proactive Patching	560	0	0	560	0	0.0
Parking and Infrastructure	1,480	0	(115)	1,365	(115)	-7.8
LIP 16/17 and onwards	3,769	0	0	3,769	0	0.0
Re (Highways TfL LIP)	3,769	0	0	3,769	0	0.0
Footway Reconstruction	43	0	0	43	0	0.0
Traffic Management	4	0	0	4	0	0.0
Highways Improvement	364	0	0	364	0	0.0
Travel Plan Implementation	91	0	0	91	0	0.0
Carriageways	650	0	(413)	237	(413)	-63.5

Service	18/19 Revised Budget	Additions/ (Deletions)	(Slippage)/ Accelerated Spend	Q2 18/19 Forecast	Forecast variance from Approved Budget	Forecast variance from Approved Budget
	£000	£000	£000	£000	£000	%
Highways Planned Maintenance Works Programme	40	0	0	40	0	0.0
Saracens	16	0	0	16	0	0.0
Drainage Schemes	70	0	0	70	0	0.0
Road Traffic Act – CPZs	108	0	0	108	0	0.0
Investment in Roads and Pavement (NRP)	9,367	91	0	9,458	91	0.0
Re (Highways non-TfL)	10,753	91	-413	10,431	-322	-3.0

1.7 The projected capital outturn for **Street Scene** is £4.201m; a slippage of £1.029m. The main areas of slippage are Victoria Park Lodge £0.426m due to delays in the design and procurement; Park Infrastructure purchases £0.270m; and Green Spaces £0.333m. The Greenspaces budget is being reviewed to establish how much can be capitalised.

The **Re capital programme** includes spend for **Highways**. The projected capital outturn for the TfL Local Implementation Plan (LIP) is £3.769m. The non-TfL programme has a projected capital outturn of £10.431m. This was due to slippage in the Carriageways programme.

Committee priorities

1.8 The update on Committee priorities includes performance and risk information as follows:

- Progress on activities
- Performance of key indicators¹
- High level risks from the Corporate Risk Register²
- Strategic issues/escalations related to Theme Committee.

1.9 An overall status for each of the Committee's priorities is shown in table 4. This reflects the Q2 2018/19 position on budget forecasts, progress on activities, performance of key indicators and any high level risks.

¹ RAG rating reflects the percentage variance of the result against the target as follows: On target = GREEN (G); Up to 9.9% off target = AMBER (A); 10% or more off target = RED (R). The Direction of Travel (DOT) status shows the percentage variation in the result since last year e.g. Improving (↑ I), Worsening (↓ W) or Same (→ S). The percentage variation is calculated as follows: Q2 18/19 result minus Q2 17/18 result equals difference; then difference divided by Q2 17/18 result multiplied by 100 = percentage variation. Any results not for three months of quarter, illustrated by (c) = cumulative from start of financial year; (s) snapshot at end quarter; or (r) rolling 12 months.

² The Corporate Risk Register includes strategic risks (strategic and business critical risks) and high level (scoring 15 and above) service/joint risks (service and contract delivery risks). All risks are managed in line with the council's risk management framework. The risk registers are live documents and the Q2 2018/19 Corporate Risk Register provides a snapshot in time (as at end September 2018).

Table 4: Overall status for priorities (Q2 2018/19)

Environment Committee priorities	Overall status
Modernising environmental services	Amber
Delivering highways improvements	Red
Delivering transport improvements	Amber
Investing in parks and open spaces	Green
Delivering efficient regulatory services	Green

Modernising environmental services

- 1.10 The focus during Q2 has continued to be on delivering the MTFs commitments. A significant element of this will be through the recycling and waste round re-organisation, which has involved creating the new rounds, engaging with frontline staff and creating a communications programme for residents. The go live date for this change is planned for 4 November 2018, following a month's delay due to discussions with the Mayor of London. The recycling and refuse collections will remain weekly and the garden waste collections fortnightly. The new collection days have been published online at [Bin Collection Day Finder](#). The food waste service will be suspended at the same time and a review of services will be undertaken jointly with the Mayor of London. The delay has cost an estimated £260k. Following approval by the Environment Committee in June 2018, Street Scene has also completed removal of the recycling bring sites and introduced a time banded waste collection in Mill Hill town centres.
- 1.11 There are three key indicators linked to this priority in the Corporate Plan. Two are annual indicators, which were due to be reported in Q3 as part of the Residents' Perception Survey; but this has been put on hold for now. One indicator has not met the quarterly target.
- **Household waste sent for reuse, recycling and composting (RAG rated RED) - 39.2% against a target of 43.7%³.** To counter any further decrease in recycling, targeted work has been initiated to improve recycling from flats and estates through the provision of the correct balance of refuse and recycling capacity. Work is also planned to reduce recycling contamination. The alignment of waste, dry recycling and garden waste collection that will be delivered through the round reorganisation that goes live from 4 November 2018 will also potentially benefit recycling levels, as has been recorded in other boroughs that have implemented similar service changes.

Indicator	Polarity	17/18 EOY	18/19 Target	Q1 18/19			Q1 17/18	Benchmarking
				Target	Result	DOT	Result	
Household waste sent for reuse, recycling and composting	Bigger is Better	36.9%	42%	43.7%	39.2% (R)	↓ W -0.3%	39.3%	Rank 10 (out of 32 London Boroughs) (17/18, Waste Dataflow)
Residents who are satisfied with refuse and recycling services (Annual) ⁴	Bigger is Better	79% (Autumn 17)	84%	N/A	Due in Q3 18/19	N/A	N/A	National 77% (June 17, LGA)

³ Indicator reported a quarter in arrears, so results are for Q1 2018/19.

⁴ There is a +/-4.4%pts tolerance on the results due to the confidence interval for the sample size (i.e. if we surveyed the whole population we can be confident that the results would be the same +/- 4.4%).

Indicator	Polarity	17/18 EOY	18/19 Target	Q1 18/19			Q1 17/18	Benchmarking
				Target	Result	DOT	Result	
Residents who are satisfied with street cleaning (Annual) ⁴	Bigger is Better	60% (Autumn 17)	61%	N/A	Due in Q3 18/19	N/A	N/A	National 70% (June 17, LGA)

1.12 There are no high level risks linked to this priority.

Delivering highways improvements

1.13 Highways reactive repairs has continued to be a concern and discussions have taken place with Conway Aecom, the third-party contractor, to address the underlying IT issue that has affected performance, including the transfer of information, instructions and photographs between the two systems (Exor and Icon); whilst continuing to monitor the quality and timeliness of repairs. An interface to address the IT issue has been developed and was implemented in October 2018. A paper updating on the resolution to the IT issue will be reported to Financial Performance and Contracts Committee on 17 December 2018 and will be available online at:
<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=693&MId=9787&Ver=4>.

The planned repairs programme under the Network Recovery Plan (NRP) for 2018/19 is on schedule with 60 schemes completed. The NRP includes 33 footway schemes, 36 micro asphalt surfacing schemes and 17 carriageway resurfacing schemes.

Nine of 19 new Local Implementation Plan (LIP) schemes will be implemented in 2018/19. They include Traffic Management and Accident Reduction schemes; Minor Traffic Management schemes; Bus Stop accessibility improvements; School Travel Plan schemes; and Cycle schemes. Design work has commenced for four car park schemes with electric charging points and consultation took place in September 2018.

1.14 There are eight key indicators linked to this priority in the Corporate Plan. Three are annual indicators, which were due to be reported in Q3 as part of the Residents' Perception Survey; but this has been put on hold for now. The **satisfaction with NRP repairs** are 'Monitor only' indicators for the quarter and have been provided for information. One indicator has met the quarterly target. Two indicators have not met the quarterly target.

- **Highways Category 1 defects rectification timescales completed on time (RAG rated AMBER) – 92.8% against a target of 100%.** An interface has been developed to address the IT issue affecting the transfer of information, instructions and photographs between the Exor and Icon systems. This was tested in early October 2018 and is expected to go live at the end of October 2018. Other factors affecting performance included parked cars and delays with instructing work orders.
- **Highways Category 2 defects rectification completed on time (RAG rated RED) – 78.9% against a target of 100%.** See comment above.

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	
Emergency defects rectification timescales completed on time	Bigger is Better	98.9%	100%	100%	100% (G)	↑ ↓ +3.8%	96.3%	No benchmark available

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	
Highways Category 1 defects rectification timescales completed on time (48 hours)	Bigger is Better	87.5%	100%	100%	92.8% (A)	↓ W -5.5%	98.2%	No benchmark available
Highways Category 2 defects rectification completed on time	Bigger is Better	73%	100%	100%	78.9% (R)	N/A	N/A ⁵	No benchmark available
Satisfaction with NRP repairs – footways (Annual)	Bigger is Better	90% ⁶	93%	Monitor	Due in Q1 19/20 ⁷	New for 18/19	New for 18/19	No benchmark available
Satisfaction with NRP repairs – carriageways (Annual)	Bigger is Better	80% ⁸	90%	Monitor	Due in Q1 19/20 ⁹	New for 18/19	New for 18/19	No benchmark available
Residents who are satisfied with road maintenance (Annual) ¹⁰	Bigger is Better	42% (Autumn 17)	39%	N/A	Due in Q3 18/19	N/A	N/A	National 39% (June 17, LGA)
Residents who are satisfied with pavement maintenance (Annual) ⁶	Bigger is Better	39% (Autumn 17)	39%	N/A	Due in Q3 18/19	N/A	N/A	National 54% (June 17, LGA)
Residents who are satisfied with street lighting (Annual) ⁶	Bigger is Better	80% (Spring 17)	74%	N/A	Due in Q3 18/19	N/A	N/A	No benchmark available

1.15 There are two high level risks linked to this priority. These are service risks.

- OP014 - Insufficient staff in Highways (residual risk score 16 – increased from 12).** This risk has increased in the last quarter due to the level of vacancies within the Highways service and difficulties retaining experienced and qualified Highways staff, which could impact on the delivery of the service. We are working to resolve this and have a timetable for recruiting to the vacant posts. The situation is being monitored monthly as part of the Highways contract management meetings to ensure operational oversight of resource levels. Progress is being monitored via the monthly Highways Contract Management forum.
- PI011 - Winter Service (residual risk score 15).** As a result of relocating the gritting depot from Barnet to Harrow there is a risk that the increased travel time will affect service delivery. Although the risk is limited to winter months, actions to manage the risk have

⁵ Data not reported for Q2 2017/18; therefore, no DOT provided.

⁶ The result refers to the survey undertaken in February 2018 and reported in Q1 2018/19. The result provides baseline data for the 2018/19 target 93%. 101 surveys were completed for footways.

⁷ No surveys have been carried out since February 2018.

⁸ The result refers to the survey undertaken in February 2018 and reported in Q1 2018/19. The result provides baseline data for the 2018/19 target 90%. 118 surveys were completed for carriageways.

⁹ No surveys have been carried out since February 2018.

¹⁰ There is a +/-4.4%pts tolerance on the results due to the confidence interval for the sample size (i.e. if we surveyed the whole population we can be confident that the results would be the same +/- 4.4%).

continued such as viewing potential sites in Barnet and reviewing some of the gritting routes to see if these could be optimised (reduced) in size.

Delivering transport improvements

1.16 The first floating car club operator in Barnet will be launched on 2 November 2018; a slight delay on the planned summer launch. This will see 40 to 60 vehicles made available across the borough, including electric vehicles that can be located and accessed via a smartphone app. Initially they will be based in the southern part of the borough, however there are plans to extend further north once the scheme has established. Floating car clubs have been shown to reduce private ownership of cars as it offers a straightforward and easy to access car rental option.

40 lamp column chargers and roughly 20 standalone electric vehicle charging spaces in car parks are being installed across the borough on streets that have a high demand for on-street parking. The lamp column chargers will be in place by January 2019, with the various standalone chargers following. This is a delay from the planned November 2018 date due to the product requiring sign off from the Unmetered Power Supply User Group, which took longer than anticipated. These will all be funded by the Go Ultra Low Campaign which provides a 75% contribution to all residential charging schemes. The next phase of Electric Vehicle Charger installations is being planned.

Data and information has been collated to support the development of a new Transport Strategy, which will be developed during the year. A consultant has been recruited to write the strategy and is due to engage with stakeholders in November 2018 to inform the direction of the strategy.

1.17 There are two key indicators linked to this priority. One is an annual indicator, which was due to be reported in Q3 as part of the Residents' Perception Survey; but this has been put on hold for now. The remaining indicator has met the quarterly target.

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	
Success of independent adjudicator appeals on Penalty Charge Notices	Bigger is Better	New for 18/19	50%	50%	55.4% (G)	New for 18/19	New for 18/19	No benchmark available
Residents who are satisfied with parking services (Annual) ¹¹	Bigger is Better	31% (Autumn 17)	32%	N/A	Due in Q3 18/19	N/A	N/A	No benchmark available

1.18 There is one high level risk linked to this priority. This is a service risk.

- **TS013 - Passenger transport services move (residual risk score 20).** This is a new risk for Q2. The handback of North London Business Park will require the Passenger Transport Service vehicles to relocate to an alternate site. If a suitable site is not secured this could lead to additional costs to extend the current lease (subject to availability) or disruption to the Home to School transport service for Special Education Needs children in and out of borough. A project board has been setup to review progress and update key stakeholders.

¹¹ There is a +/-4.4%pts tolerance on the results due to the confidence interval for the sample size (i.e. if we surveyed the whole population we can be confident that the results would be the same +/- 4.4%).

Investing in parks and open spaces

- 1.19 Evaluation of the tenders for the landscaping works at **Montrose Recreation Ground/Silkstream Park** has been completed. The landscaping works will start on site mid November 2018 and should be completed in January/February 2019 depending on weather and ground conditions. The specialist contractor for the design and construction of the new skate park has been appointed; and the replacement of the lighting columns has been agreed with the Street Lighting PFI partner. The skatepark and lighting works will be co-ordinated with the main landscaping works.

Planning consent has been obtained for the hub building, with the design and specification work ongoing. The build is anticipated to be undertaken in 2019. As reported in Q1, the outcomes of outstanding applications for external funding for specific elements of the project are awaited.

Public consultation on the **Copthall Sports Hub and Mill Hill Open Spaces Masterplan** has been completed, with 80% of people supporting the proposals. Further discussions have been held with key stakeholders and representatives of sports clubs and National Governing Bodies of individual sports; the outcomes of which will be reported to Environment Committee in November 2018.

Draft proposals for the **West Hendon and Barnet Playing Fields/King George V Playing Fields** sites have been developed and will be available for public consultation in November 2018. The consultation response will be reported to Environment Committee in March 2019.

As reported in Q1, work on the **North West Green Belt** sites has been deferred until late 2018/early 2019, so it does not conflict with the Metropolitan Open Land and Green Belt sites review and Local Plan review.

Proposals for the development of **Victoria Park** have been available for public consultation, the outcome of which will be reported to Environment Committee in November 2018.

The tender exercise for the appointment of a lead landscape architect for the improvement of **Colindale and Rushgrove Parks** has been completed and the formalities are being undertaken prior to the appointment of an experienced and qualified practice. The designs should be finalised in April 2019 and construction work tendered during the summer 2019. Works are anticipated to start in October 2019 with a 12 month build period.

The Greenspaces Development Team remains engaged with the **Brent Cross Regeneration** Team and is awaiting parks and open spaces proposals from the developers.

- 1.20 There is one key indicator linked to this priority. This is an annual indicator, which was due to be reported in Q3 as part of the Residents' Perception Survey; but this has been put on hold for now.

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	
Residents who are satisfied with parks and open spaces (Annual) ¹²	Bigger is Better	77% (Autumn 17)	74%	N/A	Due in Q3 18/19	N/A	N/A	No benchmark available

1.21 There are no high level risks linked to this priority.

Delivering efficient regulatory services

1.22 **Environmental Health** – the Food, Health and Safety team delivered the inspection programme as planned, ensuring that higher risk premises receive more regular visits to improve compliance. They completed all work required following the 2018 FSA audit, ensuring that all low-risk inspections were completed by the end of September 2018 and implemented a refreshed system of internal monitoring, in line with FSA expectations.

- **Community Protection (including Licensing, Trading Standards and ASB)** - the Community Protection Regulation team have continued to work with other enforcement agencies to tackle underage sales, counterfeit goods, illicit tobacco, illegal immigration, anti-social behaviour and street drinkers. They have complied with the Safety at Sports Grounds Safety Certificate and ensured that critical safety measures are in place for all fixtures and entertainment events. The team also dealt with several reports of noise nuisance from an event on the site that resulted in the service of a Noise Abatement Notice. Over the next quarter, the team will concentrate on regulating those who store and sell fireworks, providing support for vulnerable local residents throughout the winter months, making sure that food business and licensed premises offer safe Christmas parties and tackling anti-counterfeiting.
- **Air Quality** – the Scientific Services team have continued to monitor air quality in the borough and deliver initiatives and regulation to improve air quality. The team support local development by commenting on Planning applications, including as part of the Planning Premium service, to ensure that developments help to reduce noise and pollution for local residents. They have also supported the Brent Cross development through consultancy services.
- **Hendon Cemetery** - planning permission was granted for the derelict Gatehouse. The proposals include a modern office environment with private consulting room, café and wake facility; and with the grounds maintenance/mess facility rebuild will create additional burial space.

1.23 There are four key indicators linked to this priority. One is an annual indicator and will be reported later in the year. The remaining three indicators have all met the quarterly target.

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	

¹² There is a +/-4.4%pts tolerance on the results due to the confidence interval for the sample size (i.e. if we surveyed the whole population we can be confident that the results would be the same +/- 4.4%).

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	
Compliance with Environmental Health Service Standards (Priority 2)	Bigger is Better	97.2%	95%	95%	97.1% (G)	→ S	97.1%	No benchmark available
Compliance with Environmental Health Service Standards (Priority 1)	Bigger is Better	100%	100%	100%	100% (G)	→ S	100%	No benchmark available
Food sampling inspections	Bigger is Better	107.6 %	100%	100%	176.5 % (G)	↑ +76.5%	100%	No benchmark available
Air quality monitoring sites reporting levels that match the national objective for nitrogen dioxide (Annual)	Bigger is Better	New for 18/19	100%	N/A	Due in Q4 18/18	New for 18/19	New for 18/19	No benchmark available

1.24 There are no high level risks linked to this priority.

Contract indicators – by exception

1.25 In addition to the key indicators linked to the priorities in the Corporate Plan, Re reports on a suite of operational contract indicators (KPIs). One contract indicator (relevant to ARG Committee) has not met the quarterly target.

- Timely response to permit requests (RAG rated AMBER) – 99.9% against a target of 100%.** In Q2, one permit request was not responded to within the required timescales. Council procedures deem that this should not occur to any permit requests (with a limited headroom allowance). Late response to permit requests may mean the works may not be co-ordinated into the road and streets network and the council not meeting its network management duty. In this case, the permit request was co-ordinated with no detriment to the network; however, the headroom allowance has been reached and this has been raised with the service provider.

Indicator	Polarity	17/18 EOY	18/19 Target	Q2 18/19			Q2 17/18	Benchmarking
				Target	Result	DOT	Result	
Timely response to permit requests (London Permit Scheme)	Bigger is Better	99.8%	100%	100%	99.9% (A)	100%	↓ W -0.1%	No benchmark available

Strategic issues/escalations

1.26 There are no strategic issues/escalations for Policy and Resources Committee.

2 REASONS FOR RECOMMENDATIONS

- 2.1 These recommendations are to provide the Committee with relevant financial, performance and risk information in relation to the priorities in the Corporate Plan 2018/19 Addendum. This paper enables the council to meet the budget agreed by Council on 6 March 2018.

3 ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 None.

4 POST DECISION IMPLEMENTATION

- 4.1 None.

5 IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The report provides an overview of performance for Q2, including budget forecasts for revenue and capital, progress on activities, performance of key indicators and any high level risks.
- 5.1.2 The Q2 2018/19 results for all Corporate Plan indicators are published on the Open Barnet portal at <https://open.barnet.gov.uk/dataset>
- 5.1.3 Robust budget, performance and risk monitoring are essential to ensure that there are adequate and appropriately directed resources to support delivery and achievement of council priorities and targets as set out in the Corporate Plan.
- 5.1.4 Relevant council strategies and policies include the following:
- Corporate Plan 2015-2020
 - Corporate Plan - 2016/17, 2017/18 and 2018/19 Addendums
 - Medium Term Financial Strategy
 - Performance and Risk Management Frameworks.
- 5.1.5 The priorities of the council are aligned to the delivery of the Health and Wellbeing Strategy.

5.2 Resources (Finance and Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 The budget forecasts are included in the report. More detailed information on financial performance will be provided to Financial Performance and Contracts Committee.

5.3 Social Value

- 5.3.1 The Public Services (Social Value) Act 2012 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. Before commencing a procurement process, commissioners should think about whether the services they are going to buy, or the way they are going to buy them, could secure these benefits for their area or stakeholders. The council's contract management framework oversees that contracts deliver the expected services to the expected quality for the agreed cost. Requirements for a contractor to deliver activities in line with Social Value will be monitored through this contract management process.

5.4 Legal and Constitutional References

- 5.4.1 Section 151 of the Local Government Act 1972 states that: “without prejudice to section 111, every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs”. Section 111 of the Local Government Act 1972 enables a local authority to undertake actions that are calculated to facilitate, or are conducive or incidental to, the discharge of its functions.
- 5.4.2 Section 28 of the Local Government Act 2003 (the Act) imposes a statutory duty on a billing or major precepting authority to monitor, during the financial year, its income and expenditure against the budget calculations. If the monitoring establishes that the budgetary situation has deteriorated, the authority must take such action as it considers necessary to deal with the situation. Definition as to whether there is deterioration in an authority’s financial position is set out in sub-section 28(4) of the Act.
- 5.4.3 The Council’s Constitution (Article 7 - Committees, Forums, Working Groups and Partnerships) sets out the responsibilities of all council Committees. The responsibilities of the Environment Committee include:
- (1) Responsibility for all borough-wide or cross-constituency matters relating to the street scene including, parking, road safety, lighting, street cleaning, transport, waste, waterways, refuse, recycling, allotments, parks, trees, crematoria and mortuary, trading standards and environmental health.
 - (2) To submit to the Policy and Resources Committee proposals relating to the Committee’s budget for the following year in accordance with the budget timetable.
 - (3) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.
 - (4) To receive reports on relevant performance information and risk on the services under the remit of the Committee.
 - (5) To consider for approval fees and charges for those areas under the remit of the Committee.
- 5.4.4 The council’s Financial Regulations can be found at:
<http://barnet.moderngov.co.uk/documents/s46515/17FinancialRegulations.doc.pdf>

5.5 Risk Management

- 5.5.1 The council has an established approach to risk management, which is set out in the Risk Management Framework. All high level risks (scoring 15 or above) associated with the priorities for this Committee are outlined in the report.

5.5 Equalities and Diversity

- 5.6.1 The Equality Act 2010 requires organisations exercising public functions to demonstrate that due regard has been paid to equalities in:
- Elimination of unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010.
 - Advancement of equality of opportunity between people from different groups.
 - Fostering of good relations between people from different groups.

5.5.2 The Equality Act 2010 identifies the following protected characteristics: age; disability; gender reassignment; marriage and civil partnership, pregnancy and maternity; race; religion or belief; sex and sexual orientation.

5.5.3 In order to assist in meeting the duty the council will:

- Try to understand the diversity of our customers to improve our services.
- Consider the impact of our decisions on different groups to ensure they are fair.
- Mainstream equalities into business and financial planning and integrating equalities into everything we do.
- Learn more about Barnet's diverse communities by engaging with them.

This is also what we expect of our partners.

5.5.4 This is set out in the council's Equalities Policy together with our strategic Equalities Objective - as set out in the Corporate Plan - that citizens will be treated equally with understanding and respect; have equal opportunities and receive quality services provided to best value principles.

5.5.5 Progress against the performance measures we use is published on our website at: www.barnet.gov.uk/info/200041/equality_and_diversity/224/equality_and_diversity

5.7 Corporate Parenting

5.7.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in decision-making across the council. There are no implications for Corporate Parenting in relation to this report.

5.8 Consultation and Engagement

5.8.1 Consultation on the Corporate Plan 2015-2020 was undertaken between summer 2013 and March 2015. Consultation on the new Corporate Plan 2019-24 was carried out in the summer 2018. The Corporate Plan will be approved by Council in March 2019.

5.9 Insight

5.9.1 The report identifies key budget, performance and risk information in relation to the Corporate Plan 2018/19 Addendum.

6 BACKGROUND PAPERS

6.1 Council, 6 March 2018 – approved 2018/19 addendum to Corporate Plan <http://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&MId=9162&Ver=4>

	<h2>Environment Committee</h2> <h3>28 November 2018</h3>
<p style="text-align: right;">Title</p>	<p>Victoria Park, Finchley – Master Plan</p>
<p style="text-align: right;">Report of</p>	<p>Chairman of Environment Committee</p>
<p style="text-align: right;">Wards</p>	<p>All</p>
<p style="text-align: right;">Status</p>	<p>Public</p>
<p style="text-align: right;">Urgent</p>	<p>No</p>
<p style="text-align: right;">Key</p>	<p>No</p>
<p style="text-align: right;">Enclosures</p>	<p>Appendix A – Final Consultation Report Appendix B – Master Plan including priority order for the work Appendix C – Equalities Impact Assessment for Victoria Park Master Plan</p>
<p style="text-align: right;">Officer Contact Details</p>	<p>Nicola Cross – Strategic Lead, Clean and Green Nicola.cross@barnet.gov.uk 020 8359 7404 Matthew Gunyon – Partnership and Development Manager, Greenspaces matthew.gunyon@barnet.gov.uk 020 8359 7403</p>

Summary

Following the sale of The Lodge the ring fenced capital receipt can only be spent on Victoria Park. Groundwork London were appointed to develop a master plan for the park, this was subject to public consultation in 2018. Following the public consultation this report seeks agreement to the Master Plan, and a priority order for the works.

- Officers Recommendations**
1. That the Environment Committee considers the report including the outcomes of the public consultation and agrees the Master Plan set out at Appendix B.
 2. That the Environment Committee considers the report including the outcomes of the public consultation and agrees the priority order for the work as set out at Appendix B.

1. WHY THIS REPORT IS NEEDED

1.1 Following the sale of The Lodge at Victoria Park, the ring fenced capital receipt can only be spent on running costs of and improvements to the park, it was agreed at the 13 July 2017 meeting of the Environment Committee that qualified external support would be procured to develop the master plan and that a master plan be developed subject to a full consultation.

1.2 Following a procurement exercise the council appointed Groundwork London (GWL) in early 2018 to develop a master plan for Victoria Park. GWL carried out engagement speaking to users of the park as well as stakeholders to get a better understanding of the priorities and improvements they would like to see. This led to GWL developing a draft master plan for the park with two options proposed for play, tennis and a multi-use games area. The council then undertook a public consultation on the options proposed and the long list of potential improvements to the park.

1.3 Public Consultation

1.4 The public consultation on the draft masterplan, undertaken by the council, took place between 18 June 2018 and 13 August 2018. A summary of the consultation results can be seen below, and the full report can be found at Appendix A.

1.5 The following table shows the activities undertaken and the responses received:

<i>Activity</i>	<i>Responses</i>
Online questionnaire	1077 responses
Easy Read questionnaire	11 responses
Pop Up events	400 attendees 57 comments
Youth Engagement	61 individuals
Emails and phone calls	19 individuals

1.6 The summary of the public consultation is:

- 96% of those who responded to the questionnaires use Victoria Park
- The most common reason for visiting the park is walking
- For Play the majority of respondents preferred Option 2, which is two new playgrounds in the current two locations
- For a Multi-Use Games Area (MUGA) the majority of respondents preferred Option 2, which is a MUGA on an existing tennis court
- 74% of the young people engaged would like to see one of the tennis courts converted into a ball court, and more challenging play and informal sports provision at the Long Lane play area
- 50% of 626 questionnaire respondents said they would use a MUGA
- For tennis there was no clear preference for Option 1 (retaining 6 tennis courts) or Option 2 (retaining 5 tennis courts). Of 586 respondents taking

into account those comments made in “Other”, 274 respondents selected Option 1 and 265 respondents selected Option 2

- 24% of 586 respondents said that they use the tennis courts
 - The top five improvements that respondents selected to spend the money on were: new playground facilities (2-14 years), new café with indoor toilet, resurfacing paths where tree roots have led to an uneven surface, additional tree planting and a new multi-use games area. The full list can be seen at Appendix A, page 17
 - The five improvements that respondents rated the least for spending the money on were: new path from tennis courts to oak tree, new entrances to northern playground, improved signage and interpretation, widening path between tennis courts and northern playground, and new path from northern playground to cafe
 - The top five changes that respondents selected to see happen were: new café, playground facilities, multi-use games area, café terrace and calisthenics. The full list can be seen at Appendix A, page 18
 - In the “other” category 23 respondents said that they wanted “better public toilets including facilities for the disabled”, which generated more responses than the bottom 12 items that were selected to see happen
 - Residents top five further comments were: better public toilets including facilities for disabled, install calisthenics equipment/outdoor gym, improve/new café, better play equipment including removing bark, and improve safety, maintenance and litter clearing
 - The topic of improving the toilets came up several times in the responses received including in the Easy Read questionnaire responses and the Youth Engagement
 - The conversion of the depot was rated 13th of where the money should be spent, and 16th of the top changes in the park. Comments were also received that the conversion of the depot should be funded from other sources
 - Other comments include; the installation of a public access defibrillator, removing the bark from the play area and detailed comments about the sensory garden.
- 1.7 Following advice from our Legal Team the response to the question in the questionnaire “Overall which Option for play, multi-use games area and tennis do you prefer?” was excluded from the evaluation. It was excluded as respondents were only able to select “Option 1” or “Option 2” and were not able to select “Alternative” or skip responding the question. The Final Consultation Report at Appendix A sets out the response rate to each question, and there is no evidence of a significant drop off in response rate as a direct result of respondents not being able to select “Alternative” or skip responding the question. Overall the consultation is considered to be fair and otherwise compliant with the overarching principles governing the conduct of public consultation.
- 1.8 The outcomes of the public consultation were provided to GWL who developed the Master Plan, which is attached at Appendix B.

- 1.9 The estimated costs of the individual improvement items are set out at Appendix B, page 5. These are estimates only as cost certainty will only be provided once the improvements have been procured.
- 1.10 The conversion of the former depot has not been included in the Master Plan as this was not rated very highly in the responses, and the estimated cost of this work is £200,000, which is over one third of the money that is available for the park. Instead we are seeking to source a suitable partner to take over the former depot, that should be to the benefit of the park. This will be aligned with delivery of the Finchley Central Town Centre Project.
- 1.11 The council is aware of the planning application that has been submitted for the construction of a war memorial on park land next to Ballards Lane. The outcome of this planning application will have no effect on the Master Plan, as no improvements have been suggested to this area, as can be seen at Appendix B, page 2.

2. REASONS FOR RECOMMENDATIONS

- 2.1 Recommendation 1 - It is recommended that Environment Committee agrees the Master Plan set out at Appendix B page 2, as this sets out the improvement works to the park that the public consultation identified as being the best options.
- 2.2 Recommendation 2 – It is recommended that Environment Committee agrees the priority order for the work as set out at Appendix B page 5, as this sets out the priority order for the works that the public consultation identified as being the most important. It is unlikely that there will be sufficient funds to undertake all the works listed in the Master Plan, therefore the priority order will be used to guide the order of the work and therefore the spend of the available money.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 It is not recommended that a further public consultation is undertaken on the master plan, as the public consultation undertaken earlier this year had good engagement levels and a clear consensus of opinion on many matters, and a second public consultation is very unlikely to deliver different results and will add a delay to putting the Master Plan into implementation.
- 3.2 It is not recommended that the money from the sale of The Lodge is not spent. The decision to sell The Lodge was made in 2014 and The Lodge was sold in 2016. The money is ring fenced to Victoria Park and it should be used to benefit the park users.

4. POST DECISION IMPLEMENTATION

- 4.1 If the Committee is minded to agree the above recommendations the Master Plan will be adopted and the work progressed in the priority order as set out in the Master Plan at Appendix B.
- 4.2 For Play, a play design consultation will take place in the park in the later part of 2018/19, depending on the weather. It is the plan that all play equipment will be installed by the end of 2019.
- 4.3 For the new Café and toilets, planning permission will be sought. It is the plan that a new café and toilets will be installed by the end of 2019/20.
- 4.4 For all other works in the park these will start in 2019 and be completed by March 2020, depending on the weather. This includes the resurfacing of the tennis courts and the installation of the multi-use games area.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The Corporate Plan 2015-2020 is based on the core principles of fairness, responsibility and opportunity to make sure Barnet is a place:
- of opportunity, where people can further their quality of life
 - where people are helped to help themselves, recognising that prevention is better than cure
 - where responsibility is shared, fairly
 - where services are delivered efficiently to get value for money for the tax payer.
- 5.1.2 The Corporate Plan 2015-2020 and the 2018/19 Addendum includes the following:
- Barnet's parks and green spaces will be amongst the best in London;
 - Resident feedback consistently shows that Barnet's Park and Greenspaces are amongst its biggest assets and a strong influence for people deciding to live here;
 - The Council recognises this and will continue to ensure that the Borough's Parks and Greenspaces are looked after;
 - The Council will develop more innovative ways of maintaining its Parks and Greenspaces; including through greater partnerships with community groups and focus on using parks to achieve wider public health priorities for the Borough.
 - Investing in parks and open spaces for a greener borough.
- 5.1.3 The Joint Health and Wellbeing Strategy 2015-2020 states: -
- Barnet is now the largest Borough in London by population (367,265 at the end of 2015) and is continuing to grow

- Barnet Sport and Physical Activity Needs Assessment (2012) highlighted that whilst health behaviours and outcomes are more favourable in Barnet than in England as a whole, sport and physical activity rates and the use of outdoor spaces are below the national average
- A breadth of evidence demonstrates that a more active lifestyle is essential for physical and mental wellbeing. Regular physical activity helps reduce the risk of stroke, type II diabetes, development of dementia, incidences of heart disease, cancers and high blood pressure. Physical activity supports the prevention and management of long term conditions as well as being a component of achieving and maintaining a healthy weight
- Physical inactivity currently costs the UK economy £7.2 billion. Additional costs are incurred via the wider economy through increased sickness absence, premature death of productive individuals and increased costs for individuals and their carers
- Within Barnet the health costs of physical inactivity currently cost £6.7 million. This is approximately £1.9 million per 100,000 of the Borough's population. However, as measured by the Sport England Active People Survey Data (APS9 Quarter 2) 43.8% of the Borough are currently inactive and would like to do more
- The number of people with mental health conditions is predicted to increase as the population grows. In November 2014, the Health and Wellbeing Board identified prevention of and early intervention in mental health problems as a priority
- We plan to:
 - Develop and improve the accessibility and quality of open spaces across the borough to support healthy outcomes, underpinned by the Barnet Open Spaces Strategy
 - Utilise open space to co-ordinate and support recreational and competitive activity, inclusive of Outdoor Gyms.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 Finance and Value for Money – The ring fenced capital receipt from the sale of The Lodge is £623,000. This money can only be spent on running costs of and improvements to the park. Groundwork London were appointed to develop the master plan and to carry out specific youth engagement work, at a total cost of £35,858. The remaining £587,142 is to be spent on the park improvements including the procurement of each package and associated fees. The council will seek the best value for this project, however it is very unlikely that there will be sufficient funds to do all the works identified in the Master Plan and set out at Appendix B, page 5. For any further works to be undertaken the council would need to source additional funds where possible.

5.2.2 Procurement – If the Master Plan is approved existing contracts and new procurements will be used to deliver the changes in the park.

5.2.3 Staffing – At this time there are no implications. The implementation of the Master Plan will be led and managed by the council's Greenspaces Team.

5.2.4 IT – At this time there are no implications.

5.2.5 Property – If the Master Plan is approved a planning application will be made for a new café and toilets in the park.

5.2.6 Sustainability – The initiatives detailed in this report seek to maintain a high quality park for everyone, whilst considering the maintenance costs in the short and long term in the position of declining resources.

5.3 Social Value

5.3.1 The Public Services (Social Value) Act 2012 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. This will be done.

5.4 Legal and Constitutional References

5.4.1 Victoria Park is owned by the council under the terms of a “Charitable Trust” because the land was transferred to the Urban District Council of Finchley in 1899 and 1900 to hold as to part as a public park and recreation ground for the parish of Finchley and as to part for the purpose of the Recreation Grounds Act 1859. The London Borough of Barnet now owns the park as a result of it being the successor in title to the Urban District Council of Finchley. The council is the trustee of “designated land” (i.e. land held for specific purposes under the trusts mentioned above). The council is a corporate body and is therefore deemed to be a “Corporate Trustee” of the land in the trusts. On 4 November 2014 Full Council as trustee decided to sell Victoria Park Lodge, and noted that the proceeds of sale of the Lodge must be held in a ring-fenced fund to defray future running costs relating to Victoria Park and carry out improvements.

5.4.2 Council has delegated responsibility for parks to the Environment Committee, therefore it is appropriate for the Environment Committee to consider how the sale proceeds of Victoria Park Lodge are applied to the park. The Council’s Constitution sets out the terms of reference of the Environment Committee. This includes:

- Responsibility for all borough-wide or cross-constituency matters relating to the street scene including, parking, road safety, lighting, street cleansing, transport, waste, waterways, refuse, recycling, allotments, parks, trees, crematoria and mortuary, trading standards and environmental health.
- To receive reports on relevant performance information and risk on the services under the remit of the Committee.

5.4 Risk Management

5.5.1 All risks are managed using the risk management procedure, as set out in the Corporate Risk Management Framework. High level risks are reported as part of the Council’s quarterly performance regime.

5.5 Equalities and Diversity

5.6.1 The 2010 Equality Act outlines the provisions of the Public Sector Equalities Duty which requires Public Bodies to have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010
- advance equality of opportunity between people from different groups
- foster good relations between people from different groups.

5.6.2 The broad purpose of this duty is to integrate considerations of equality into day business and keep them under review in decision making, the design of policies and the delivery of services. The protected characteristics are:

- Age
- Disability
- Gender reassignment
- Pregnancy and maternity
- Race
- Religion or belief
- Sex
- Sexual orientation.

5.6.3 The Corporate Plan 2015 – 2020 sets the Strategic Equalities Objective, which is: that citizens will be treated equally, with understanding and respect, and will have equal access to quality services which provide value to the tax payer. Changes to policies and services are analysed in order to assess the potential equalities impacts and risks and identify any mitigating action possible, through an equalities impact assessment, before final decisions are made. Consideration will also be made to the equalities and data cohesion summary.

5.6.4 An equalities impact assessment has been carried out on the proposed Victoria Park Master Plan, and is attached as Appendix C. This shows that the proposed Master Plan is expected to make a positive change.

5.7 Corporate Parenting

5.7.1 Not applicable.

5.8 Consultation and Engagement

5.8.1 The public consultation took place between 18 June 2018 and 13 August 2018. The Final Consultation Report is attached at Appendix A, and a summary of the consultation results is set out a paragraph 1.6 of this report.

5.9 Insight

5.9.1 No insight information has been used to produce this report.

6. BACKGROUND PAPERS

- 6.1 [Environment Committee 13 July 2017 Papers](#) – including Item 12 Implementation of the Council's Parks and Open Spaces Strategy, and the agreement that a master plan be developed for Victoria Park subject to a full consultation.
- 6.2 [Policy and Resources Committee 27 June 2017 Papers](#) – including Item 15 Business Planning 2017-20, Appendix B which shows the capital allocation for Victoria Park.

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Appendix A

Victoria Park, Finchley Masterplan Consultation 2018

Final Consultation Report

**18 June to 13 August 2018
Public Consultation**

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1. Consultation Methodology and Respondents

The council sold The Lodge in Victoria Park in 2015 and it is a requirement that any funds raised from the sale will only be spent on Victoria Park. Following on from this decision the council appointed Groundwork London (GWL) to identify how best to use this money to enhance the park and its facilities.

Earlier this year GWL engaged with the local community to get a better understanding of the priorities and improvements that residents would most like to see. Over 400 survey responses were received. Based on the findings of this engagement, GWL drafted a Master Plan complete with design options.

This report sets out the full findings from the public consultation on the draft Victoria Park Master Plan. The findings will be considered by the meeting of the Environment Committee on 28 November 2018, where the final decision on the Victoria Park Masterplan will be taken.

1.1 Technical details and method

In summary, the consultation was administered as follows:

- The Consultation was open for eight weeks, from 18 June 2018 to the 13 August 2018 inclusive.
- The consultation was published on Engage Barnet <http://engage.barnet.gov.uk> together with the Masterplan Base Plan, Masterplan Options 1 & 2 for play, multi use games area and tennis. There was also a Victoria Park public consultation Frequently Asked Questions document published on the webpage which provided detailed information.
- Respondent's views were gathered via an online survey. Paper copies and an Easy Read version of the questionnaire were also made available on request.
- Relevant members of the Council were contacted and made aware of the consultation.
- The consultation was widely promoted via the council's website; local press; Twitter; Facebook; the July issue of the Barnet First magazine, the Communities Together Network Bulletin, the Facebook page of the Friends of Victoria Park, an email to local schools and 22 posters in and around the park.
- The council ran eight pop up events in the park, for residents to look at the overall draft Master Plan and the two options proposed for play, tennis and a multi-use games area. Council staff were on hand to answer questions. These events were at different locations across the park and at different times and days to capture as broad a selection of visitors as possible. People were encouraged to complete the online questionnaire and comments were also captured on post it notes. Paper copies of the questionnaire were also available to those who could not complete the questionnaire electronically.

Figure 1: Dates, times and locations of pop up consultation events in Victoria Park

Date	Time	Location
Wednesday 27 June	1:30 pm - 4:30 pm	Near the Long Lane entrance
Saturday 30 June	12:30 pm - 3:30 pm	Between the café and the under 5s playground
Tuesday 10 July	11:30 am - 2:30 pm	Between the café and the under 5s playground
Sunday 15 July	11:30 am - 2:30 pm	Near the Long Lane entrance
Thursday 19 July	8:30 am - 11:30 am	By the Oak Tree
Wednesday 25 July	1:30 pm - 4:30 pm	Between the café and the under 5s playground
Sunday 29 July	12 midday - 2:00 pm	By the market
Thursday 2 August	1:30 pm - 4:30 pm	By the Oak Tree

- The council appointed Groundwork London to carry out targeted youth engagement, as it had been identified from the engagement carried out earlier in the year that “youth” had not been very well represented.
- The Easy Read questionnaire was taken to a local MENCAP group and discussed. The attendees completed the questionnaire.
- Comments were also sent via email and by telephone calls.

1.2 Questionnaire design

The questionnaire was developed to find out which of Groundwork’s Masterplan design options residents’ and other stakeholder’s preferred and their opinions on the different elements of each plan. The consultation invited views on the:

- The options proposed for play, tennis and a multi-use games area
- Preference as to what infrastructure improvements should be implemented with the money that is available
- Any comments on the overall draft Master Plan, Option 1 and Option 2.

To enable further understanding and in-depth analysis the questionnaire also included:

- Open ended questions, where respondents were invited to write in any comments on the reason behind some of their answers, if they believed the masterplan options were appropriate, or if any were missing, as well as more general comments
- Key demographic questions to help understand the views of different demographic groups.

Throughout the questionnaire and where applicable hyperlinks were provided to the relevant sections of the consultation document. Paper copies were available upon request.

1.3 Response to the consultation

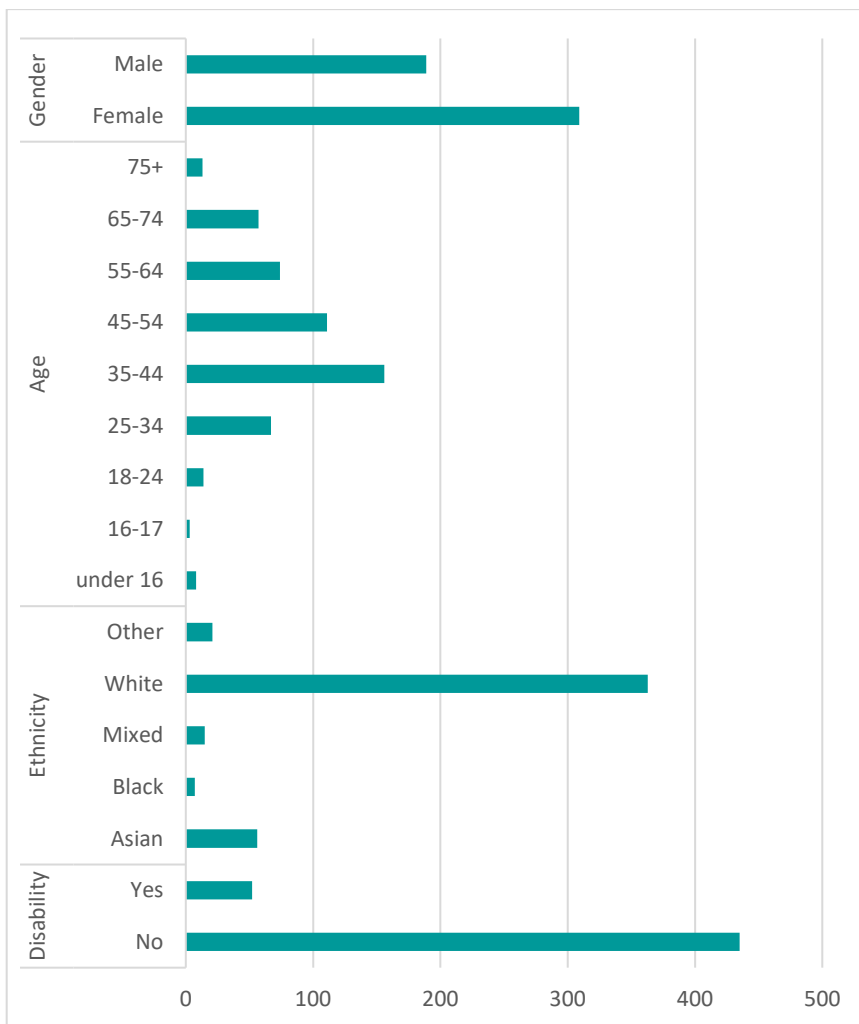
A total of 1077 took part in the online questionnaire. In addition, a further 11 responses were gathered from a SEND group through Easy Read paper copies. The results from these two questionnaires have been combined together.

1.4 Respondent profile from questionnaire

The chart below shows the demographic profile of those who responded to consultation questionnaire, online and Easy Read, in terms of key demographics.

There is an over representation of females compared to the Barnet population. There is an over representation of white respondents, and a significant under representation of black respondents. Disabled respondents are also slightly under represented.

Figure 2: General public consultation sample profile – key demographics



1.5 Interpretation of the results

In terms of the results of the questionnaire it is important to note that:

- The public consultation is not representative of the overall population of Barnet but provides information, in particular on the opinion of a specific demographic

of residents and stakeholders who are more engaged with the council and their local park.

- The responses although not representative of the borough's population, do provide an important indication on the favoured Masterplan option and the elements within this consultation.
- All open-ended responses to the public consultation have been classified based on the main themes arising from the comment, so that they can be summarised.

1.6 Calculating and reporting on results

The results for each question are based on "valid responses", i.e. all those providing an answer (this may or may not be the same as the total sample) unless otherwise specified. The base size may therefore vary from question to question.

2. Consultation Results

The results are provided under the following headings:

- Online questionnaire
- Easy Read questionnaire
- Pop Up Events
- Youth Engagement
- Other Contact including emails and phone calls.

2.1 Online Questionnaire

(a) Residents current use of the park

In this set of questions, we wanted to find out if residents used the park. If they didn't visit the park we wanted to know why not, and if they did visit the park we wanted to know what they used the park for, who they visited with and how often they came. The responses provided are combined for the online questionnaire and the Easy Read questionnaire. In both questionnaires it was the first set of questions that were asked.

i. Respondents were asked 'Do you use Victoria Park?'

In summary:

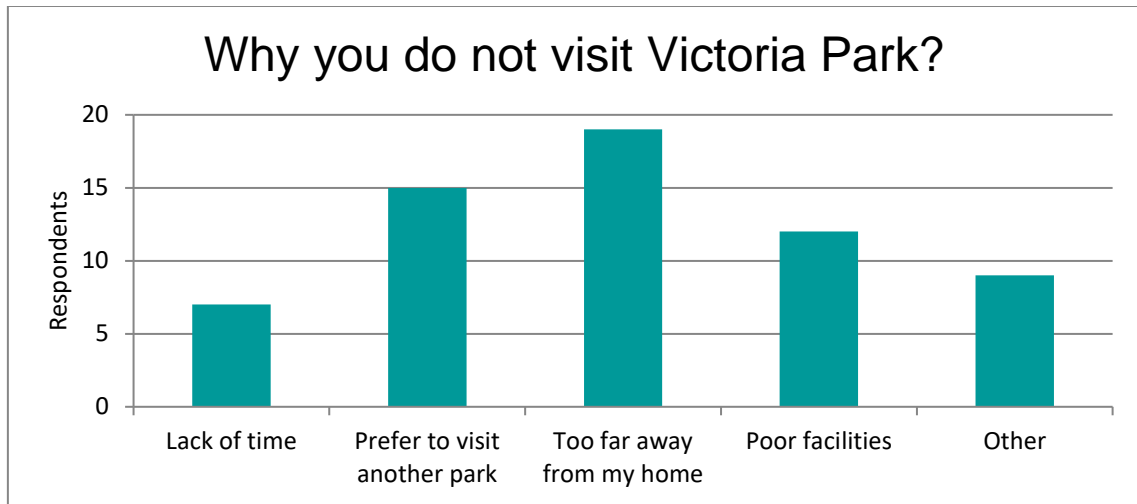
- 1088 people answered this question
- 1045 people said 'yes'
- 43 people said 'no'.

ii. If respondents answered 'no' to the question 'Do you use Victoria Park' they were asked 'Please give details as to why you do not visit Victoria Park: Please tick all that apply'

In summary

- The most common response was 'Too far away from my home' with 19 responses.

Figure3: Why you do not visit Victoria Park?

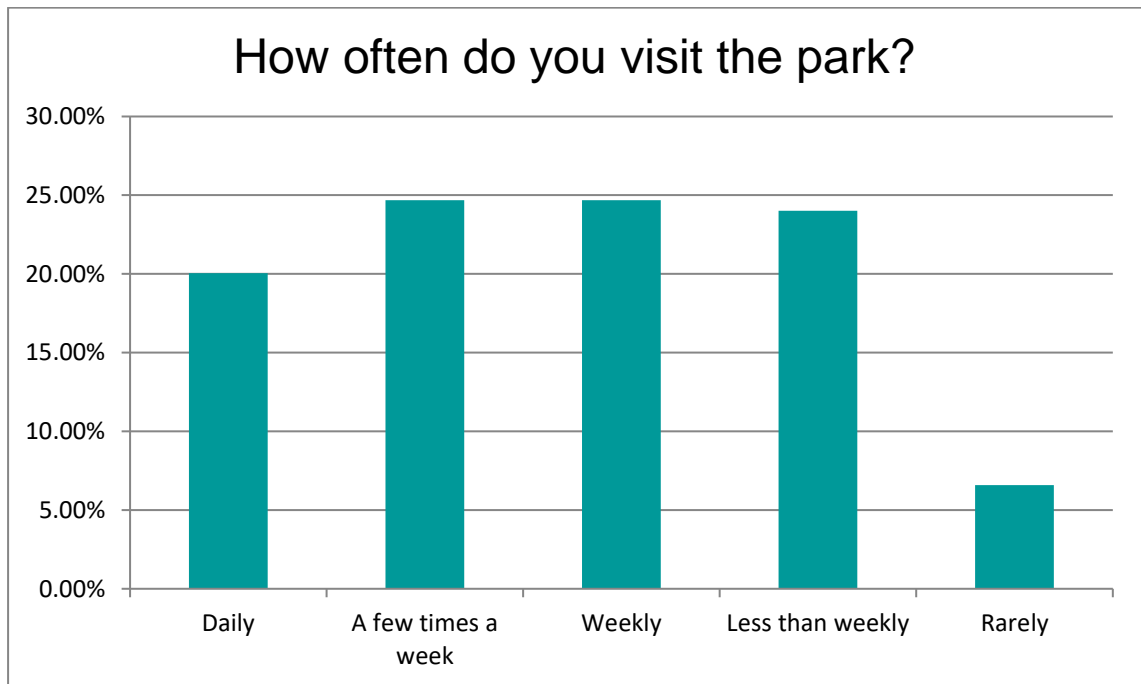


iii. If respondents answered 'yes' to the question 'Do you use Victoria Park' they were asked 'How often do you visit the park? Please tick one option only

In summary

- 1033 people answered this question.

Figure 4: How often do you visit the park?

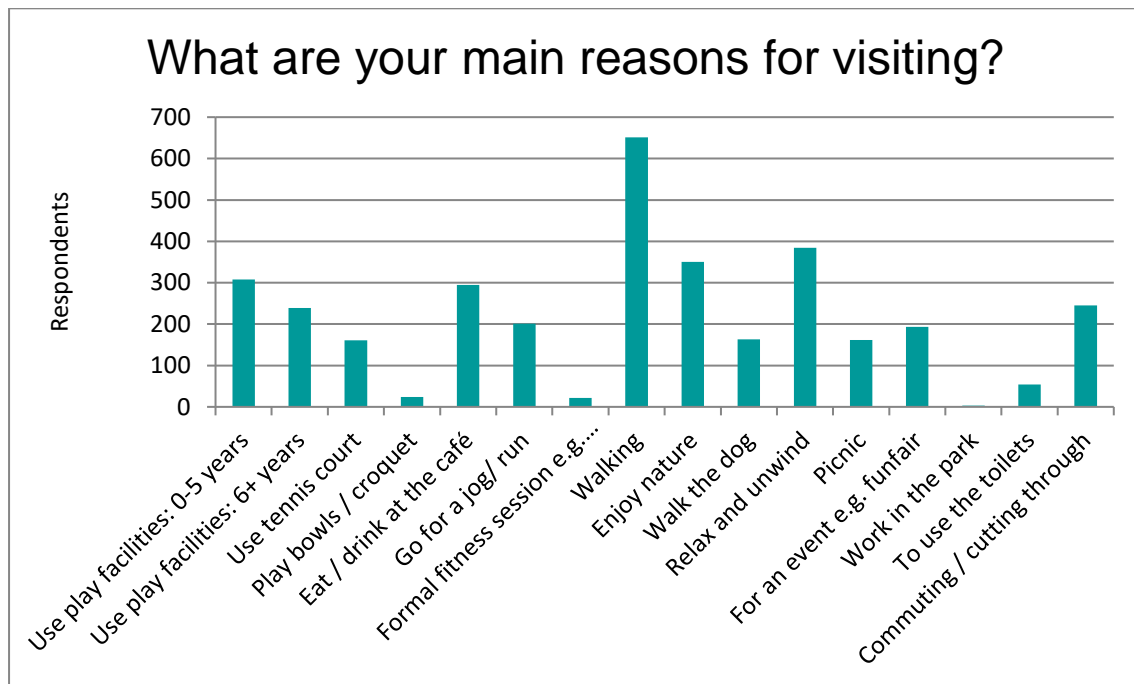


iv. If respondents answered 'yes' to the question 'Do you use Victoria Park' they were asked 'What are your main reasons for visiting? (Please tick up to five options)

In summary

- 1001 people answered this question
- The most common reason for visiting was walking
- The next most highly scoring reasons were: using play facilities, eat/drink at café, relax and unwind, enjoy nature and commuting/cutting through.

Figure 5: What are your main reasons for visiting?

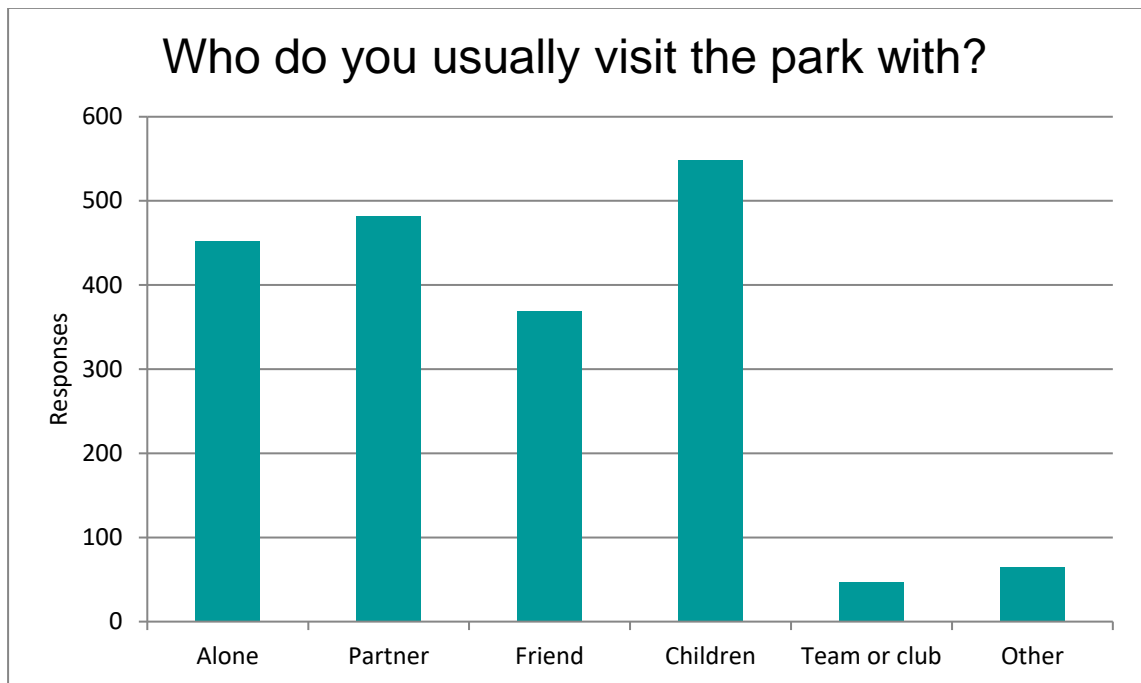


- v. **If respondents answered ‘yes’ to the question ‘Do you use Victoria Park’ they were asked Who do you usually visit the park with? (Please tick all those that apply)**

In summary:

- 993 answered this question
- The most common ‘other’ response was visiting with a dog, with 18 responses.

Figure 6: Who do you usually visit the park with?



(b) Views on the options proposed for play, tennis and a multi-use games area

In this set of questions, we wanted to find out residents’ preferences for play, tennis and multi use games area in Victoria Park. As well as which elements of the masterplans were a priority.

i. Views on which proposal was preferred for play activities (Masterplan option 1 or Masterplan option 2)?

Respondents were asked ‘**For play which proposal do you prefer?**’. This was in reference to Masterplan option 1 and Masterplan option 2. In summary:

- 677 people responded to this question
- 47% of respondents chose Option 2, the highest scoring option.
- 37% of respondents chose Option 1
- 16% expressed an alternative opinion to the two proposed Masterplans.

Figure 7: Views on which play proposal was preferred (Masterplan option 1 or Masterplan option 2)

For play, which proposal do you prefer?		
	%	Number
Masterplan Option 1	37%	251
Masterplan Option 2	47%	320
Alternative	16%	106
Total	100%	677

Analysis of respondents who indicated they preferred an alternative plan can be seen below. Comments were made by 106 respondents. There were 156 comments made including 19 which provided no comment on the proposals for play.

The most frequently made comments were: install water play facilities (6 comments), improve safety, maintenance and litter clearing (6 comments), preference is option 2 (17 comments), preference is option 1 (6 comments), install calisthenics equipment/outdoor gym (16 comments), leave park as it is (13 comments) and leave playgrounds as they are (7 comments).

Figure 8: Comments made by respondents on alternative play options and elements.

Comment description	Number of mentions
Preference is Option 2	17
Install calisthenics equipment/ outdoor gym	16
Leave park as it is	13
Leave playgrounds as they are	7
Preference is Option 1	6
Improve safety, maintenance and litter clearing	6
Water play	6
Buy The Lodge back	6
Better play equipment including removing bark	5
Resurface tennis courts	5
Link to maps did not work	4
Create dog free area	3
Sensory garden	3
Allow dogs in play area	3
Option 1 with larger older play area	3
More trees	3
More flowers	3
Older play and MUGA near The Lodge	2
Convert tennis court to basketball court, or another sport	2
New seating	2
Better public toilets including facilities for disabled	2
No MUGA next to tennis courts	2
Turn The Lodge into café	2
Drinking water fountain	2
Skateboarding area	2
Better café	1
Do not spent money until legal issues with The Lodge are resolved	1
More bins	1
Running track	1
Put all play areas including MUGA in one location	1
Restaurant	1
No gym equipment	1

Convert The Lodge into public use	1
Don't resurface tennis courts	1
Secure perimeter of the park	1
Install toilets near Long Lane entrance	1
Facility for the Arts	1

ii. **Views on which proposal was preferred for a multi-use games area (MUGA) (Masterplan option 1 or Masterplan option 2)?**

Respondents were asked 'For a multi-use games area which proposal do you prefer?'. This was in reference to Masterplan option 1 and Masterplan option 2. In summary

- 626 people responded to this question
- More residents preferred Masterplan 2 with 48% opting for Masterplan 2 when considering a multi-use games area.
- 39% of respondents chose Option 1
- 13% expressed an alternative opinion to the two proposed Masterplans.

Figure 9: Views on which proposal was preferred for a multi-use games area or Masterplan option 2)

For a multi-use games area which proposal do you prefer		
	%	Number
Masterplan Option 1	39	243
Masterplan Option 2	48	300
Alternative	13	83
Total	100%	626

Analysis of respondents who indicated they preferred an alternative plan can be seen below. Comments were made by 83 respondents. There were 91 comments made including 32 which provided no comment on the proposal for a multi use games area.

The most frequently made comments were: install calisthenics equipment/ outdoor gym (8 comments) and leave park as it is (13 comments).

Figure 10: Comments made by respondents on alternative options and elements for a MUGA and its location.

Comment description	Number of mentions
Leave park as it is	9
Install calisthenics equipment/ outdoor gym	8
Link to maps did not work	5
Preference is Option 2	4
Preference is Option 1	4
Improve safety, maintenance and litter clearing	4

Buy The Lodge back	3
Allow dogs in play area	2
Water play	2
Convert tennis court to basketball court, or another sport	2
More flowers	2
Don't resurface tennis courts	1
Resurface tennis courts	1
Better public toilets including facilities for disabled	1
Drinking water fountain	1
New seating	1
Older play and MUGA near The Lodge	1
Running track	1
Facility for the Arts	1
Remove young play park	1
Keep six tennis courts	1
Table tennis table	1
Install picnic tables	1
Need more nature/ wildlife areas	1
Put MUGA at end of six tennis courts	1

iii. Views on the use of a multi-use games area

Respondents were asked 'Would you use a multi-use games area at Victoria Park' with the option yes, no, or other reason. In summary:

- 50% of 626 respondents said they would use a MUGA
- 38% said they wouldn't use a MUGA because they didn't play a game
- 11% said they wouldn't use a MUGA because of another reason
- Therefore a total of 50% of 626 respondents said they would not use a MUGA.

Figure 11: Views on the use of a multi-use games area at Victoria Park

Would you use a multi-use games area at Victoria Park'		
	%	Number
Yes	50%	314
No, because I don't play games	38%	238
No, because of another reason	11%	74
Total	100	626

Analysis of respondents who said, 'No, because of another reason' can be seen below. Comments were made by 74 respondents, 24 of which provided on comment on the proposal provided. The responses were spread across seven subjects. 23 respondents said they wouldn't use the a MUGA because they were too elderly/disabled/had ill health or were too young, and 11 respondents wanted to keep the six tennis courts.

Figure 12: Comments made by respondents on 'no I would not use a MUGA, because of another reason'

Comment description	Number of mentions
Too old/disabled/ill health/too young	23
Keep six tennis courts	11
Over development, keep natural	5
Older children will dominate	3
Use other facilities	3
No dogs are allowed so can't use	3
Anti social behaviour	2

iv. Views on which Masterplan option was preferred for tennis (Masterplan 1 or Masterplan 2)

Respondents were asked 'For tennis which proposal do you prefer?'. The Figure below shows that 0.5% more residents preferred Masterplan 2 over Masterplan 1 with 263 respondents opting for Masterplan 2 when considering tennis compared with 260 respondents choosing Masterplan 1. In summary:

- 586 people responded to this question
- 44.4% preferred Masterplan option 1
- 44.9% preferred Masterplan option 2
- 63 respondents (10.8%) expressed an alternative opinion to the two proposed Masterplans.

Figure 13: Views on which proposal was preferred for tennis courts at Victoria Park (Masterplan Option 1 or Masterplan Option 2)

'For tennis which proposal do you prefer?'		
	%	Number
Masterplan Option 1	44.4	260
Masterplan Option 2	44.9	263
Alternative	10.8	63
Total	100	586

Analysis of respondents who indicate they prefer an alternative plan can be seen below. Comments were made by 63 respondents. There were 65 comments made including 26 which provided no comment on the proposal related to tennis. The responses were spread across 13 different subject areas.

The most frequently made comments were: resurface tennis courts (6 comments) and keep six tennis courts (13 comments).

Figure 14: Comments made by respondents on alternative options and elements for tennis provision.

Comment description	Number of
Keep six tennis courts	13
Resurface tennis courts	6
Don't resurface tennis courts	5
Don't play tennis	3
Preference is Option 2	2
Link to maps did not work	2
Preference is Option 2 without the loss of a tennis court	2
Neither option	1
Add a tennis club house	1
Preference is Option 1	1
Do not spend money until legal issues with The Lodge are	1
Leave the park as it is	1
Reduce tennis court to four	1

v. Views on the use of the tennis courts at Victoria Park

Respondents were asked 'Do you use the Tennis courts at Victoria Park'. With the options: 'yes', 'no, because I don't play tennis', 'No, because most of the tennis courts are not in a good condition', 'No, because the tennis courts are always busy', or 'No, because of another reason'. There were 586 respondents to this question. In summary:

- 24% said yes, they use the tennis courts at Victoria Park.
- A total of 76% said that they do not use the tennis courts.

Figure 15: Total responses for use of the tennis courts at Victoria Park

'Do you use the tennis courts at Victoria Park?'		
	%	Number
Yes	24	140
No, because I don't play tennis	49	287
No, because most of the tennis courts are	8	44
No, because the tennis courts are always	10	58
No, because of another reason	10	57
Total	100	586

Analysis of respondents who indicate that they do not use the tennis courts at Victoria Park for another reason, can be seen below. Comments were made by 56 respondents. There were 58 comments made, including 16 which provided no comment on the question. The most frequently made comments were: use other facilities (10 comments) and too old/disabled/ill health/too young (8 comments).

Figure 16: Comments made by respondents on other reasons they do not use the tennis courts at Victoria Park.

Comment description	Number of mentions
Use other facilities	10
Too old/disabled/ill health/too young	8
Not interested	5
Don't know how to book	5
Courts are bulk booked	4
Time	3
Courts are in poor condition	2
Play another sport	2
Didn't know that tennis courts were there	1
Don't have someone to play with	1
Do not spend the money	1

vi. Views on which Masterplan option was preferred overall for play, MUGA and tennis (Masterplan 1 or Masterplan 2)

Respondents were asked ‘Overall which Option for play, multi-use games area and tennis do you prefer?’.

Following advice from our Legal Team responses to this question have been excluded from the evaluation as respondents were not able to select an alternative option or skip responding. It is recognised that this was a mistake so the responses have been excluded from the evaluation.

(c) Preferences as to what infrastructure improvements should be implemented with the money that is available.

In the third part of the questionnaire residents were asked to comment on what their preferences were for infrastructure improvements. Respondents were asked to prioritise their preferred improvements.

i. Views on how residents and users would prioritise where the money is to be spent

533 people responded to this question. Respondents gave each potential change a rating from 1 (very low priority) to 5 (extremely high priority). The total score for each question (value multiplied by the number of respondents) divided by the number of respondents, has been used to generate the average score for each infrastructure improvement. The top five improvements identified are:

- New playground facilities (2-14 years). Score 3.38
- New café with indoor toilet. Score 3.25
- Resurfacing paths where tree roots have led to uneven surface. Score 3.22
- Additional tree planting. Score 3.10
- New multi-use games area. Score 3.06.

Figure 17: Views on how respondents would prioritise where the money is to be spent, with the results shown by total average score for each change, with the improvements listed from highest to lowest score

Potential Change	No. of respondents	Total score	Average score
New playground facilities (2 – 14 years) (£200,000)	496	1675	3.38
New café with indoor toilet (£500,000)	516	1676	3.25
Resurfacing paths where tree roots have led to uneven surface (£5000)	502	1614	3.22
Additional tree planting (£500 per tree)	499	1545	3.10
New multi-use games area (£80,000)	496	1516	3.06
Additional and replacement park furniture (Bin - £310, Bench - £1500)	505	1503	2.98
New café terrace with table tennis and cycle parking (£9500)	497	1479	2.98
New children’s nature garden (£5,000)	493	1454	2.95
Extending and enhancing wild area (£5000)	496	1424	2.87
Enhancement and new habitat areas (Cost dependent on scale)	489	1403	2.87
New perimeter circuit for walking and running (£6000)	501	1429	2.85
Resurfacing tennis courts (up to 4) (£25,000 per court)	497	1407	2.83
Existing depot converted for community activities (£200,000)	493	1382	2.80
New calisthenics equipment (£16,000)	492	1379	2.80
New reflection/sensory garden (£5000)	494	1355	2.74
Traditional bedding replaced with contemporary, sustainable planting (£2000 for grass, £5000 for plants)	486	1282	2.64
New seating under oak tree (£3000)	489	1257	2.57
New stumpy garden created from logs and dead trees (£10,000)	485	1238	2.55
New community orchard (£3000)	482	1219	2.53
New tree trail (£6000)	483	1221	2.53
New trim trail (£10,000)	482	1177	2.44
Widening paths where vehicles overrun the grass (£12,000)	488	1115	2.28
Reduce and remove hedge to increase openness (£1000)	489	1069	2.19
New path from northern playground to café (£4000)	486	1049	2.16
Widening path between tennis courts and northern playground (£10000)	485	1001	2.06
Improved signage and interpretation (£6000)	489	996	2.04
New entrances to northern playground (£1000)	483	970	2.01
New path from tennis courts to oak tree (£9000)	483	956	1.98

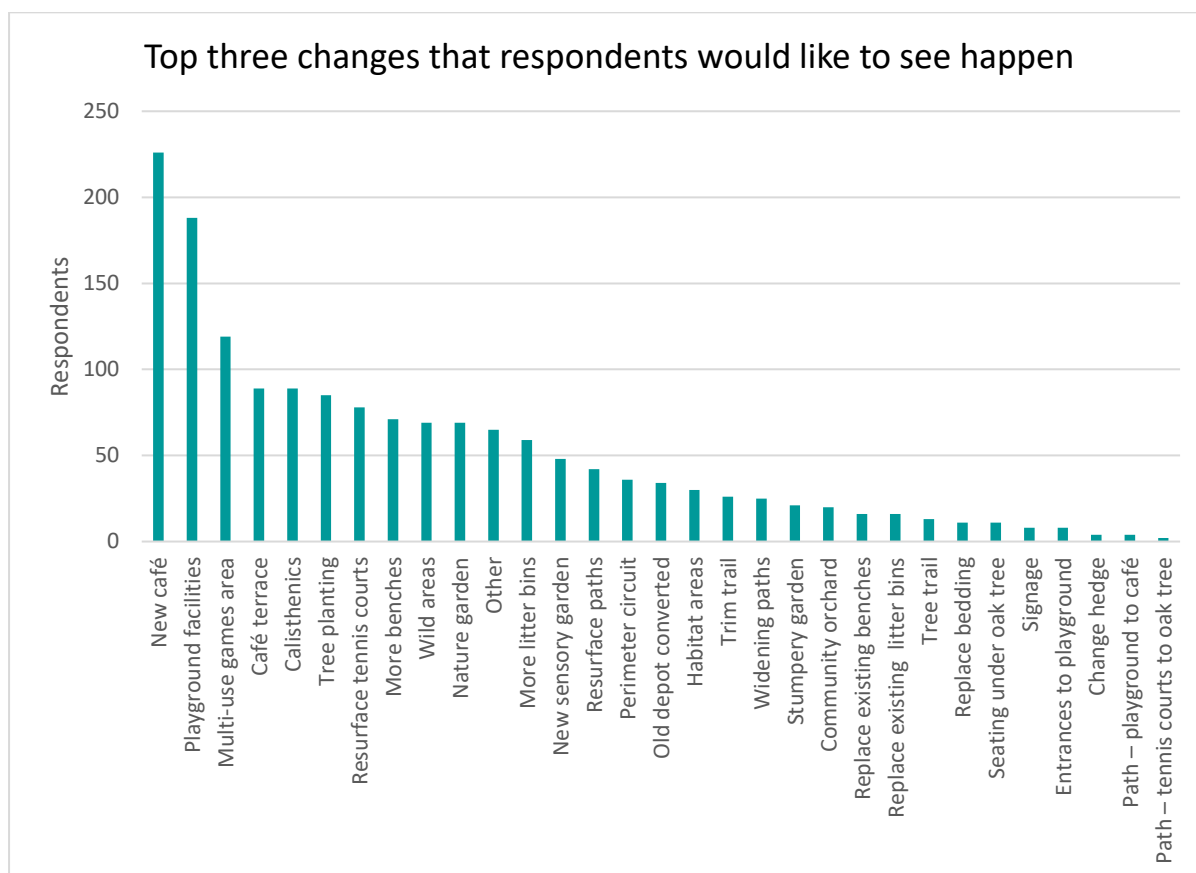
ii. Residents’ views on the top three changes they would like to see happen

Respondents were asked ‘Which top three changes in the park you would like to see happen?’ 526 people responded to this question. In summary:

- The highest priority is a New Café with 41% of respondents chose this option

- The second highest priority was new play facilities. 36% of respondents chose this option
- The third highest priority was a multi-use games area with 22% of respondents choosing this option.

Figure 18: The top three changes in the park that you could like to see happen



Analysis of respondents who indicated “other (please specify)” can be seen below. Comments were made by 64 respondents. There were 65 comments made, including 3 which provided no information on another option.

The most frequently made comment made was better public toilets including facilities for disabled (23 comments).

Figure 19: Comments made by respondents on “Other” when responding to which top three changes in the park you would like to see happen

Comment description	Number of mentions
Better public toilets including facilities for disabled	23
Dog restrictions and enforcement	4
Outdoor gym	3
Improve safety, maintenance and litter clearing	3
Reduce anti-social behaviour	3

Skateboarding area	2
Basketball court	2
More flowers	2
Water play	2
Secure perimeter of the park	2
Enclosed area for dogs	2
Table tennis table	2
Employ Park Keeper	2
Mini golf	1
Cricket pitch	1
Poor value for money	1
Use park for temporary events	1
Defend restrictive covenant	1
Water feature in sensory garden	1
Dog wash facility	1
Sensory garden	1
Allow cycling in the park	1
Buy The Lodge back	1
Spend Council money not money from the sale of The Lodge	1
Rain cover good for café terrace	1
Cleaner benches	1

(d) Residents' further comments

Respondents were asked 'If you have any further comments about the proposals for Victoria Park please provide them here' Comments were made by 212 respondents. There were 292 comments made, including 22 which had no specific comments on the proposals.

The most frequently made comments were: better public toilets including facilities for disabled (22 comments), install calisthenics equipment/outdoor gym (18 comments), improve/new café (17 comments), better play equipment including removing bark (16 comments), improve safety, maintenance and litter clearing (13 comments), do not allow fair/review frequency (12 comments), The Lodge should not be knocked down/sold (10 comments), need more nature/wildlife areas (10 comments), challenging play area for older children (10 comments) and cost of facilities is very high (10 comments).

Figure 20: Comments made by respondents when asked if they had any further comments about the proposals for Victoria Park

Comment description	Number of mentions
Better public toilets including facilities for disabled	22

Install calisthenics equipment/ outdoor gym	18
Improve/new café	17
Better play equipment including removing bark	16
Improve safety, maintenance and litter clearing	13
Do not allow the fair/review frequency	12
The Lodge should not be knocked down/sold	10
Challenging play area for older children	10
Need more nature/wildlife areas	10
Cost of facilities is very high	10
Keep tennis courts	8
Water play	7
More flowers	6
Dog restrictions and enforcement	6
Allow cycling in the park	6
Sensory garden including water feature	6
Enclosed area for dogs	5
Basketball court	4
Make no changes	4
Resurface tennis courts	4
Secure perimeter of the park	3
Table tennis table	3
Very exciting	3
Preference is Option 1	3
Fund by alternative means	3
Don't spend money on tennis courts	3
More trees	3
Drinking water fountain	2
Create fund for annual capital schemes/local events	2
No cycling in park	2
Preference is Option 2	2
Recycling bins	2
Use park for temporary events	2
Community forest garden	2
Do not spend money all at once	2
Seating outside café	2
Final plan to have something for wide range for users	2
MUGA	2
Keep café as it is	2
Park keeper	2
Make exit from park into Etchingham Park Road safer	1
Automatic External Defibrillator	1
Bike racks by park entrances	1

Skateboarding area	1
Electronic proposals for youth	1
Proposals for garden areas unworkable, spend money on	1
Wheelchair friendly park	1
Create dog free area	1
Link didn't work	1
Very well used park	1
Prioritise value for money	1
Bowling Club building should become café	1
Remove hedges	1
Cricket ground	1
Golf course	1
No orchard	1
Swimming pool	1
Wheelchair accessible sports facilities	1
Fix potholes in paths	1
Park should be well lit	1
More shade in playground	1
Pond	1
Use volunteers	1
Nesting sites for birds	1
Do not remove hedge	1
No bench under oak tree	1
More seating	1
No path between tennis courts and oak tree	1
New changing rooms	1

2.2 Easy Read Questionnaire

Responses to four questions which were the same as the Survey Monkey questionnaire have been incorporated with the online survey results and presented above. Responses to the questions which were only asked in the Easy Read questionnaire are presented below.

i. **What is really good at Victoria Park?**

Respondents were asked 'What is really good at Victoria Park?' and the following responses were provided:

Figure 21: Comments made in Easy Read questionnaire on 'What is really good at Victoria Park?'

Comment description	Number of mentions
Big park	2
Fun fair/carnival	2

Tennis Courts	2
Easy to get to	1
Nice location	1
Lots of trees	1
Sights and sounds	1
Café	1
Different entrances	1

ii. What could be better at Victoria Park?

Respondents were asked ‘What could be better at Victoria Park?’ and the following responses were provided:

Figure 22: Comments made in Easy Read questionnaire on ‘What could be better at Victoria Park?’

Comment description	Number of mentions
Improved toilets	3
More things in the park	2
Car park	2
Café open longer	1
More open space	1
Football pitches	1
Hockey pitches	1
Dog free area	1
More trees	1
More accessible for	1
Better tennis courts	1
Disabled toilet	1
Fix the pavements	1

2.3 Pop Up Events

Eight pop up events were held during the consultation period at different times and locations in the park. Over these events council staff spoke to approximately 400 people. Visitors were encouraged to complete the online questionnaire and paper copies of the questionnaire were available for those without access to the internet. 57 comments were also gathered at the events, which are summarised in the table below.

Figure 23: Comments from Pop Up events

Theme	Comments
General	Invite bands to play, drug users use benches in evenings, DEFIB provision next to café, look after the wisteria, have a non dog

	area, open air cinema, tennis courts well uses in the evenings, free wifi, spend money on patrols to prevent anti social behaviour, have a theme.
Sensory Garden	Could a beech tree be part of it? Have a water feature, benches to sit on, tactile surface or colour
Oak Tree	No seating underneath as busy area, how healthy is the tree?
Depot	Funded the conversion from other sources
Multi use games area	Have netball marked out, Option 1 is easier to get to from Long Lane, bus stop is on Long Lane, have multiple basketball hoops so smaller children can practise
Playgrounds	More shade, remove bark, have a fence between different ages of play, current young play area is taken over by older play, within play areas don't encourage footballs, grass over older play area, all play in middle will mean some people have to walk further
Cycling in the Park	Should allow cycling in the park, no cycling in the park
Café	Low cost changes, keep existing café, install a water fountain, have a tap with a hose, charity should run café, provide information on what selling
Toilets	Need accessible toilets, be individually self contained
Sale of The Lodge	Money should be set aside to defend the restrictive covenant

2.4 Youth Engagement

This work was carried out by Groundwork London. A Walk and Talk session took place with young people in the park, as well as consultation sessions with pupils from Bishop Douglass School, which is the nearest secondary school to the park. 61 young people were engaged in total, ranging from 12- 17 years of age.

Sessions encouraged young people to share their views, perceptions, current usage, as well identify any issues. GWL presented the two options developed (using the same resources and visuals as the online questionnaire), including exploring locations for a possible MUGA or other sport/ physical activity provision and development options for the Long Lane play area.

Participants were all encouraged to fill out the online questionnaire and publicise it to friends and family by the deadline.

Out of the 61 young people engaged, only 1 was keen on the Long Lane play area being transformed into a MUGA. 45 of the young people engaged would like to see one of the tennis courts converted into a ball court, with more challenging play and informal sports provision at the Long Lane play area. 15 young people were undecided between the options. There was a general agreement that if Option 2 went ahead, then there should also be provision for informal sport/ball games at the Long Lane area (in addition to the ball court by the tennis courts).

The young people would like to have an informal ball area near to the families, food and facilities available in the central hub of the park, but also have the opportunity to enjoy unsupervised play and fitness activities (with hoops and goals) at the Long Lane site.

Access to toilets and drinking water were seen as key improvements needed, while seating (benches/ picnic tables) was also frequently mentioned.

2.5 Other Contact

Correspondence was received via emails and telephone calls regarding the public consultation. 19 individuals made contact, and their comments are summarised in the table below. A bracketed number indicates that this comment was made by more than one individual:

Figure 24: Comments from Other Contact

Theme	Comments
General	Widening paths and grassing over flower beds does not seem to be the best use of resources and unnecessary and wasteful use of the money allocated, need a park ranger, amount of carnivals is excessive, benches are falling apart and rubbish remains uncollected for weeks especially in bushes, the 4 old tennis courts need to be resurfaced, Why not use narrower and lighter electric vehicles instead of widening the paths? [2], Install recycling bins, Why install Callisthenic Equipment and similar if once installed, there is unlikely to be maintenance? the annual flower beds will possibly be grassed over at a cost of £2000. When the park was given to the Finchley Borough Council it was on the condition that they maintain certain features, some of which are on this list. There is no requirement to spend the money from the sale within a specific time period. As the trustees have not met, no money including funds for the so-called "Master Plan" can be spent. Asphalt is not pedestrian friendly. When paths require replacing they need to be replaced by new materials that incorporate recycled rubber.
Sensory Garden	Have tactile paving to get to there, install a fenced off area with push/pull entry gate, needs to be near main park entrance, install benches not all in the sun, be able to put a wheelchair next to a bench, stock with harmless tactile plants, some having an odour, have a sculpture ideally with

	water, do not spend large amounts of money on the park just maintain it.
Depot	To spend £200,000 on converting a depot into a 'community' resource is utterly unnecessary. It would have been better to use the Lodge itself for this purpose, in fact.
Playgrounds	It is not all that long ago that equipment in both playgrounds was replaced.
Cycling in the Park	Victoria Park is no cycling, cycle stands belong at entrances.
Café	Why spend £500,000 building a new cafe?
Toilets	Toilets should be available regardless of when cafe is open [3], toilets need a total refurbishment, be individually self contained.
Sale of The Lodge	Money should not be committed until any legal issues surrounding the Lodge are resolved, to ensure sufficient funds are available to defend potential legal action, or to buy back the Lodge. [6 comments], one option proposes the moving of a playground that poses a serious obstacle to the ludicrous attempt to build flats on the Lodge site.

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VICTORIA PARK FINCHLEY

MASTERPLAN REPORT

OCTOBER 2018



VICTORIA PARK - MASTERPLAN



1. New café building with indoor toilets and outdoor covered seating. The existing toilets near the main entrance would be closed.
2. Secret garden; a children’s nature garden created from a currently overgrown area. This tucked away space includes nesting boxes, wood piles and other enhancements. Closed to dogs but open to the public.
3. Reflection /Sensory Garden; a quiet haven for the community to maintain/ develop. This accessible space includes a wisteria-covered arbour - reflecting the popular ‘magic’ tree adjacent to the playground. Climbers will be trained up against the bowls club walls to soften the brickwork and create habitat. The existing sensory garden will be removed.
4. Cafe terrace with table tennis, picnic lawn .
5. Stumpery Garden; a Victorian favourite to acknowledge the park’s history. This sculptural mound created from logs, dead trees, ferns, mosses and lichens provides habitat for key species and a shady area to walk through.
6. New meeting point beneath oak tree with seating and surface feature.
7. Community orchard for fruit and spring colour. Exact location to be determined.
8. Calisthenics equipment.
9. Active trail for walking and running 1 km in length with distance markers.
10. Trim trail.
11. Tree trail to showcase the park’s most interesting trees.
12. Play for 2-10 years; to include landform, dog-free kickabout area and space for picnics.
13. Multi Use Games Area to replace one of the tennis courts.
14. Resurface 3 tennis courts.
15. Play for 7-14 years; enhanced and more challenging adventurous older play at the southern playground area.

Additional Park Enhancements (not shown on plan)

- A. Additional tree planting. The Wisteria next to the playground will also be fenced off for some ‘recovery’ time.
- B. New path from cafe to northern playground.
- C. Widening the path between the tennis courts and northern playground to achieve comfortable access.
- D. Widening paths where vehicles access the site and overrun the grass. This would reduce the amount of mud that covers the paths during the winter months and avoid soil compaction around the trees.
- E. Resurfacing paths where tree root heave has led to an uneven surface and trip hazards.
- F. Enhancement of existing habitat and introduction of new habitat areas, including new mowing regimes.
- G. New and replacement park furniture.

VICTORIA PARK - AREAS

CALISTHENICS

Shown as '8' on the Masterplan



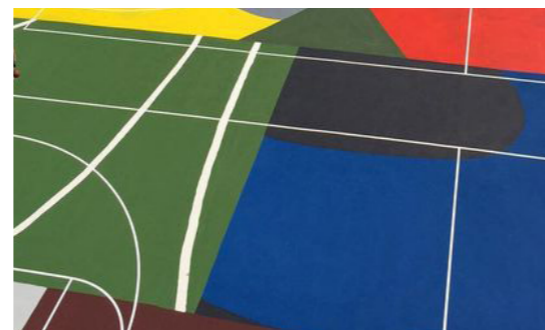
TRIM TRAIL

Shown as '10' on the Masterplan



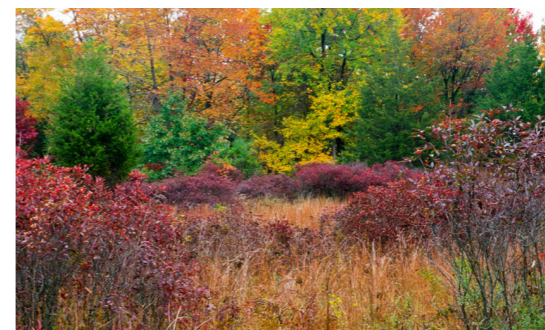
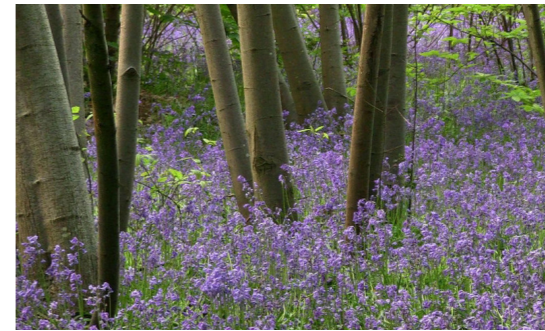
MUGA

Shown as '13' on the Masterplan



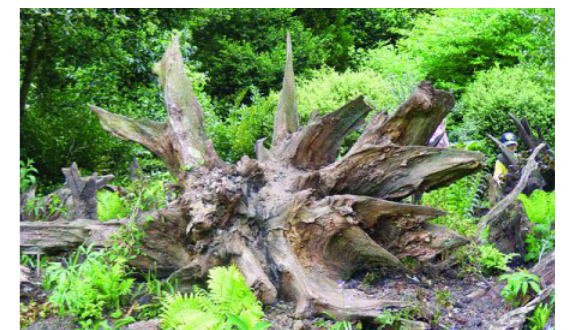
NATURE GARDEN

Shown as '2' on the Masterplan



STUMPERY

Shown as '5' on the Masterplan



VICTORIA PARK - PLANTING

REFLECTION AND SENSORY GARDEN:

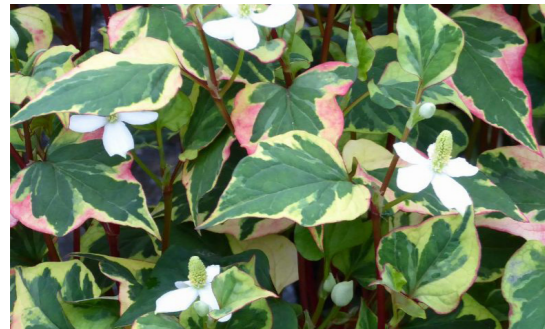
SIGHT



Sunflower



Swiss Chard



Chameleon Plant



Love-in-a-mist

TASTE



Chives



Basil

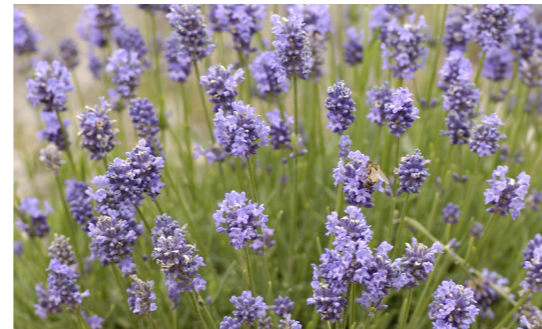


Spearmint



Rosemary

SMELL



Lavender



Oregano



Lemon Scented Geranium



Chocolate Cosmos

SOUND



Small Japanese Silver Grass



Fountain Grass



Greater Quaking Grass

TOUCH



Lamb's Ears



Silver Sage



Jerusalem Sage

VICTORIA PARK - ITEMS IN PRIORITY ORDER WITH ESTIMATED COSTS

Items	Estimated Cost
New playground facilities (2 – 14 years)	200,000
New café with indoor toilets	150,000
Resurfacing paths where tree roots have led to uneven surface	5,000
Additional tree planting	1,500
Tree removals: dead and poor species and canopy lifting to allow for re-planting	4,000
Fence off and mulch Wisteria to allow for recovery	300
New multi-use games area	80,000
Additional and replacement park furniture	16,000
New café terrace with table tennis	9,500
New children's nature garden	5,000
Extending and enhancing wild area	5,000
Enhancement and new habitat areas	3,000
New active trail for walking and running	6,000
Resurfacing three tennis courts	75,000
New calisthenics equipment	16,000
New reflection/sensory garden	20,000
Traditional bedding replaced with contemporary, sustainable planting	7,000
New seating under oak tree	3,000
New stumpy garden created from logs and dead trees	10,000
New community orchard	3,000
New tree trail	6,000
New trim trail	10,000
Widening paths where vehicles overrun the grass	12,000
New path from northern playground to café	3,000
Widening path between tennis courts and northern playground	10,000
TOTAL	£660,300.00

Notes

The existing depot building has been removed from the masterplan. However in the longer term the intention is that the building will be of benefit to the park and therefore a suitable partner is being sought to take over the facility.

Park sculpture: there is interest in commissioning a sculpture for the park to mark the improvements. This is something that could be explored separately.

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Appendix C

Initial Equality Analysis (EIA) Resident/Service User

1. Details of function, policy, procedure or service:	
Title of what is being assessed: Victoria Park, Finchley - Masterplan	
Is it a new or revised function, policy, procedure or service? The masterplan proposes new facilities in the park as well as a refresh of existing facilities.	
Department and Section: Environment Commissioning Group	
Date assessment completed: 17 October 2018	
2. Names and roles of people completing this assessment:	
Lead officer	Nicola Cross, Strategic Lead - Clean and Green
Other groups	N/A
3. Employee Profile of the Project	<p>Will the proposal affect employees? Yes</p> <p>The proposals will have a minor impact on grounds maintenance employees who work in the park, as there will be new areas in the park such as a nature garden, that will require maintenance.</p>

4. How are the following equality strands affected? Please detail the effect on each equality strand, and any mitigating action you have taken / required. Please include any relevant data. If you do not have relevant data please explain why / plans to capture data			
Equality Strand	Affected?	Explain how affected	Indicate what action has been taken / or is planned to mitigate impact?
1. Age	Yes	Individuals may be affected by the master plan as new playgrounds have been proposed as well as a new multi use games area.	No further action is being taken as the new facilities will be a positive improvement to the park.
2. Disability	Yes	Individuals with a disability may be affected by the proposals to have a new reflection garden which will include a sensory garden. The existing sensory garden which is in a less accessible place will be removed. Individuals may also be affected by the	No further action is being taken as the new facilities will be a positive improvement to the park. It is likely that the new toilets will be open for less time than the existing toilets but they will be better maintained, therefore no further action

		proposal to resurface paths where root heave has led to an uneven surface and trip hazard. Individuals may be affected by the proposal for a new café and toilets, and the closure of the existing toilets.	is being taken.
3. Gender reassignment	No	No anticipated impact.	No change.
4. Pregnancy and maternity	No	Individuals may be affected by the proposal for a new café and toilets, and the closure of the existing toilets.	It is likely that the new toilets will be open for less time than the existing toilets but they will be better maintained, therefore no further action is being taken. In addition the toilets will be closer to the younger playground.
5. Race / Ethnicity	No	No anticipated impact.	No change.
6. Religion or belief	No	No anticipated impact.	No change.
7. Gender / sex	No	No anticipated impact.	No change.
8. Sexual orientation	No	No anticipated impact.	No change.
9. Marital Status	No	No anticipated impact.	No change.
10. Other key groups?	No	No anticipated impact.	No change.
<ul style="list-style-type: none"> • Carers 	No	No anticipated impact.	No change.
<ul style="list-style-type: none"> • People with mental health issues 	No	No anticipated impact.	No change.
<ul style="list-style-type: none"> • Some families and lone parents 	No	Individuals may be affected by the proposal for a new café and toilets,	It is likely that the new toilets will be open for less time than the existing

		and the closure of the existing toilets.	toilets but they will be better maintained, therefore no further action is being taken. In addition the toilets will be closer to the younger playground.
<ul style="list-style-type: none"> • People with a low income 	No	No anticipated impact.	No change.
<ul style="list-style-type: none"> • Unemployed people 	No	No anticipated impact.	No change.
<ul style="list-style-type: none"> • Young people not in employment education or training 	No	No anticipated impact.	No change.

5. Please outline what data sources, measures and methods could be designed to monitor the impact of the new policy or service, the achievement of intended outcomes and the identification of any unintended or adverse impact?

Include how frequently monitoring could be conducted and who will be made aware of the analysis and outcomes

The proposed Victoria Park masterplan has been designed by Groundwork London following an eight week public consultation on the draft masterplan which included eight pop up events in the park where the consultation was promoted. The masterplan includes a range of changes which are listed in priority order and the available funding will be allocated in that order. It is anticipated that all of the funding will be spent by March 2020, and therefore all works which are going to be carried out at the park will be completed by March 2020.

No information is currently obtained or held on who uses Victoria Park. As there is no data on park users it will not be possible to assess the scale of the impact or the nature of the impact until such time as data is gathered on park users, this could be undertaken via a survey once all the changes that can be afforded have been made at the park or alternatively after significant changes have been made such as the installation of the new toilets and the closure of the new toilets. The results of these surveys could be reported to a future meeting of the Environment Committee. It is not necessary to collect data on who uses Victoria Park in the development of the draft master plan as it is not expected to affect the council's view of the impact on any of those with protected characteristics as an extensive public consultation has been carried out during the development of the draft master plan.

6. Initial Assessment of Overall Impact		
Positive Impact √	Negative Impact or Impact Not Known¹	No Impact
7. Scale of Impact		
Positive impact	Negative Impact or Impact Not Known √	

8. Outcome			
No change to decision √	Adjustment needed to decision	Continue with decision (despite adverse impact / missed opportunity)	If significant negative impact - Stop / rethink

9. Please give a full explanation for how the initial assessment and outcome was decided.
<p>The Council's Strategic Equalities Objective is: that citizens will be treated equally, with understanding and respect, and will have equal access to quality services which provide value to the tax payer.</p> <p>The proposed Victoria Park masterplan has been designed by Groundwork London following an eight week public consultation on the draft masterplan which included eight pop up events in the park where the consultation was promoted.</p> <p>No information is currently obtained or held on who uses Victoria Park. The initial assessment has therefore been carried out based on observations and conversations that took place during the public consultation. The initial assessment is that there will be a positive impact. However as there is no data on park users it will not be possible to assess the scale of the impact or the nature of the impact until such time as data is gathered on park users, this could be undertaken via a survey once all the changes that can be afforded have been made at the park.</p>

¹ 'Impact Not Known' – tick this box if there is no up-to-date data or information to show the effects or outcomes of the function, policy, procedure or service on all of the equality strands.

	<h2>Environment Committee</h2> <h3>28 November 2018</h3>
<p style="text-align: right;">Title</p>	<p>Implementation of the Council’s Parks and Open Spaces Strategy</p>
<p style="text-align: right;">Report of</p>	<p>Chairman of Environment Committee</p>
<p style="text-align: right;">Wards</p>	<p>All</p>
<p style="text-align: right;">Status</p>	<p>Public</p>
<p style="text-align: right;">Urgent</p>	<p>No</p>
<p style="text-align: right;">Key</p>	<p>No</p>
<p style="text-align: right;">Enclosures</p>	<p>None</p>
<p style="text-align: right;">Officer Contact Details</p>	<p>Cassie Bridger: Strategic Lead: Greenspaces and Leisure 020 8359 2308: Cassie.Bridger@barnet.gov.uk Dennis Holmes: Lead Commissioner: Greenspaces 07753 686 111: Dennis.Holmes@barnet.gov.uk</p>

<h2>Summary</h2>
<p>In May 2016 Committee adopted the Parks and Open Spaces Strategy (POSS) which sets a clear and ambitious vision and action plan for the future management and improvement of the approximately 200 green spaces owned and managed by the Council: including a set of priorities for investment in and alternative uses for sites, based on a social value/quality analysis:-</p> <p>“Barnet’s green spaces will be amongst the best in London and LBB is seen as a national leader in the provision of suburban parks. It is committed to ensuring that its green spaces deliver a wide range of economic, social and environmental benefits for all who live, work in or visit the Borough.”</p> <p>This is the second annual progress report on the implementation of the POSS. It reflects significant achievement and updates members of the Committee on initiatives already agreed for implementation, additional actions embarked upon to achieve MTFs savings requirements and demonstrates success in partnership working and attracting partnership funding.</p>

Recommendations

1. That the Environment Committee notes the progress made in 2017/2018 on the delivery of the Parks & Open Spaces Strategy.
2. That the Committee agrees the implementation of charging for the use of car parks in Greenspaces sites as proposed in paragraphs 2.2 and 2.3 of this report and authorises the Strategic Director: Environment to develop and consult on proposals on an individual site basis and report the outcome of that work to a future meeting of the Committee.

1. WHY THIS REPORT IS NEEDED

- 1.1 This report updates members of the Committee on progress on the delivery of the POSS. Whilst the report relates principally to the delivery of agreed capital schemes, it should be noted that the Council's green spaces are being managed and maintained in the context of decreasing revenue funding required by the Medium Term Financial Strategy (MTFS) and the Priority Spending Review (PSR) processes.

2. GREENSPACES REVENUE POSITION

- 2.1 There are continuing challenges to public sector budgets which remain through the MTFS period. The financial pressure in Barnet requires the organisation to identify those activities which have business and social value and, where appropriate, examine opportunities for introducing solutions. This is particularly relevant for Greenspaces which, whilst not a statutory service, can provide a relevant and cost effective service through a range of alternative uses and opportunities.
- 2.2 Revenue savings required by previous MTFS rounds are being delivered but it should be recognised that, if not appropriately managed, the delivery of the POSS may result in increased net revenue costs in the future; thus compromising the MTFS. To ensure future MTFS delivery, additional cost reductions are being delivered by:-
 - reducing maintenance of low quality/low value sites pending the identification of alternative uses;
 - reducing floral bedding to a small number of key sites; including the Hendon Town Hall and memorials;
 - ceasing the overnight locking of parks, following consultation with the Police and the Community Safety Team.
- 2.3 A review of opportunities to generate income and deliver parks improvements has been considered. This includes car park charging in parks and open spaces. Indicative modelling suggests a net revenue in the order of £150,000 per annum is achievable, commencing in 2019/2020.
- 2.4 A charging model for parking currently applies at Hendon Park and it is proposed that this is extended, with statutory consultation conducted on an individual site

basis. Implementation of a Greenspaces car park charging programme will be reported to a future meeting of the Committee for noting prior to being considered for adoption by the Policy and Resource Committee.

- 2.5 In addition Greenspaces officers have identified and are exploring additional sources of income in the longer term from the use of the Borough's green spaces. These include:-
- Marketing and establishing suitable sites as venues for appropriate events on a commercial hire basis;
 - Use of appropriate sites for the generation of renewable energy and securing/smoothing existing electricity supplies;
 - Reviewing Greenspaces tenancies to ensure the maximisation of income from commercial uses.
- 2.6 A number of significant capital schemes have either been commenced or are proposed within the POSS. Given the MTFs and PSR requirements these schemes are being developed on the basis of their future operation and management, once completed, delivering, at worst, revenue cost neutrality and, wherever possible, delivering revenue surpluses. The Natural Capital Account for Barnet's Greenspaces developed and adopted in 2017 will be applied to prioritise and identify rates of return on investment in sites.
- 2.7 Taken together, these initiatives will result in further and sustainable reductions in the revenue cost of the Greenspaces Service and contribute to the delivery of MTFs and PSR savings targets.
- 2.8 The proposals set out within the POSS and Playing Pitch Strategy (PPS) outline the effect of increasing demand as a result of an increasing local population. Subsequently highlighting how improvement and investment in existing open space can positively contribute towards; economic development, physical and mental wellbeing, social cohesion and community benefit.
- 2.9 The POSS Annual Update outlines in further detail work conducted in this area and the interdependency between management arrangements, capital investment required and the projected revenue position to deliver the POSS aspiration and a cost neutral service within the PSR period.

3. INDIVIDUAL INITIATIVES

3.1 Progress to date on individual initiatives is as follows.

3.2 Former NIMR Site, Mill Hill

- i. The section 106 Agreement attached to the development of the former NIMR site includes a requirement for the freehold of the former sports field to the northwest of the wider site to be transferred by the developer to the Council at nil consideration.
- ii. The former sports field had initially been considered for the relocation of

the Gaelic Football pitch displaced by the development of the new Leisure Centre at Copthall. However, it has not proved possible to identify appropriate means of access to the site and it is now proposed to accommodate Gaelic Football at the King George V playing field as part of the wider masterplanning process for that site. Officers are engaged with St Kiernan's Gaelic Football who are supportive of this option.

- iii. The transfer of the freehold of the former sports field site is underway. Following completion, the site will be used to provide additional sports pitches in accordance with the Playing Pitch Strategy. Discussions have commenced with the adjacent Mill Hill Village Sports Club relative to the club's lease being extended to include the former sports field site.

3.3 Barnet Playing Fields and King George V Playing Field Sports Hub Masterplan

- i. The development of this masterplan was also agreed at the July 2017 meeting of the Committee.
- ii. An initial concept proposal, which includes a replacement for the Gaelic Football pitch displaced by the development of the new Leisure Centre at Copthall, has been developed following partner and stakeholder consultation. This proposal is currently subject to stakeholder and public engagement; with the outcome informing the development of the draft masterplan for the site.
- iii. The draft masterplan will be submitted to a future meeting of the Environment Committee, outlining the proposed design, capital investment considerations and seeking agreement to carry out a public consultation.

3.4 West Hendon Playing Fields Sports Hub Masterplan

- i. The development of this masterplan was agreed at the July 2017 meeting of the Committee.
- ii. An initial concept proposal has been developed following partner and stakeholder consultation. This proposal is currently subject to stakeholder and public engagement; with the outcome informing the development of the draft masterplan for the site.
- iii. The draft masterplan will be submitted to a future meeting of the Environment Committee, outlining the proposed design, capital investment considerations and seeking agreement to carry out a public consultation.

3.5 Victoria Park Masterplan.

- i. The development of this masterplan was agreed at the July 2017 meeting of the Committee. The master plan is reported as a separate item on this agenda to this meeting

3.6 North West Green Belt Sites Masterplan

- i. This masterplanning exercise relates to the Scratchwood and Moat Mount Open Spaces, Barnet Woods and Stoneyfields Park. Its development was agreed at the July 2017 meeting of the Committee.
- ii. It was originally anticipated that the study would be undertaken in 2018 but the work has been deferred pending the completion of a review of Green Belt and Metropolitan Open Land as part of the wider Local Plan review.
- iii. It is now anticipated that the masterplanning work will be undertaken in 2019, with the outcome being reported to a future meeting of the Environment Committee.

3.7 Colindale Parks Improvements Programme

- i. These three projects will create high quality green spaces to support the Colindale Regeneration Programme as the majority of the new housing being created has no private green space:-
 - A major refurbishment of Montrose Recreation Ground and Silkstream Park; linking the two sites to create a single new Park;
 - Refurbishment of Colindale Park;
 - Refurbishment of Rushgrove Park;
- ii. Suitably qualified and experienced contractors have been appointed, following an open tender process and subsequent value engineering exercise to bring the scope of the works within budget to undertake the landscaping works at Montrose/Silkstream. Site works commenced in mid November with an estimated 60 week duration, allowing completion in January 2020;
- iii. An allocation of £5M was included in the current capital programme to fund the refurbishment of Montrose/Silkstream. Successful bids for external funding to a total of £507,000 for the scheme have been made to the Greater London Authority (£324,000), The London Marathon Charitable Trust (£103,000) and the Environment Agency (£80,000) respectively. The Policy and Resources Committee has been requested to include these additional sums in the capital allocation: increasing the total funding for the scheme to £5.507M, allowing some of the value engineering scheme reductions to be re-instated. The outcome of further applications for external funding are awaited.
- iv. In addition, specialist contractors have been appointed following a further open tender process to design and construct the new skate park to be provided in the refurbished park. The development of the new skate park will be fully co-ordinated with the undertaking of the landscape contract;
- v. Detailed designs are being developed for a new park hub building, including a cafeteria, changing rooms and public toilets, the development of which will be fully co-ordinated with the landscaping works with completion scheduled for early 2020;
- vi. An open tender exercise has been undertaken and a suitably experienced and qualified landscape architecture practice has been appointed to develop detailed designs for Colindale and Rushgrove Parks, support the construction tender process and oversee the contractors once

appointed. Refurbishment works are scheduled for completion in early 2020.

3.8 Heybourne Park Improvements

- i. Heybourne Park is a key green space within the Grahame Park Regeneration Area which will be refurbished as part of the wider redevelopment scheme.
- ii. Whilst the wider scheme is currently under review, the Greenspaces Team has been closely involved in the development of a detailed design for the park to be included within the development following the review.

3.9 Individual Park Improvements

- i. In addition to the major refurbishment schemes described above, the Greenspaces Development Team has completed a number of site specific improvements and enhancements: typically funded from Section 106 contributions and Area Committee allocations:-
 - Play area improvements at Stonegrove Park, Watling Park, Swan Lane Open Space, Deansbrook Playground;
 - A new trim trail at Copthall;
 - Replacement surface to the play area at Hollickwood Park;
 - Design and installation of Active Trails at Friary Park and Oak Hill Park as the commencement of a wider programme funded by the Chipping Barnet Area Committee;
 - Design and installation of the Memorial Garden for Sir Nicholas Winton in Princes Park;
 - Design and implementation of sustainable shrub schemes and planting of over 140,000 spring bulbs.

3.10 Tree Policy

- i. In September 2017 the Committee approved Tree Policy and the Council agreed total investment of £2.25M with the target of planting 900 trees per year over the 5 year life of the policy as a response to the urban heat island effect and atmospheric pollution; in addition to supporting the POSS delivery.
- ii. Work has commenced on the planting of the first 900 trees. In addition, a review of baseline data has been undertaken to understand the Borough's tree canopy cover and inform the future development and implementation of the policy.
- iii. Greenspaces Officers are currently exploring an Urban Tree Research Programme linked to the Tree Policy in partnership with the University of Reading.

3.11 Greenspaces Policy Work

- i. Greenspaces Officers are working closely with Planning on the Greenbelt and Metropolitan Open Land Review as part of the evidence base for the

forthcoming Local Plan Review to assist in delivering the POSS and associated strategies.

- ii. Greenspaces Officers are also involved in the development of the Local Implementation Plan Review (LIP3) with specific reference to the contribution that greenspaces make to the development and delivery of a Borough wide network of cycleways and footpaths to contribute to a strategy for alternative means of travel to help reduce reliance on cars.

3.12 Cophall Sports Hub and Mill Hill Open Spaces Masterplan

- i Discussions are ongoing with representatives of the sports that are accommodated at the site and other key stakeholders and partners. The outcome of these discussions will be reported to a future meeting of the Committee.

4. REASONS FOR RECOMMENDATIONS

- 4.1 **Recommendations 1 and 2** – to ensure appropriate delivery of the POSS on a financially sustainable basis.

5. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMEND

- 5.1 No alternative options have been considered as the above recommendations will contribute to the delivery of the Parks and Open Spaces Strategy.

6. POST DECISION IMPLEMENTATION

- 6.1 If the Committee is minded to agree the above recommendations:-

- Detailed proposals for West Hendon and Barnet/King George V Playing Field will be submitted to a future meeting of the Committee, seeking agreement to undertake public consultation on these;
- The Greenspaces Development Team will continue to work on strategies for net revenue cost reduction and alternative uses for low priority sites as described in this report;
- Regular progress reports on implementation of the wider POSS and the specific initiatives will be submitted to future meetings of the Committee.

7. IMPLICATIONS OF DECISION

7.1 Corporate Priorities and Performance

- 7.1.1 The Council's Corporate Plan says:-

- Barnet's Parks and Greenspaces will be amongst the best in London;
- Resident feedback consistently shows that Barnet's Park and Greenspaces are amongst its biggest assets and a strong influence for people deciding to live here;
- The Council recognises this and will continue to ensure that the Borough's Parks and Greenspaces are looked after;

- The Council will develop more innovative ways of maintaining its Parks and Greenspaces; including through greater partnerships with community groups and focus on using parks to achieve wider public health priorities for the Borough.

7.1.2 The Joint Health and Wellbeing Strategy (JHWB) says:-

- Barnet is now the largest Borough in London by population (367,265 at the end of 2015) and is continuing to grow. The highest rates of population growth are forecast to occur around the planned development works in the west of the Borough; with over 113% growth in Golders Green and 56% in Colindale by 2030;
- Barnet Sport and Physical Activity Needs Assessment (2012) highlighted that whilst health behaviours and outcomes are more favourable in Barnet than in England as a whole, sport and physical activity rates and the use of outdoor spaces are below the national average;
- A breadth of evidence demonstrates that a more active lifestyle is essential for physical and mental wellbeing. Regular physical activity helps reduce the risk of stroke, type II diabetes, development of dementia, incidences of heart disease, cancers and high blood pressure. Physical activity supports the prevention and management of long term conditions as well as being a component of achieving and maintaining a healthy weight;
- Physical inactivity currently costs the UK economy £7.2 billion. Additional costs are incurred via the wider economy through increased sickness absence, premature death of productive individuals and increased costs for individuals and their carers;
- Within Barnet the health costs of physical inactivity currently amount to £6.7 million. This is approximately £1.9 million per 100,000 of the Borough's population. However, as measured by the Sport England Active People Survey Data (APS9 Quarter 2) 43.8% of the Borough are currently inactive and would like to do more;
- The number of people with mental health conditions is predicted to increase as the population grows. In November 2014, the Health and Wellbeing Board identified prevention of and early intervention in mental health problems as a priority. Mental health is our key priority of the JHWB Strategy with partners coming together to make a positive impact for all of our residents;
- Maximise the potential of improvements to and changes in the management of open spaces where this could support improved mental wellbeing.

7.1.3 Local Plan Policy CS7 says the Council will create a greener Borough by:-

- Enhancing open spaces to provide improvements in overall quality and accessibility;
- Meeting increased demand for access to open space and opportunities for physical activity;

- By tackling deficiencies and underprovision.

7.1.4 Investment in and improvement of Barnet's greenspaces to support growth and wellbeing in Barnet will also result in the delivery of a range of outcomes linked to other Council strategies:-

- Growth Strategy: creating the environment for growth;
- Regeneration Strategy;
- Fit and Active Barnet Strategy;
- Community Safety Strategy;
- Entrepreneurial Barnet Strategy.

7.1.5 The residents' perception survey for Barnet shows a decline in satisfaction parks and open spaces: from 70% in 2013 to 66% in 2016. Consultation with residents undertaken as part of the development of the Parks and Open Spaces Strategy shows a decline in Barnet's parks and open spaces rated 'good' or 'excellent' from 28% to 14% from 2009 to 2015.

7.1.6 It is probable that failure to address the decline in residents' satisfaction with parks and open spaces will result in a reduction in the numbers of individuals, families and groups that visit and use parks for informal physical activity and/or organised sport. Such a reduction would have an adverse effect on the delivery of the Joint Health and Wellbeing Strategy outcomes.

7.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

7.2.1 **Finance, Value for Money and Procurement** – The proposals in this report are compatible with the Greenspaces Capital Investment Programme agreed by Environment Committee at its November 2016 meeting and the majority of expenditure to date is funded by Section 106 contributions already agreed with developers, the ring fenced capital receipt from the sale of the Victoria Park Lodge and the approved Regeneration capital programme.

7.2.2 The capital financing required to fund the design, outline business case and Capital funding package development work to take implementation of the draft masterplans to the next stage are estimated to total £150,000. This will be subject to a formal request and approval by the Policy and Resources Committee for inclusion in the capital programme.

7.2.3 Capital costs necessary for the implementation of charging in park car parks, will be subject to approval by the Policy and Resources Committee for inclusion in the capital programme.

7.2.4 Value for money will be achieved by use of competitive tendering for the appointment of consultants to develop the next stages of the masterplans and proposed improvements to the sites, in accordance with the Council's Contract Procedure Rules.

7.2.5 Once developed, the capital costs and outline business cases for the masterplans and proposed improvements will be submitted to future meetings of the Committee for consideration and approval as part of the project approval process. It is intended that schemes, once completed, will be revenue neutral, taking alternative delivery and funding mechanisms into account. The operation and management of the improved sites will be undertaken within approved revenue budgets.

7.2.6 **Staffing** – Delivery of the Parks and Open Spaces Strategy will require appropriate capacity and capability in the organisation; including within the commissioning arrangements.

7.2.7 **IT** – None at this time

7.2.8 **Sustainability** – The Parks and Open Spaces Strategy and associated initiatives detailed in this report seek to protect, improve and enhance the natural environment of Barnet. The individual projects to be delivered during implementation of the strategy will be developed and delivered in accordance with both environmental and financial principles.

7.3 Social Value

7.3.1 The Public Services (Social Value) Act 2013 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. The key themes within the Parks and Open Spaces Strategy are:-

- Social outcomes and benefits;
- Environmental Outcomes and Benefits;
- Economic Outcomes and Benefits.

7.4 Legal and Constitutional References

7.4.1 Local authorities have a number of different statutory powers in relation to parks and open spaces, including the Public Health Act 1875 which permits the purchase and maintenance of public walks or pleasure grounds and the Local Government (Miscellaneous Provisions) Act 1976, which gives wide powers to provide recreational facilities. The Open Spaces Act 1906 provides that local authorities shall hold and administer open space in trust to allow the enjoyment of it by the public and shall maintain and keep the open space in a good and decent state.

7.4.2 The Council's Constitution (Article 7 – Committees, Forums and Partnerships) sets out the terms of reference for the Environment Committee :-

- “ 1) Responsibility for all borough-wide or cross-constituency matters relating to the street-scene including parking, road safety, lighting, street cleaning, transport, waste, waterways, refuse, recycling, allotments, parks, trees, crematoria and mortuary, trading standards and environmental health;

- 2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget for the following year in accordance with the budget timetable;
- 3) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by the Policy and Resources Committee;
- 4) To receive reports on relevant performance information and risk on the services under the remit of the Committee."

7.4.3 The procurements will be undertaken in accordance with the Council's Constitution (Article 18 - Contract Procedure Rules)

7.5 Risk Management

7.5.1 The management of risk is undertaken on a continual basis and reported as part of the Council's Quarterly Performance regime and considered as part of the Performance and Contract Management Committee quarterly monitoring report.

7.5.2 Risks are managed through the project boards and are reviewed and revised at board meetings. The current key risk areas are:-

	Rating Criteria	1: Low	2: Medium	3: High
1.	Total investment required			X
2.	Potential benefits	X		
3.	Return on investment	X		
4.	Planning		X	
5.	Political sensitivity	X		
6.	Fit with corporate objectives	X		
7.	Users/DU's impacted	X		
	Total score	10		

7.6 Equalities and Diversity

7.6.1 The Equalities and Diversity Act, 2010 outlines the provisions of the Public Sector Equalities Duty which requires Public Bodies to have due regard to the need to:-

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act, 2010;
- Advance equality of opportunity between people of different groups;
- Foster good relations between people from different groups.

7.6.2 Relevant protected characteristics are:- age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual

orientation.

7.6.3 The purpose of the initiatives described in this report is to ensure that the broad diversity of Barnet's residents and communities continue to the benefits of these community assets and that their needs and aspirations are reflected in the provision that the Council makes.

7.6.4 Equalities Impact Assessments will be developed on a scheme by scheme basis so as to ensure compliance with the requirements of the 2010 Act and that the needs of the communities and groups are fully taken into account in the development of schemes.

7.7 Consultation and Engagement

7.7.1 This report includes the outcome of consultation already undertaken. Further consultation and engagement with site users, no-users and stakeholders will be undertaken as part of the development of the next stages in the development of proposals.

8 BACKGROUND PAPERS


8.1 Environment Committee 12 May and 16 November 2016 Papers

8.2 Parks and Open Spaces Strategy for Barnet: 2016 to 2026.

8.3 Playing Pitch Strategy for Barnet

8.4 Greenspaces Capital Investment Programme

8.5 Open Barnet Data Portal

	<p>Environment Committee</p> <p>28 November 2018</p>
<p style="text-align: right;">Title</p>	<p>Public Realm Forum and Heritage Projects Annual Report</p>
<p style="text-align: right;">Report of</p>	<p>Chairman of Environment Committee</p>
<p style="text-align: right;">Wards</p>	<p>All</p>
<p style="text-align: right;">Status</p>	<p>Public</p>
<p style="text-align: right;">Urgent</p>	<p>No</p>
<p style="text-align: right;">Key</p>	<p>No</p>
<p style="text-align: right;">Enclosures</p>	<p>None</p>
<p style="text-align: right;">Officer Contact Details</p>	<p>Jamie Cooke, Interim Assistant Director Transportation & Highways Commissioning Jamie.Cooke@barnet.gov.uk</p> <p>Cara Elkins, Commissioning Lead Environment Cara.Elkins@barnet.gov.uk</p>

Summary

This is the first annual progress report on Public Realm Forum. It reflects achievements to date for the Public Realm Forum and updates members of the Environment Committee on heritage and memorial initiatives which are taking place within the Borough.

Recommendations

1. That the Environment Committee notes the progress made by the Public Realm Forum and the implementation of heritage and memorial initiatives.
2. That Environment Committee nominates new Members of the Council to attend the Public Realm Forum as required (on the basis of one administration member

plus substitute member and one opposition member plus substitute member).

1. WHY THIS REPORT IS NEEDED

- 1.1 This report updates members of the Environment Committee on progress and achievements of the Public Realm Forum and of heritage and memorial initiatives in the borough.

2. PUBLIC REALM FORUM ACHIEVEMENTS

- 2.1 At Environment Committee on 15 March 2017, a motion on 'A Public Realm Management Forum for Barnet' was reported and carried (the motion had been referred from Full Council on 31 January 2017). It was resolved that officers should bring a report to Environment Committee detailing the how a Public Realm Forum for Barnet could be implemented.
- 2.2 On the 11th September 2017 Environment Committee approved the establishment of the Public Realm Forum, recommended that the Public Realm Forum Terms of Reference be adopted and nominated elected Members of the Barnet Public Realm Management Forum.
- 2.3 The aim of the forum is to understand best practice in the context of finite resources for the public realm and to understand the cost benefit of a pallet of materials for conservation areas. Since the establishment of the Public Realm Forum was approved, the forum has met on three occasions.
- 2.4 On 11 September 2017, Environment Committee nominated the following elected Members to be part of the Public Realm Forum; Councillor Stephen Sowerby and Councillor Devra Kay (with Councillor Rohit Grover and Councillor Phil Cohen as substitute Members). Due to a number of changes in elected Members since the last Local Election and varying commitments, we would like to ask the Committee to confirm and nominate new Members for the Forum.
- 2.5 There are many initiatives that the Public Ream Forum could suggest or be involved in however we have to select priorities in line with our finite resource profile. The key initiatives that the Forum have been involved in over the last year are noted below.

Decluttering the Public Realm:

- 2.6 The Forum has identified an issue of redundant street furniture creating an element of cluttering in some areas. Therefore, an emerging initiative of the Forum has been to progress with de-cluttering the Public Realm, which has included some suggested de-cluttering raised at a previous Forum meeting by Heritage subject matter expert Phillip Davies. The Chairman on the forum

agreed that de-cluttering requests would be managed through the Highways Direct Labour Organisation Members Footway Improvement Service. Communications informing Councillors of the request from the Public Realm Forum and details of the service were released.

- 2.6.1 A number of redundant items of street furniture have been removed and where possible the materials are reused or recycled. It is worth noting that whilst some items of street furniture may appear unnecessary, they are sometimes performing an important function and therefore not all seemingly redundant items of street furniture are in fact redundant after further investigation. For example, in some cases there are multiple speed limit zone signs or parking signage which are performing an important function or there are cases where the signage has suffered vandalism or has been removed dishonestly and so the post may look redundant but is in fact awaiting replacement signage or repair.

Guidance in town centre signage:

- 2.7 The Council is reviewing the Borough / Town Centre Signage and asset sponsorship arrangements, as noted in the report to Environment Committee in September 2018. The forum has discussed and advised on signage design considerations such as identity, branding and sponsorship which should be taken into account by officers as part of the project. For example, discussions have been had regarding the uniformity of signage vs celebrating the differences between town centres.

Input to the Golders Green Town Centre Strategy:

- 2.8 The Public Realm Forum have been informed of the progress in developing the Golders Green Town Centre Strategy and have provided input and guidance. For example, the forum noted there have been some projects in the area which have been popular with residents and improved the public realm such as the tree planting.

Advising on the development Electric Vehicle Charging Points:

- 2.9 The Council are installing both free standing units and lamp post charging units for electric vehicles in the borough. With increasing requests from residents for the introduction of electric vehicle charging points the forum discussed how electric charging points can work in Barnet including the preferred type of charger and locations. In addition, the Forum has reviewed how other organisations such as The National Trust have installed electric charging points on their properties of important historical significance and will be looking at other examples best practice for the installation of electric charging points.

3. HERITAGE AND MEMORIAL INITIATIVES

- 3.1 Barnet's Public Realm contains a rich and varied number of heritage features which illustrate the Borough's past and its development through time. Heritage work can be separated into the delivery of heritage projects and reviews made

to protect our heritage assets. In 2018 a number of memorial projects were completed and are noted within this report.

Heritage Projects:

- 3.2.1 The biggest heritage project the Borough has delivered within the last financial year in terms of financial commitment is the refurbishment of the Barnet Physic Well. The project received match funding by Historic England and the council made significant financial contribution and project managed the works with specialist heritage contractors. The Council's financial commitment for this project was secured by the Heritage and Design Champion, Councillor Sowerby who has been the lead Member for the project.
- 3.2.2 Recently the Chipping Barnet Area Committee has agreed funding for the reinstatement of a historic horse trough and the installation of a history board in Whetstone. This project was initiated by the local residents group 'Love Whetstone'.

Heritage Reviews:

- 3.3 Heritage Reviews have been made to protect our heritage assets. Examples of this work includes the following.
- 3.3.1 The Planning service initiated a review of the Borough's Local List of Buildings of Historic significance as the last review took place in 1986. This review has largely been conducted by volunteers coordinated by a heritage specialist. The nominations for buildings to be included on the revised local list have been selected by a committee chaired by the Councillor Stephen Sowerby (Heritage and Design Champion) alongside Councillor Tim Roberts, and representatives from Historic England, local heritage groups and the council's Conservation Officer. The revised schedule of buildings on the list is due to go to Policy & Resources committee in 2019.
- 3.3.2 The Heritage and Design Champion has instigated a Review of the Borough's 17 Conservation Areas which will initially focus on the role, operating framework and effectiveness of the Conservation Area Advisory Committees. The Planning Service is currently seeking to engage a heritage consultant to lead on this project with the aim for a report and consultation document to be ready for distribution next year.

Memorial projects:

- 3.4 On 13 March 2018 The Mayor of Barnet, Councillor Brian Salinger, and Councillor Dean Cohen opened a memorial garden for Sir Nicholas Winton at Princes Park, Golders Green funded by the Council. Sir Nicholas Winton was a British humanitarian, who organised the evacuation of 669 children prior to the start of the Second World War. Most of the children were Jewish, and from Czechoslovakia, with the evacuation taking place on the eve of the Second World War. In an operation later known as the Czech Kindertransport, Sir Nicholas found homes for the children and arranged for their safe passage to Britain.

- 3.4.1 In June 2018 a memorial stone was unveiled in Garrick Avenue, Golders Green to honour five airmen killed when their First World War RAF Handley Page bomber crashed in front of 21 Garrick Avenue in June 1918. There was only one survivor – Colonel Ogilvie, a passenger in the tail gunner position. The memorial stone was funded by the Council.

4. REASONS FOR RECOMMENDATIONS

- 4.1 **Recommendation 1** – to ensure that members are aware of the progress of the Public Realm Forum and key heritage projects.
- 4.2 **Recommendation 2** – To clarify membership of the forum and to nominate replacement Members for those that have recently left the forum. As noted in the Terms of Reference the Public Realm Forum comprises of two Elected Members of the Council nominated by the Environment Committee (comprising of one administration member and one opposition member and appropriate substitutes).

5. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMEND

- 5.1 No alternative options have been considered as the above recommendations align with the report which was approved by Environment Committee on 11th September 2017 which noted that an annual report would be provided to Committee.

6. POST DECISION IMPLEMENTATION

- 6.1 If the Committee is minded to agree the above recommendations work will continue to progress and three Pubic Realm Forums will be held next year (2019).

7. IMPLICATIONS OF DECISION

7.1 Corporate Priorities and Performance

- 7.1.1 The Corporate Plan 2015-2020 is based on the core principles of fairness, responsibility and opportunity to make sure Barnet is a place:
- Of opportunity, where people can further their quality of life
 - Where people are helped to help themselves, recognising that prevention is better than cure
 - Where responsibility is shared, fairly
 - Where services are delivered efficiently to get value for money for the taxpayer
- 7.1.2 The Councils key areas of focus include
- Delivering quality services – improving the overall approach to planning and enforcement, including taking action against enviro crime such as

littering and fly tipping

- Delivering services that our residents value most to a high standard, including keeping our neighbourhoods and town centres clean, safe and health, maintaining our parks and open spaces, ensuring that our roads and pavements are well looked after.

7.1.3 There are no implications relating to the Health and Wellbeing Strategy and its stated priorities, or the future health and wellbeing needs of the local population as identified in Barnet's Joint Strategic Needs Assessment.

7.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

7.2.1 **Finance and Value for Money** – For the Public Realm Forum the work undertaken to date has been done so using existing services and staff. As and when required, the authorisation for spend and reporting of spend will be undertaken in line with the council budget monitoring and reporting process and will be contained within existing resources. In addition, current contracts will be used and at this stage no additional procurements are required. The priorities for the Public Realm Forum need to be considered in line with our finite resource profile and other service priorities to ensure residents receive value for money and any initiatives do not deflect from the delivery of statutory services.

7.2.2 The Heritage projects have been funded by a number of sources including the Council, Area Committee and Historic England and is managed by various services across the council.

7.2.3 **Procurement, Staffing, Property, IT & Sustainability** – At this time there are no implications.

7.3 Social Value

7.3.1 The Public Services (Social Value) Act 2012 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. This will be done as part of any contract procurement. No contract procurement is currently planned as a result of the recommendation in this report.

7.4 Legal and Constitutional References

7.4.1 The Council's Constitution (Article 7 – Committees, Forums and Partnerships) sets out the terms of reference for the Environment Committee:-

- 1) Responsibility for all borough-wide or cross-constituency matters relating to the street-scene including parking, road safety, lighting, street cleaning, transport, waste, waterways, refuse, recycling, allotments, parks, trees, crematoria and mortuary, trading standards and environmental health;
- 2) To submit to the Policy and Resources Committee proposals relating to the Committee's budget for the following year in accordance with the budget timetable;

- 3) To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by the Policy and Resources Committee;
- 4) To receive reports on relevant performance information and risk on the services under the remit of the Committee.”

5.4.2 There is no statutory duty for the council to have a Public Realm Management Forum. However, the motion to set ‘A Public Realm Management Forum for Barnet’ was reported to Full Council on 31 January 2017. At its meeting on 15th March 2017, the Environment Committee voted in favour of the option to set up a Public Realm Management Forum. Environment Committee on 11 September 2017 approved the establishment of the Forum, recommended that the Forum Terms of Reference be adopted and nominated elected Members of the Council to the Barnet Public Realm Forum.

5.4.3 The Public Realm Management Forum is an informal advisory body and cannot take decisions on behalf of the Council. As such, the forum falls outside the scope of the Council’s Constitution and will not have any delegated powers from the Environment Committee.

7.5 Risk Management

7.5.1 All risks are managed using the risk management procedure, as set out by the Corporate Risk Management Framework.

7.6 Equalities and Diversity

7.6.1 The Equalities and Diversity Act, 2010 outlines the provisions of the Public Sector Equalities Duty which requires Public Bodies to have due regard to the need to:-

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act, 2010;
- Advance equality of opportunity between people of different groups;
- Foster good relations between people from different groups.

7.6.2 Relevant protected characteristics are:- age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

7.6.3 Individual projects and initiatives will consider any potential equality impacts and to date they have not found that there would be any specific adverse impact on any of the protected groups. Each project and initiative will develop Equalities Impact Assessments when required to ensure compliance with the requirements of the 2010 Act.

7.7 Consultation and Engagement

7.7.1 To date no specific consultation has been undertaken to date. However, engagement and communications has been undertaken for specific heritage and public realm initiatives.

7.8 Corporate Parenting

7.8.1 Not applicable.

7.9 Insight

5.9.1 Research has been undertaken along with discussions with key stakeholders for specific initiatives. This has been used to inform the initiatives noted within this report. Further research will be undertaken to inform the development of the forum and support best practice.

8 BACKGROUND PAPERS

Environment Committee, 11th September 2017, Barnet Public Realm Forum
<http://barnet.moderngov.co.uk/documents/s42008/Barnet%20Public%20Realm%20Management%20Forum.pdf>

Environment Committee, 15th March 2017, Barnet Public Realm Forum Item 7
<http://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=695&MId=8593&Ver=4>

Motion to Full Council, 31 January 2017, Barnet Public Realm Forum
<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&MId=8818&Ver=4>

Annual Council, 22nd May 2018, Item 11
<http://committeepapers.barnet.gov.uk/ieListDocuments.aspx?CId=141&MId=9449&Ver=4>

London Borough of Barnet
Environment Committee Work Programme
November 2018 – June 2019

Title of Report	Overview of decision	Report Of (officer)	Issue Type (Non key/Key/Urgent)
Title of Report	Overview of decision	Report Of (officer)	Issue Type (Non key/Key/Urgent)
28th November 2018			
Business Planning 2019/20	Committee to approve MTFS savings for 2019/20	Chair of the Environment Committee	Key
Fees and Charges Report	Committee to consider and approve the proposed fees and charges	Chair of the Environment Committee	Non-key
Quarter 2 performance report	For the Committee to consider quarterly performance information	Chair of the Environment Committee	Non-key
Victoria Park, Finchley master planning	Committee to agree master plan for Victoria Park and agree priority order for the work	Chair of the Environment Committee	Non-key
Public Realm Forum and Heritage Projects Annual Report	Committee to discuss the update from the Public Realm Forum	Chair of the Environment Committee	Non-key
Local Flood Management Strategy	Committee to note the Local Flood Management Strategy	Chair of the Environment Committee	Non-key
Responding to Fly Tipping and Littering in Barnet	Committee to note response to committee item and progress of the contract procurement and agree suggested mitigation.	Chair of the Environment Committee	Non-key

Title of Report	Overview of decision	Report Of (<i>officer</i>)	Issue Type (Non key/Key/Urgent)
21st January 2019			
Public Realm Advertising up-date	Committee to agree number of bus shelters to be incorporated in new Advertising contract	Chair of the Environment Committee	Non-key
Local Implementation Plan (LIP) 3 Submission (including Motion from Council 30 October 2018)	Committee to agree to agree LIP 3 submission to TfL	Chair of the Environment Committee	Non-key
Festivals and Religious Events	Committee to comment and agree policies in relation to waste collection and parking for festivals and religious events	Chair of the Environment Committee	Non-key
Air Quality – Annual Report	Committee to discuss the update on progress in delivering the air quality action plan	Chair of the Environment Committee	Non-key
CPZ Paper	Committee to agree a programme review of CPZs	Chair of the Environment Committee	Non-key
14th March 2019			
Quarterly performance report	For the Committee to consider quarterly performance information	Chair of the Environment Committee	Non-key
Motion from Council - 30 October 2018. In the name of Councillor Dean Cohen – Cracked Pavements / Replacement	The Environment Committee are requested to consider a motion in the name of Councillor Dean Cohen which was deferred from Full Council on 30 October 201.	Chair of the Environment Committee	Non-Key

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